



**COUNTY OF NEVADA**  
**HEALTH & HUMAN SERVICES AGENCY**  
**Housing & Community Services Division**

950 Maidu Ave.  
Nevada City, California  
95959

*Agency Director*  
*Ryan Gruver*

Telephone (530) 265-1627  
Fax (530) 265-2295

Department Directors  
Phebe Bell, MSW Behavioral Health  
Jill Blake, MPA Public Health  
Mike Dent, MPA Child Support Services / Collections / Housing &  
Community Services Division  
Rachel Roos, LCSW Social Services

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

---

**MEETING DATE:** May 24, 2022

**TO:** Board of Supervisors

**FROM:** **Mike Dent**

**SUBJECT:** Resolution approving execution of Amendment 1 to the with Nevada County Housing Development Corporation for services related to creating housing opportunities for vulnerable homeless residents of Nevada County to increase the maximum amount from \$884,085 to \$1,018,000 (an increase of \$133,915) and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price for the term of July 1, 2021 through June 30, 2022. (RES 21-293)

---

**RECOMMENDATION:** Approve the attached Resolution.

**FUNDING:** Contract services are funded by Federal U.S. Department of Housing and Urban Development Continuum of Care grants, Supportive Housing Program Grants as governed by Title IV of the McKinney-Vento Homeless Assistance Act and the Continuum of Care Regulations, Community Services Infrastructure Grant funds, County Mental Health Services Act funds, Proposition 47 grant, HHAP grant, CESH grant, and other Housing and Community Services funds. There are no county general fund dollars required in the agreement. A budget amendment will be included the county wide budget amendment #4 FY 2021-2022.

**BACKGROUND:** On July 13, 2021, per Resolution 21-293, the Nevada County Board of Supervisors approved execution of the Professional Services Contract with Nevada County Housing Development Corporation ("NCHDC") for services related to community-based housing projects targeted to reduce homelessness, helping with obtaining, rehabilitating, operating and maintaining housing for County residents experiencing homelessness, many who are also living with a mental or physical health disability. NCHDC provides a wide range of services including entering master lease agreements for housing for program participants, coordination to find and secure housing for people experiencing homelessness, acquiring and rehabilitating interim and permanent housing locations and, through a separate Behavioral Health contract, providing

services to vulnerable county residents in a variety of housing settings. This contract is specific to housing acquisition, rehabilitation, property management and facility operations.

As part of this contract, NCHDC was tasked with renovation of a purchased property on Brunswick Road to be used to transitionally house justice involved severely mentally ill or substance use disorder behavioral health clients. That project is nearing completion and this amendment will provide for NCHDC to purchase required furniture, technology, and appliances to make the property fully operational. The requested amendment here is for \$42,362 and will be funded with grant proceeds specifically for the project.

In addition, a change to how expenses are calculated and claimed for the supportive housing properties has created an imbalance which requires a \$91,553 increase and adjustment to budgeted line items. This increase will be funded through multiple grant sources.

It is recommended that the Board approve this Amendment 1 as the services provided will help program participants enter interim housing, obtain permanent housing, and increase the number of affordable options available to program recipients.

**Item Initiated by:      Brendan Phillips, Program Manager**

**Approved by:            Mike Dent, MPA, Director of Child Support, Housing and  
Community Services**