



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617  
(530) 265-1411 FAX (530) 265-9849 [www.mynevadacounty.com](http://www.mynevadacounty.com)

Sean Powers  
Community Development Agency Director

Trisha Tillotson  
Director of Public Works

**File: 600. 33 042**

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

**MEETING DATE:** June 26, 2018  
**TO:** Board of Supervisors  
**FROM:** Patrick Perkins, Senior Civil Engineer  
**SUBJECT:** **Resolution to award a Contract to Blackburn Consulting, for on-call materials testing and inspection services for various projects for the Fiscal Year 2018/19 Budget, for a maximum amount not to exceed \$40,000.**

**RECOMMENDATION:** Approve the attached Resolution.

**FUNDING:** Funding for these services will come from a budget of Capital Improvement Project Funds and Nevada County Road Funds, beginning July 1, 2018. There is no impact on the General Fund and no budget amendment is needed.

**BACKGROUND:** Contracting materials testing and inspection services provides specific expertise that includes water quality sampling and testing to ensure mandated compliance with regulatory agencies requirements, consultation regarding soil stability concerns, earthwork and drainage issues within publicly owned right-of-way, soils testing, materials testing, compaction testing, and any other applicable geotechnical testing services as directed by the project engineer.

On March 10, 2015 the Board of Supervisors adopted Resolution 15-108 approving solicitations for Request for Qualifications for On-Call Material Testing and Construction Inspection Services. The contract was awarded to Holdrege and Kull Consulting Engineers with the adoption of Resolution 15-281 on June 23, 2015. The contract has since been amended by resolutions for Fiscal Years 2015/16 through 2017/18. The existing contract will end on June 30, 2018.

On February 13, 2018, the Board of Supervisors adopted Resolution 18-054, approving the release of a Request for Qualifications (RFQs) for On-Call Material Testing and Inspection Services. On March 13, 2018, seven Statements of Qualifications (SOQs) were received and reviewed by staff.

Staff is recommending award of four smaller contracts from the competitive bid process in lieu of one larger contract, which provides the County access to a broader range of expertise. Blackburn Consulting, is one of the four selected.

The contracts may be renewed annually at the Board's discretion for up to four additional years.

**Item Initiated by:** Patrick Perkins, Senior Civil Engineer

**Approved by:** Trisha Tillotson, Director of Public Works

TT:PP:kw  
**Submittal Date:** June 6, 2018