

APPLICATION FOR APPOINTMENT TO
COUNTY BOARDS/COMMISSIONS AND COMMITTEES

RECEIVED

Instructions: You may fill out this application on-line by tabbing between fields. After you have completed the form, print the application by clicking on the Print button at the bottom of the page. Alternatively, you may print the blank form and fill it out by hand. You must sign and date the application. Attach any additional documents and mail to the address at the bottom of the form.

NOV 16 2017
BOARD OF SUPERVISORS

Name of Board/Commission/Committee as listed on announcement:

NEVADA-SIERRA CONNECTING POINT PUBLIC AUTHORITY GOVERNING BOARD

Filing Period (as listed on the announcement):

UNTIL FILLED

Type of Member:

PUBLIC REPRESENTATIVE

Incumbent? Yes No

Name: Last

HEALY-HARMAN

First

SUSAN

Residence Address (Must be a resident of Nevada County)

Mailing Address, if different from residence

Address

Address

City

City

Supervisorial District 1 through 5
(Available from Election Office, 265-1298)

2

Home Phone with area code

Unlisted?

Email Address

Work Phone with area code

Extension

Time(s) available to attend meetings (days, evenings, etc.)

MONDAY - FRIDAY / AM or PM

Experience: A resume, or additional sheets, may be attached containing any information that would be helpful to the Board in evaluating your application.

Education/Employment Experience

PLEASE SEE ATTACHED

Community Experience and Affiliations

PLEASE SEE ATTACHED

Other County Boards, Commissions, or Committees on which you have served:

PLEASE SEE ATTACHED

Other experience you feel would be helpful to the Board of Supervisors in making this appointment:

EXPERIENCE IN SERVING THE COMMUNITY FOR OVER 18 YEARS
AND A DESIRE TO CONTINUE AS A RETIREE.

References: Please list two references with telephone numbers

Applicants may be required by State Law and County Ordinance to file a financial disclosure statement as part of the appointment process. The form may be viewed at <http://www.fppc.ca.gov>. An Oath of Office will be required upon appointment.

I have reviewed the Financial Disclosure Statement requirement:

Initial

Signature

Date

11/15/17

Applications must be filed with: Clerk of the Board of Supervisors, County of Nevada, 950 Maidu Ave., Nevada City CA
95959-8617. This application is a public document.

Print Form

Document-16360 Rev 1/2008

Susan Healy-Harman

(53)

**TRANSIT SERVICES MANAGER 2007-2017 (RETIRED)
COUNTY OF NEVADA
DEPARTMENT OF PUBLIC WORKS
TRANSIT SERVICES DIVISION**

MANAGEMENT /DEVELOPMENT:

- Provided management direction and support for the complete operation of the western Nevada County public transit system that includes both fixed route and complementary paratransit service.
- Responsible for developing and monitoring an annual \$6M budget for both operations and capital projects.
- Managed and administered a multi-year paratransit contract over a ten year period.
- Managed a staff of 11 full time and 14 part time personnel that involved recruitment, hiring, training, workflow, conflict resolution, employee development, and review processes.
- Achieved over \$15M in revenue accrual through successful grant writing over a ten year period.
- Oversaw the procurement and sustainment of agency vehicle fleet.
- Developed and implemented a comprehensive in-house training program to recruit and certify bus driver applicants for commercial driver license and applicable certifications.
- Insured adherence and compliance to all applicable laws, regulations, and requirements.
- Developed and sustained productive partnerships and collaborations with State agencies, local municipalities, non-profits and private entities.

**EXECUTIVE DIRECTOR 2004- 2007
DEVELOPMENT DIRECTOR 2000-2004
GOLD COUNTRY TELECARE, INC. – Grass Valley, CA**

MANAGEMENT /DEVELOPMENT:

- Provided management direction and support for the complete operation of a private non-profit transportation agency.
- Developed and sustained a successful business and financial plan that guided the agency from a financial deficit to a surplus status.
- Responsible for developing and monitoring an annual \$1.3M agency budget in accordance with Board of Directors.
- Managed an agency staff of 30 paid and 10 volunteer personnel that involved recruitment, hiring, training, workflow, conflict resolution, employee development, and review processes.
- Achieved \$8M in revenue accrual through successful grant writing, resource development programs, and contract negotiations over a seven year span.
- Created, launched, and sustained an innovative local transportation program for elderly and persons with disabilities that achieved national recognition.
- Organized and implemented ongoing fundraising events.
- Conducted collaborative outreach activities that resulted in successful partnerships with local government, non-profit community organizations, and local businesses.
- Developed and sustained a successful revenue producing in-house advertising program with local businesses and organizations.

1996 – 1999
ASSISTANT DISTRICT SALES MANAGER
L'EGGS PRODUCTS/ SARA LEE CORPORATION, Grass Valley, CA.

MANAGEMENT /DEVELOPMENT:

- Jointly managed the planning, administration, and operation of a 500-store territory throughout Northern California and Nevada.
- Interviewed, hired, trained, developed, and supervised a staff of up to 25 retail merchandisers.
- Implemented ongoing Human Resource activities.
- Completed bimonthly payroll procedures.
- Implemented merchandising displays, monitored customer accounts, coordinated product merchandising, and resolved customer account problems.
- Increased and sustained merchandise productivity territory-wide.
- Maintained ongoing communication with staff and customers through electronic, written and verbal communications.

1984 - 1996
SMALL BUSINESS OWNER
SPECIALIZED HEALTH CARE SERVICES, Penn Valley, CA.

- Founded and developed a business that provided therapeutic healthcare products and services.
- Coordinated services with local health practitioners.
- Implemented complete outreach marketing of business to the community.
- Prepared detailed reports and evaluations to insurance companies.
- Arranged and presented educational workshops.

EDUCATION

- Bachelor of Science, University of Wisconsin, Oshkosh, WI.
- Nevada County Community Leadership Institute, Sierra College, Grass Valley, CA.
- Fundamentals of Personnel Law for Managers and Supervisors- Human Resource Council, Sacramento, CA.
- Transit and Paratransit Management Program/ Pepperdine University Graziadio School of Business and Management, Sacramento, CA.
- Grass Valley Police Department Citizen's Police Academy, Grass Valley, CA.
- Completion of Professional Dispatcher Certification Class/ Community Transportation Association of America, Reno, NV.

AFFILIATIONS

- Member/Chair, ATCI-MAPCO (Accessible Transportation Coalitions Initiative-Mobility Action Partners Coalition) 2011-2017
- Member, CLiC (Community Living Implementation Council) 2011-2017
- Member, ADRC (Aging and Disability Resource Connection) Council 2011-2017
- Board Member, California Transit Systems Joint Powers Authority 2007-2017
- Member, Nevada County Social Services Transportation Advisory Council 2000-2017
- Member/Chair, Inter-Agency Council of Western Nevada County 2000-2007
- Member/Vice Chair, Nevada County Adult and Family Services Commission 2000-2007
- Member, Long Term Care Implementation Council of Nevada County 2000-2007
- Member, Elder Care Providers Coalition of Nevada County 2000-2008