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**OFFICE OF THE
DISTRICT ATTORNEY
COUNTY OF NEVADA**



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**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: January 13, 2026

TO: Board of Supervisors

FROM: Jesse Wilson, District Attorney

SUBJECT: Resolution approving Amendment No. 1 to the contract between the County of Nevada and Valley Toxicology Services, Inc., increasing the maximum contract amount by \$72,500.00 for a new total amount not to exceed \$237,500.00, for the period July 1, 2024, through June 30, 2027, and authorizing the Chair of the Board to execute the contract amendment and approve the related budget amendment (4/5 affirmative vote required).

RECOMMENDATION: Adopt the Resolution.

FUNDING: This contract amendment will be funded through the District Attorney's General Fund budget for fiscal year 2025/2026. A budget amendment is included to transfer \$20,000.00 in interfund revenue from account 561013 to account 521520, bringing the total general fund allocation for this contract in fiscal year 2025/2026 to \$44,000.00. The anticipated general fund cost for fiscal year 2026/2027 is \$49,000.00 and will be included in the District Attorney's proposed budget.

BACKGROUND: Penal Code section 1463.14 authorizes the collection of fines from driving under the influence (DUI) and reckless driving convictions to fund county toxicology services. The District Attorney uses these funds to pay Valley Toxicology Services, Inc. for forensic testing related to California Highway Patrol (CHP) arrests. However, revenue from this special fund (fund 1369) has declined significantly and is no longer sufficient to cover monthly invoices.

Once these funds are depleted, costs must be covered by the general fund. The general fund allocations approved under Resolution 24-238 and Resolution 25-481 have been exhausted, and a contract amendment is now required to increase the three-year contract's "not to exceed" amount. This amendment will also increase the amount paid by the District Attorney's General Fund budget. Due to the shortfall in fund 1369 revenue, the total impact on the District Attorney's General Fund over the three-year contract term is expected to be \$115,000.00, which is \$97,500.00 more than the original three-year anticipated general fund amount.

Toxicology services for the Sheriff's Department are separately funded through the Nevada County Sheriff's Office General Fund and included in their fiscal year 2025/26 budget.

Item Initiated by: Michelle Donovan, Administrative Analyst II

Approved by: Jesse Wilson, District Attorney

Submittal Date: December 23, 2025

Revision Date: