

JULY 1, 2023

CHDP PROGRAM LETTER: 23-02

TO: CHILD HEALTH & DISABILITY PREVENTION PROGRAM DIRECTORS,  
DEPUTY DIRECTORS, MEDICAL CONSULTANTS, AND DEPARTMENT  
OF HEALTH CARE SERVICES STAFF

SUBJECT: CHILD HEALTH & DISABILITY PREVENTION PROGRAM CHILDHOOD  
LEAD POISONING & PREVENTION FISCAL YEAR 2023-2024  
ALLOCATION

The purpose of this letter is to provide Child Health & Disability Prevention Childhood Lead Poisoning & Prevention (CHDP-CLPP) with their Fiscal Year (FY) 2023-2024 allocation.

This letter serves as each local program's approved state CHDP CLPP budget and enables each local program to use this letter to develop its budget. Budget approval letters will not be issued. Detailed budget information may be found in the Integrated Systems of Care Division (ISCD) Plan and Fiscal Guidelines (PFG).

Acceptance of funds constitutes an agreement that the receiving local program and its agency will comply with all federal and state requirements pertaining to the CHDP-CLPP program and adhere to all applicable policies and procedures set forth by the Department of Social Services and the Department of Health Care Services. Periodically, the federal program responsible for oversight of the Medicaid program and related state administrative expenditures, will conduct programmatic audits. Finding of a federal audit exception and subsequent liability for repayment of federal Medicaid funds related to the CHDP-CLPP program audit exception, are the exclusive and sole responsibility of each local program.

CHDP-CLPP programs must maintain an audit file. The audit file should include any documentation necessary to demonstrate compliance with all federal and state requirements pertaining to the CHDP-CLPP program, and adherence to all applicable policies and procedures set forth by the Department of Public Health and the Department of Health Care Services. Counties should be prepared to produce the audit file to State and Federal entities within seven (7) calendar days of a request.



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## Quarterly Procedure

- » Submit a completed CHDP-CLPP Quarterly Activity Reporting Workbook to CHDP\_CLPPB\_Reporting@cdph.ca.gov. The CHDP-CLPP Quarterly Activity Reporting Workbook can be requested from: CHDPprogram@dhcs.ca.gov.
- » Submit an expenditure invoice to ISCDFiscal@dhcs.ca.gov with the following supportive documentation:
  - Documentation of required time studies, performed during one or more representative months of the fiscal quarter for each budgeted position claimed.
  - Documentation in support of all claimed expenditures (receipts, etc.).

## Budget Reporting Instructions

- » Utilize the CHDP-CLPP Budget Workbook.  
Budget workbooks may be found in the Templates section of the ISCD Budget Portal<sup>1</sup> and by requested to CHDPprogram@dhcs.ca.gov. Questions regarding the ISCD Budget Portal may be directed to ISCDFiscal@dhcs.ca.gov.
- » Sign electronically using Adobe Acrobat Pro DC Self-signed with Digital ID<sup>2</sup> function or DocuSign.<sup>3</sup>  
If access to either of these options is not available, scanned signature will be accepted, with the original kept in the local audit file.
- » Submit electronically to the ISCD Budget Portal.
- » Submit only two documents to the ISCD Budget Portal:
  - One Excel version of the CHDP-CLPP Budget Workbook  
and
  - One signed PDF version of the CHDP-CLPP Budget Workbook
- » Submit by September 15, 2023.  
If all necessary signatures cannot be obtained by this date, submit completed excel workbooks by the deadline and contact CHDPprogram@dhcs.ca.gov to request an extension for submission of required signatures.

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<sup>1</sup> <https://iscdbudget.cloudapps.dhcs.ca.gov/>

<sup>2</sup> <https://helpx.adobe.com/acrobat/using/digital-ids.html>

<sup>3</sup> [https://support.docusign.com/s/articles/How-do-I-sign-a-DocuSign-document-Basic-Signing?language=en\\_US&rsc\\_301](https://support.docusign.com/s/articles/How-do-I-sign-a-DocuSign-document-Basic-Signing?language=en_US&rsc_301)

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**Contact Information**

Questions regarding the ISCD Budget Portal and expenditure invoicing may be directed to: [ISCDFiscal@dhcs.ca.gov](mailto:ISCDFiscal@dhcs.ca.gov). All other questions and concerns may be directed to: [CHDPprogram@dhcs.ca.gov](mailto:CHDPprogram@dhcs.ca.gov).

Sincerely,

**ORIGINAL SIGNED BY CORTNEY MASLYN**

Cortney Maslyn, Chief  
Integrated Systems of Care Division  
Department of Health Care Services

**Attachments:**

1. FY 2023-24 CHDP-CLPP Allocation Table

Attachment 1:

Child Health and Disability Prevention Childhood Lead Poisoning Prevention Activities  
Fiscal Year 2023-24 Allocation Table  
(07/01/2023 through 06/30/2024)

County	Chart Review <sup>4</sup>	Care Coordination <sup>5</sup>	Training & Education <sup>6</sup>
Alameda	\$23,386.77		
Alpine*	\$1,329.27		\$241.86
Amador	\$2,941.85		
Berkeley	\$6,412.68		
Butte	\$10,078.75		
Calaveras	\$2,619.00		
Colusa	\$2,844.00		
Contra Costa	\$19,049.08		
Del Norte	\$3,350.21		
El Dorado	\$6,128.72		
Fresno	\$26,603.08		
Glenn	\$4,129.03		
Humboldt	\$10,028.89		
Imperial	\$9,972.09		
Inyo*	\$2,034.73		\$296.45
Kern	\$25,234.61		
Kings*	\$9,039.48	\$1,426.33	\$330.06
Lake	\$5,630.52		
Lassen	\$2,216.66		
Long Beach	\$13,955.71		
Los Angeles	\$135,043.36		
Madera	\$8,588.42		
Marin	\$6,581.63		
Mariposa	\$1,877.10		
Mendocino*	\$6,317.46	\$570.76	\$290.57
Merced*	\$15,898.75	\$347.16	\$294.56
Modoc	\$3,273.60		
Mono*	\$1,678.11	\$111.87	\$284.75
Monterey	\$15,206.55		
Napa*	\$4,219.28	\$529.75	\$337.11
Nevada	\$4,087.46		

<sup>4</sup> Chart Review - Up to 10 medical record reviews at each provider office

<sup>5</sup> Care Coordination - Blood Lead related work and follow up done in non-contracted counties.

<sup>6</sup> Training & Education of Providers - Blood Lead testing training for non-contracted counties

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County	Chart Review <sup>4</sup>	Care Coordination <sup>5</sup>	Training & Education <sup>6</sup>
Orange	\$45,758.54		
Pasadena	\$7,788.55		
Placer	\$7,358.73		
Plumas	\$4,533.70		
Riverside	\$25,788.41		
Sacramento	\$28,489.16		
San Benito*	\$5,187.55	\$105.34	\$268.14
San Bernardino	\$35,850.27		
San Diego	\$32,278.75		
San Francisco	\$16,455.97		
San Joaquin	\$20,426.73		
San Luis Obispo	\$7,723.15		
San Mateo	\$13,749.06		
Santa Barbara*	\$14,058.68	\$669.89	\$341.03
Santa Clara	\$25,224.53		
Santa Cruz	\$8,904.01		
Shasta	\$7,787.59		
Sierra*	\$2,007.75		\$249.95
Siskiyou	\$2,172.52		
Solano	\$9,247.70		
Sonoma	\$11,185.90		
Stanislaus	\$16,582.09		
Sutter	\$5,333.57		
Tehama	\$4,865.24		
Trinity*	\$2,201.26	\$155.21	\$197.53
Tulare	\$14,991.25		
Tuolumne	\$4,355.84		
Ventura	\$18,988.94		
Yolo	\$6,325.73		
Yuba	\$2,684.66		
<b>Total</b>	<b>\$798,062.68</b>	<b>\$3,916.31</b>	<b>\$3,132.01</b>

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\* Highlighted counties do not have a CDPH CLPP contract and therefore need extra PHN hours for all three activities.