



Information and General Services Department

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Information Systems
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Facilities Management

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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: June 25, 2019
TO: Board of Supervisors
FROM: Steve Monaghan, Chief Information Officer
SUBJECT: Resolution approving execution of a contract between the County of Nevada and ZAG Technical Services, Inc. in the amount of \$44,423.23 for a term of June 14, 2019 through June 30, 2020, and Amending the FY2018-19 Information Systems Budget (requires 4/5 affirmative vote)

RECOMMENDATION: Adopt the Resolution

FUNDING: A release of \$44,423.23 from the Information Systems Infrastructure assignment of the General Fund is requested and a budget amendment is included to increase the FY2018-19 Information Systems budget.

BACKGROUND: County computers and servers require ongoing maintenance to ensure county business is conducted on equipment that is properly secured and configured. To do so manually is labor intensive, and management software is needed to be successful in this task. The management software currently implemented is out of date and requires an update to continue to provide these maintenance services in a reliable manner.

The Information and General Services Department- Information Services (IS) Division continues to seek solutions that increase efficiency, reduce cost, and address staffing needs. Information Services (IS) enlisted the assistance of the Purchasing Division to develop a Request for Proposal for these services. Three hundred potential bidders were notified of the solicitation, ninety seven firms accessed the documents, and formal responses were received from ZAG Technical Services, Inc. of San Jose, CA and Enterprise Networking Solutions, Inc. of Rancho Cordova, CA.

The bids were evaluated based on the criteria published in the RFP and ZAG Technical Services, Inc. was the highest ranking firm. IS reviewed the evaluation and concurs with Purchasing's award recommendation. ZAG Technical Services, Inc. will provide to the County consulting services to implement an upgraded computer and server management system to provide greater labor efficiency to County staff in the day-to-day management of those systems. A consultant contract for "Systems Management System" upgrades has been included in the Information Systems FY 18/19 budget.

Item Initiated and Approved by: Steve Monaghan

Submittal Date: June 7, 2019

Revision Date: