



Health and Human Services Agency

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Department of Public Health

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: June 24, 2025

TO: Board of Supervisors

FROM: Kathy Cahill, Public Health Director

SUBJECT: Resolution approving execution of Amendment No. 1 to the Professional Services Contract with Sherilynn E. Cooke, M.D. to serve as the Public Health Officer and Registrar for the County of Nevada increase the contract price from \$330,000 to \$505,060 (an increase of \$175,060), extend the contract termination date from June 30, 2025 to June 30, 2026, revise Exhibit "A" Schedule of Services to adjust weekly hours and services provided, and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price and a term extension.

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Services are funded by state/federal dollars for Public Health Administration, primarily Medi-Cal Administrative Activities and Public Health Realignment California Strengthening Public Health Initiative, and Public Health's Epidemiology and Laboratory Capacity for Infectious Disease grant funding. Sufficient funding in a maximum amount of \$505,060 was included in the Department's FY 2024/25 and 2025/26 budgets. There are no county general fund dollars required in the Contract.

BACKGROUND: On June 25, 2024, per Resolution RES 24-308, the Nevada County Board of Supervisors approved execution of the Professional Services Contract with Sherilynn E. Cooke, M.D. to serve as the Public Health Officer and Registrar for the County of Nevada. The Public Health Department would like to extend this contract for another year to ensure that a trained Public Health Officer is available to provide Health Officer consultant services for the department.

The Board of Supervisors of each county is required to appoint a physician that is in good standing and meets the qualifications of a county health officer as set forth in Health and Safety Code section 101005 to serve as the County's "Health Officer." Dr. Cooke will be available up to twenty hours per week for services such as:

- Consultation to Department Public Health Nurses and private providers regarding diagnosis, treatment, source investigation, reporting, response and management of Tuberculosis (TB) and other communicable disease cases. Management of communicable disease outbreaks in the community.
- Provision of clinical services for TB patients, consisting of new patient evaluations, development of medication schedule and treatment plans, prescription of medicines, and on-going monitoring of patients.
- Response as Public Health Officer during a declared incident or emergency including, as appropriate, declaration of a Public Health Emergency.
- Consultation with Truckee reproductive health clinic staff for urgent cases.
- Answering media disease-related questions.
- Support to the Vital Records Registration Unit including answering questions regarding causes of death.
- Consultation to the Environmental Health Department in the event of a hazardous waste spill or other environmental health threat.
- Consultation with Animal Control regarding rabies questions and other potential zoonoses.
- Consultation with Public Health staff on CalAIM and Managed Care Plan coordination.

The attached Resolution, if adopted, will help ensure that a qualified physician continues to be available to address a wide array of public health issues including unforeseen infectious disease outbreaks and responses to local emergency events on behalf of Nevada County.

Approved by: Kathy Cahill, Public Health Director