



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY**

950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617
(530) 265-1222 FAX (530) 478-5799 <http://mynevadacounty.com>

Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: May 22, 2018

TO: Board of Supervisors

FROM: Daniel Chatigny, CFAO

SUBJECT: Resolution approving Amendment No. 3 to the personal services contract with TruePoint Solutions, LLC increasing the contract amount by \$24,900 to a maximum contract of \$343,200 and authorizing the Chair of the Board of Supervisors to execute the contract amendment and approving a budget amendment (4/5th affirmative vote required).

RECOMMENDATION: Adopt the Resolution.

FUNDING: This contract amendment impacts the Fiscal Year 2017/18 Community Development Agency budget. Funding will be provided by reimbursements from CDA departments that utilize the software. There is no impact to the General Fund. A budget amendment is included for consideration.

BACKGROUND: In 2015, the Board of Supervisors approved Resolution 15-155 which authorized CDA to enter into an agreement with TruePoint Solutions, LLC to implement the Accela Automation software. The agreement was amended on August 16, 2016 to authorize TruePoint to develop automated reports. The agreement was amended again on December 13, 2016 to authorize TruePoint to develop additional software configuration changes to enhance efficiencies. This amendment will allow ongoing support from TruePoint for additional software configuration changes for billing improvements, cannabis licensing functions, and other departmental needs.

The cost over the term of this agreement is increasing by \$24,900 for this request.

Item Initiated and Approved by: Daniel Chatigny

Submittal Date: 05/07/18

Revision Date: