



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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File: 210.204 002

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: March 22, 2016
TO: Board of Supervisors
FROM: Joshua H. Pack
SUBJECT: **Approval of Contract Amendment No. 1 with Nelson Engineering for Professional Surveying Services for County Surveyor Functions and Amending the Fiscal Year 2015/16 Budget for the Surveyor Fund (4/5th Affirmative Vote Required)**

RECOMMENDATION: Approve the attached resolution.

FUNDING: The funding for this agreement will be provided by fees for services in the Fiscal Year 2015/16 Surveyor budget. The funds will affect the Surveyor Fiscal Year 2015/16 budget, and a budget amendment has been included for consideration.

BACKGROUND:

On June 23, 2015 the Board of Supervisors approved Resolution 15-283, approving a renewal contract with Nelson Engineering for professional surveying services for county surveyor functions for a not-to-exceed contract amount of \$115,000.

The County's Planning Department wishes to utilize Nelson Engineering for surveying services related to the Emigrant Trail project. While this work is included in the contract scope of services, the costs to provide these services will exceed the amount included in the original contract.

Staff is proposing an increase in the maximum not to exceed contract amount to \$145,000 to provide sufficient funds for professional surveying services for county surveyor functions this fiscal year. All other contract terms for Nelson Engineering remain unchanged.

Item Initiated by: Joshua H. Pack, Principal Civil Engineer

Approved by: Steve Castleberry, Director of Public Works

Submittal Date: March 4, 2016

Revision Date: March 7, 2016