



**NEVADA COUNTY  
HEALTH & HUMAN SERVICES  
AGENCY**

**Health & Human Services  
Agency Director  
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**Behavioral Health  
Director:  
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*BEHAVIORAL HEALTH DEPARTMENT*  
(Mental Health, Drug and Alcohol Program)

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**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

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**MEETING DATE:** March 26, 2024  
**TO:** Board of Supervisors  
**FROM:** **Phebe Bell**

**SUBJECT:** Resolution approving execution of Amendment No. 1 to the Contract with Nevada County Housing Development Corporation (NCHDC) for services related to community-based housing projects and specialized housing programs to increase the maximum contract price from \$1,246,016 to \$2,791,167 (an increase of \$1,545,151), to revise Exhibit "A" Schedule of Services to incorporate additional master leased housing, and to amend Exhibit "B" Schedule of Charges and Payments to reflect this increase and to add funds for Fiscal Year 2024/25 and extend the contract termination date from June 30, 2024 to June 30, 2025. (RES 23-306)

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**RECOMMENDATION:** Approve the attached Resolution.

**FUNDING:** Contract services are funded by The Department of Housing and Urban Development (HUD), County MHSA (Mental Health Services Act) funds, Homeless Housing, Assistance and Prevention (HHAP) and Permanent Local Housing Allocation (PLHA) funds. There are no County general fund dollars required in the agreement.

**BACKGROUND:** On June 30, 2023, per Resolution 23-306, the Nevada County Board of Supervisors approved execution of the Professional Services Contract with Nevada County Housing Development Corporation (NCHDC) for services related to community-based housing projects and specialized housing programs for residents with a mental health disability.

NCHDC has years of experience providing a variety of homelessness and housing services to homeless residents of Nevada County including in the Truckee region. In addition to providing contracted services for the Behavioral Health Department related to community-based housing projects that work to reduce homelessness among residents with a mental health disabilities, over

the past two years, NCHDC has contracted with the County Department of Housing and Community Services to develop and rehabilitate new housing projects and administer broad based rental assistance and prevention funding to homeless and at-risk of homeless residents. NCHDC has also helped to strengthen outreach, engagement and shelter operations in Truckee. NCHDC is a vital partner in the County's efforts to address homelessness providing property management services, development services, and case management services supporting Behavioral Health clients in finding and maintaining housing while also supporting efforts to acquire and rehabilitate new housing stock.

This Contract amendment and extension provides funding for continued operations of housing opportunities for vulnerable County residents. Additionally, this amendment is adding funds to the current fiscal year for startup and master leasing of 2 houses as well as extending the contract end date through the end of Fiscal Year 2024/25, including adding a full year of funding. By extending the contract end date through 6/30/25 it allows us to show that currently unspent PLHA funds have been obligated and are therefore not needing to be returned to the grantor. Without this amendment and extension we would be required to return our unspent funds from slow ramp up to grantor.

It is recommended that the Board approve this Amendment and contract extension for expanded housing and continuation of services as the services provided will help program participants including homeless individuals involved with the criminal justice system, obtain and remain in permanent housing, increase the number of affordable options available to recipients, and ensure the provision of community supports necessary to assist recipients in succeeding in securing housing and integrating successfully into the community.

**Item Initiated and Approved by:** Phebe Bell, MSW, Behavioral Health Director