



DEPARTMENT OF HUMAN RESOURCES  
Eric Rood Administrative Center  
950 Maidu Avenue  
Nevada City, CA 95959  
Ph: 530-265-7010 option 2 Fax: 530-265-9841  
human.resources@nevadacountyca.gov  
www.NevadaCountyCA.gov/471/Human-Resources

---

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

---

**MEETING DATE:** June 25, 2024

**TO:** Board of Supervisors

**FROM:** Human Resources

**SUBJECT:** Resolution Approving Amendment No. 2 to Personal Services Contract between the County of Nevada and Liebert Cassidy Whitmore, Increasing the Contract by \$77,500 for a Maximum Contract Price of \$175,425 and Authorizing the Chair of the Board to Execute the Amendment, and Directing the Auditor-Controller to Amend the Fiscal Year 23/24 Human Resources Budget (4/5 Affirmative Vote Required)

---

**RECOMMENDATION:** Adopt the attached Resolution.

**FUNDING:** This contract is funded by the Human Resources Department’s fiscal year 2023/24 budget, which is general fund. This proposed Amendment No. 2 will increase the contract amount by \$77,500 for a total maximum price of \$175,425. A budget amendment is required.

**BACKGROUND:**

Liebert Cassidy Whitmore (“LCW”) specializes in public entity legal employment services. Nevada County Human Resources contracts annually with LCW for employee education through their Consortium, as well as legal representation pertaining to negotiating with the various bargaining units for employee salaries and benefits and providing general legal advice on specific employment matters. Additionally, there is an occasional need to enlist their services for legal representation in various employment related matters.

The original contract with LCW for FY 2023/24 did not include bargaining support, therefore Amendment No. 1, approved by Board Resolution No. 24-040, increased the contract by \$75,000. The bargaining units participating this year encompass 75% of the County’s workforce and required a higher level of support from LCW than originally anticipated, therefore, an increase in the maximum price of this Contract is required to finalize LCW support for the current fiscal year.

The Contract (BFS24040) currently has a maximum contract price of \$97,925. The proposed Amendment increases the maximum contract price by \$77,500 to \$175,425, thereby requiring approval by the Board of Supervisors, with distribution as follows:

Board of Supervisors

June 25, 2024

Page 2

Current:

General negotiations, legal advice, and education: 0101-10401-641-1000 64100000 521520 \$93,750

Consortium: 0101-10401-641-1000 64100000 521520 \$4,175

Amended:

General negotiations and legal advice: 0101-10401-641-1000 64100000 521520 \$171,250

Consortium: 0101-10401-641-1000 64100000 521520 \$4,175

LCW is well qualified to represent the County in these matters and has done a very good job handling these matters thus far. I recommend that the Board approve the proposed Amendment as submitted.

**Item Initiated by:** Krysta Malonson

**Approved by:** Steven Rose

**Submittal Date:** June 5, 2024

**Revision Date:** June 18, 2024