



RESOLUTION No. _____

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING AN INCREASE TO PO-00000077 BETWEEN THE COUNTY OF NEVADA AND WEST COAST FRAME COLLISION, INC., FOR A REVISED AMOUNT NOT TO EXCEED \$122,000 IN FISCAL YEAR 2025/26 AND AUTHORIZING THE PURCHASING AGENT TO ENCUMBER THE CONTRACT- ALL DISTRICTS

WHEREAS, Fleet Management established a blanket purchase order PO-00000077 with West Coast Frame Collision, Inc., in the amount not to exceed \$50,000 for repair work on specialized heavy equipment; and

WHEREAS, the original quote submitted by West Coast Frame Collision only included service for one Peterbilt truck and equipment trailer in the amount of \$48,671; and

WHEREAS, in early February 2026, a revised estimate was submitted by West Coast Frame Collision that included an additional change order amount of \$13,545 for work completed after assembly and testing; and

WHEREAS, an additional unit truck/trailer requires upfit repair work in an estimated not to exceed amount of \$60,000; and

WHEREAS, West Coast Frame Collision is the preferred vendor for service repairs on specialized equipment due to its proximity in location to Fleet Services and their ability to complete the installation, repairs, and paint at one facility; and

WHEREAS, the Nevada County Purchasing Policy Section 4.6 (a) allows for a sole source without a competitive bid process for a product or service which is the only product or service that satisfies the department's operational requirements, usually because of a technological, specialized, or unique character, or proprietary nature; and

WHEREAS, Purchasing Policy Section 7.1(B) requires Board approval for services that exceed \$50,000; and

WHEREAS, there is sufficient budget in the Fiscal Year 2025/26 Fleet Management budget.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors:

1. Approves the increased amount for PO-00000077 for Fiscal Year 2025/26 West Coast Frame Collision, Inc., in the amount of \$72,000 to a revised maximum amount of \$122,000.
2. Authorizes the Purchasing Agent to encumber the additional amount
3. Approves the Purchasing Agent to execute change orders up to 10% of the revised amount in accordance with Purchasing policy section 7.3d.