



County Executive Office

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**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

DATE: November 18, 2025

TO: Board of Supervisors

FROM: Alison Lehman, County Executive Officer

SUBJECT: Resolution authorizing Amendment No. 2 to the Contract between the County of Nevada and Polco, increasing the amount by \$7,000 for a total of \$53,055.

RECOMMENDATION: Adopt the Resolution

FUNDING: Funding for these services is included in the Fiscal Year 2025-2026 budget. No budget amendment is required and there is no additional impact to the General Fund.

BACKGROUND: The County executed a contract with Polco (Resolution 23-426) in August of 2023 for the purposes of facilitating staff and community surveys. In January of 2024, the Board of Supervisors approved Amendment No. 1 (Resolution 25-034) that extended the contract term to June 30, 2026 and increased the not to exceed amount by \$6,200 for a total of \$46,055.

Amendment No. 2 is requested in the amount of \$7,000 and to increase the not to exceed contract to \$53,055 in order for Polco to make three (3) presentations of employee survey findings; one (1) to the December leadership team meeting and two (2) all-staff meetings. Each presentation will include a modified version of the Polco "Next Steps" workshop to interactively engage staff on the survey results. Work is proposed to be completed before the current term expires.

Item Initiated by: Patrick Eidman, Assistant County Executive Officer

Approved by: Alison Lehman, County Executive Officer

Submittal Date: 10/20/2025

Revision Date: