



**NEVADA
COUNTY**
CALIFORNIA

Consolidated User Fee Revision

Fiscal Year 2023/24

Background

- June 20, 2023, Board adopted Resolution 23-288 establishing a Consolidated User Fee Schedule for County Departments
- After adoption, certain fees identified as requiring revision
- Revisions fall into three general categories:
 - Statutory updates not captured in the June resolution
 - Adjust CPI for rounding on certain fees
 - Correct for omission of certain fees and adjustments
- All proposed revisions enumerated in Attachment A
- Proposed revisions reviewed with County User Fee Review Group (UFRG)
 - Auditor-Controller
 - County Counsel
 - County Executive Office

Statutory Updates

- Resolution 23-288 authorized the County User Fee Review Group (UFRG) to administratively adjust or add mandatory State-adopted fees
- In the interest of transparency, presenting these updates today
- Fees impacted:
 - CDA – Ag Commissioner (various fees)
 - Public Health – Vital Records fees

CPI Adjustment Rounding Errors

- Board has authorized certain fees to be automatically updated by CPI for two fiscal years following initial adoption of the fees
- Certain CDA fees are composites of multiple elements/departments
- Resolution 23-288 applied CPI adjustments to prior year total fees and not the component elements, creating rounding issues
- Fees impacted:
 - CDA - Building
 - CDA - Cannabis Compliance
 - CDA - Environmental Health
 - CDA - Planning
 - CDA - Surveyor

Omission - CDA

- Environmental Health fee “Program 48 – Miscellaneous EH - Land Use Miscellaneous” should have been updated from a 0.5-hour fee to a 1.0 hour-fee.
- Planning fee “Program 10 – Other – Petition to Exception to Road Standards/Driveways” did not have CPI applied
- CDA Admin hourly overhead rate to Cannabis and Code divisions increased by CPI instead of the 7% and 6% respective increases defined in Resolution 22-292

Omission – Public Health

- All immunizations fees omitted from Consolidated User Fee Schedule
- These fees are based on the actual cost of specific immunizations delivered to members of the public who wish to receive them



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Questions?