



Information and General Services Department

Facilities Management
10014 N. Bloomfield Road
Nevada City, CA 95959
Phone: 530-470-2635
Fax: 530-265-7087

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: May 8, 2018

TO: Board of Supervisors

FROM: **Steve Monaghan – IGS-Facilities Management**

SUBJECT: Resolution approving Amendment No. 1 to the Personal Services Contract between the County of Nevada and LDA Partners, LLP, for Architectural Design Services for the Nevada County Operations Center, increasing the Contract amount by \$23,700, and extending the contract to December 31, 2020, authorizing the Chair of the Board of Supervisors to execute the Amendment, and amending the Fiscal Year 2017-18 Capital Facilities Budget in the amount of \$60,000 which includes \$23,700 for the contract amendment and \$36,300 for services and permits. (4/5 Affirmative Vote Required)

RECOMMENDATION: Adopt the Resolution.

FUNDING: Funding for this project is being paid from the Capital Facilities Fiscal Year 2017-18 budget and reimbursed from Capital Facilities Reserves. A budget amendment is being requested to release fund balance from the Capital Facilities designation in the General Fund for this purpose in the amount of \$60,000 which includes \$23,700 for the contract amendment and \$36,300 for services and permits required for this phase of the project.

BACKGROUND: The County purchased property off of La Barr Meadows Road in Grass Valley for the development of the new County Operations Center. Located at the center will be the Public Works Corporation Yard, Fleet Services and Transit Services. This project has passed through the CEQA process and the use has been approved by the Nevada County Planning Commission and the Board of Supervisors.

Resolution 16-077 authorized a Request for Qualifications for Architectural Design Services be issued. Resolution 16-538 awarded the Contract to LDA Partners, LLP, in the amount of \$1,044,900 which included an allowance of \$5,000 for printing and incidental services not included in the cost estimate for the period November 1, 2016 through December 31, 2018. This amendment will provide for the additional services necessary to provide utility submittals and to coordinate with agencies for the permit and installation process during the construction phase. The Maximum Contract Price will increase by \$23,700 to \$1,068,600 and shall be effective as of May 8, 2018.

An extension of the Contract Termination Date to December 31, 2020 is also being requested to allow for the full support of the project design firm through the construction phase of the project. In all other respects, the prior agreement of the parties shall remain in full force and effect except as amended herein.

The additional services and permits required for this phase of the project in the amount of \$36,300 are related to PG&E, SCO Engineering, and other permit/service costs. These costs and the \$23,700 contract amendment total the \$60,000 budget amendment request submitted for your consideration.

Item Initiated by: Justin Drinkwater

Approved by: Steve Monaghan