



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
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Sean Powers  
Community Development Agency Director

Trisha Tillotson  
Director of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

**MEETING DATE:** October 27, 2020  
**TO:** Board of Supervisors  
**FROM:** Patrick Perkins, Principal Civil Engineer  
**SUBJECT:** **Resolution to Approve County Contract No. 710000 with Bennett Engineering Services, Inc., for Engineering and Design Services for the Higgins Area – Residential Off-site Improvements Project 19-PGP-13441, in the Amount of \$263,283 – District II**

**RECOMMENDATION:** Approve the attached resolution.

**FUNDING:** The project is included in the Fiscal Year 2020/21 Roads Engineering annual budget and is funded with Senate Bill 2 (SB2) Planning Grants Program (PGP) funds, there is no impact to the General Fund.

**BACKGROUND:** On March 24, 2020, the Board of Supervisors adopted Resolution 20-100, approving the acceptance of SB 2 PGP funds in the amount of \$310,000 for the Higgins Area - Residential Off-site Improvements Project.

In accordance with the SB2 PGP grant, the purpose of this project is to encourage the development of two Higgins Area sites for high density housing. The cost of providing water, sewer, stormwater drainage, and dry utilities typically prohibits high density housing development in the County. This project provides the complete Plans, Specifications and Estimate (PS&E) for this phase of development.

The Request for Qualifications (RFQ) for professional engineering and design services for this project was released on May 22, 2020, and two firms submitted formal proposals to the County.

Bennett Engineering Services, Inc., was determined to be the highest-ranking firm and will provide these services for a maximum amount not to exceed \$263,283. The contract will run from October 27, 2020 through December 31, 2021.

Staff is requesting that the Board authorize the contract with Bennett Engineering Services for professional engineering and design services for this project.

**Item Initiated by:** Patrick Perkins, Principal Civil Engineer  
**Approved by:** Trisha Tillotson, Director of Public Works  
**Submittal Date:** October 6, 2020