



Information and General Services Department

950 Maidu Avenue
Nevada City, CA 95959
Phone: 530-265-1238
Fax: 530-265-7112

*Information Systems
Geographic Information Systems
Facilities Management*

*Emergency Services
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Cable Television*

*Purchasing
Airport
Library*

NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: June 23, 2020

TO: Board of Supervisors

FROM: Steve Monaghan, Chief Information Officer

SUBJECT: Resolution approving the award of the Microsoft State and Local Government Enterprise Agreement through Dell Marketing L.P. and authorizing the Purchasing Agent to execute all necessary documents not to exceed \$1,215,075 for a term of July 1, 2020 through June 30, 2023

RECOMMENDATION: Adopt the Resolution

FUNDING: The total maximum amount of this agreement shall not to exceed \$1,215,075 for the period July 1, 2020 through June 30, 2023. Annual cost shall not exceed \$405,025 which is incorporated into the FY 20/21 adopted budget and will be included in the FY 21/22 and FY 22/23 requested budgets. A budget amendment is not required.

BACKGROUND: Nevada County utilizes many Microsoft products. These include software such as databases, operating systems, productivity software and cloud services. These products provide employees the tools needed to conduct county business and interact with our community and to enhance remote/telework opportunities. These products require annual licenses to support product use and provide maintenance and updates to protect against cybersecurity threats and obsolescence.

Nevada County Information Systems (IS) Division is responsible for maintaining the licensing of these software products and services on behalf of all county departments. These licenses are available to our County through a competitively awarded Microsoft Enterprise Agreement (EA); a 3-year contract which offers fixed, reduced pricing for identified products and provides flexibility to continue effective management of our County's computing environment.

Our current (EA) will expire 6/30/2020. Therefore, the IS Division collaborated with the Purchasing Division to seek out the best value in securing a new EA for the upcoming 3-year term. The review process included the following:

- Reviewed current license counts and minimized requirements.
- Identified a new established competitively awarded agreement negotiated by Riverside County.
- Soliciting competitive quotes from multiple resellers under this agreement.

After a thorough review it was determined that Dell Marketing L.P. provided the best value to meet the needs of the County. Purchasing Policy Section 4.5(B) permits the use of other government agencies' competitively awarded agreements without further bidding by Nevada County. The Riverside Agreement meets this criterion. In addition, Purchasing Policy Section 7.1(C) requires Board approval for goods/commodities with a total aggregate amount exceeding \$250,000.

Therefore, Board approval is requested to award a new agreement to Dell Marketing. L.P. in the amount not to exceed \$1,215,075 for the period July 1, 2020 through June 30, 2023 which is payable by the issuance of an annual Blanket Purchase Order in the amount not to exceed \$405,025.

Item Initiated and Approved by: Steve Monaghan