



Information and General Services Department

Office of Emergency Services

950 Maidu Avenue
Nevada City, CA 95959
Phone: 530-265-1515
Fax: 530-265-7087

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: January 24, 2023

TO: Board of Supervisors

FROM: **Craig Griesbach – Director of Emergency Services**

SUBJECT: Resolution approving Amendment No. 3 to Professional Services Contract PESP4367 between the County of Nevada and The Lew Edwards Group relating to services, including public education, for revenue measure increasing the contract by \$22,500 to a new maximum not to exceed \$70,000

RECOMMENDATION: Adopt the Resolution

FUNDING: The disbursement will come from the Office of Emergency Services FY 2022/23 budget. A budget amendment will be included on the Consolidated Budget Amendment.

BACKGROUND: The County of Nevada engaged The Lew Edwards Group to evaluate the viability of putting a revenue measure (“Measure”) on the November 2022 ballot to raise funds to support the community’s emergency services’ needs. The original contract scope included stakeholder engagement, preparation of public opinion research survey, collaborate to analyze survey results, and creating a workplan. The original purchasing contract was amended on March 1, 2022, extending the initial term through July 31, 2022, increased the contract total from \$10,000 to \$47,500, and amended Exhibit A adding additional services including public education related to the Measure. The contract was amended in August 2022 to extend the term of the contract through December 31, 2022 to allow for additional time for public education. The parties desire to amend their agreement to increase the contract maximum by \$22,500 to a new contract not to exceed of \$70,000 to accommodate the last three months of billing for services related to public education.

Item Initiated and Approved by: Craig Griesbach