



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: August 20, 2024
TO: Board of Supervisors
FROM: George Schureck, Acting Director of Public Works.
SUBJECT: Resolution approving a blanket purchase order with terms and conditions between the County of Nevada and JPB, LLC for Heavy Duty Vehicle and Equipment Repair for Fiscal Year 2024/2025 with a not to exceed annual amount of \$110,000 and authorizing the Purchasing Agent to execute the blanket purchase order.

RECOMMENDATION: Adopt the Resolution.

FUNDING: The funding for this contract is included in the Fleet Services' Fiscal Year 2024/2025 Budget. There is no impact to the General Fund.

BACKGROUND: JPB, LLC (Silver State International) is a vendor used annually by Fleet Services that specializes in heavy-duty vehicle and equipment repairs. JPB works primarily on Transit bus engine repairs and has proven to be the best source for repairs to International engines that are used in County buses. In addition to routine maintenance, the past two years have required two major bus engine repairs that individually cost \$50,000 or more. These major repairs to aged buses have been necessary to maintain the level of buses required for Transit to perform services; heavy duty equipment shortages continue throughout the United States, impacting the ability to replace buses.

On October 25, 2022, the Nevada County Board of Supervisors approved a contract with JPB with resolution 22-522 for \$80,000 in Fiscal Year 2022-2023. That contract was renewed for Fiscal Year 2023-2024 as a purchasing contract and later amended for \$115,000 with resolution 24-125, due to one of the two aforementioned bus engine failures.

New this year, the County is moving to a blanket purchase order with terms and conditions for vendors that provide maintenance and repair services. This new method streamlines the encumbrance process and removes the need for a signed contract, while still holding the vendor responsible for a scope of service, insurance and other defined conditions.

Purchasing Policy section 4.6 (A) allows for a sole source procurement exempt from competitive process due to a product or service which is the only product or service that satisfies the department's operational requirements, usually because of a technological, specialized, or unique character, or proprietary nature. JPB, LLC (Silver State International) is the only local vendor that can provide the required service to the County's International bus engines.

This resolution would give Purchasing the authority to execute a blanket purchase order for maintenance and repair services in the amount not to exceed of \$110,000 for JPB, LLC, for the term of July 1, 2024, and June 30, 2025, and provides an automatic annual renewal for four (4) terms of the blanket purchase order, provided future years Fleet Services budget is approved by the Nevada County Board of Supervisors, and the new amount does not exceed 10% of the prior fiscal year.

Attachments:

1. Resolution approving a blanket purchase order with terms and conditions between the County of Nevada and JPB, LLC for Heavy Duty Vehicle and Equipment Repair for Fiscal Year 2024/2025 with a not to exceed annual amount of \$110,000 and authorizing the Purchasing Agent to execute the blanket purchase order.

2. JPB, LLC. BPO packet FY24-25

Item Initiated by: Josh Hylinski, Fleet Services Manager

Approved by: George Schureck, Acting Director of Public Works