



## Information and General Services Agency

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Information Systems  
Geographic Information Systems  
Facilities Management

Emergency Services  
Central Services  
Cable Television  
Purchasing  
Airport  
Library

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### **NEVADA COUNTY BOARD OF SUPERVISORS** **Board Agenda Memo**

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**MEETING DATE:** December 16, 2025

**TO:** Board of Supervisors

**FROM:** Landon Beard, Chief Information Officer

**SUBJECT:** Resolution approving execution of contract between Trifecta Consulting LLC and Nevada County for a not to exceed amount of \$310,310 for project manager services related to the enterprise resource project, for a term of January 1, 2026 through June 30, 2027, and directing the Auditor Controller to amend the Fiscal Year 2025/26 Information Systems Budget and ERP ISF Budget (4/5 affirmative vote required)

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**RECOMMENDATION:** Approve the Resolution

**FUNDING:** This contract will be paid partially from the American Rescue Plan Act (ARPA) appropriation for the “ERP – Staffing & Consulting” project, as authorized by the Board of Supervisors in the 2023 Revised American Rescue Plan Act (ARPA) Expenditure Plan on September 12, 2023. Budget for this project was established via Resolution 23-485, which is intended for purposes such as the proposed contract. A budget amendment has been included to increase the authorized expenditures in the two budget units supporting the activity as follows: Increase expenditures in the amount of \$105,000 from the Information Systems ARPA Budget and \$205,310 from the Enterprise Resource Planning Internal Service Fund (ERP ISF).

**BACKGROUND:** Enterprise Resource Planning (ERP) systems are essential to the delivery of nearly all services in any organization, and the County is no different. The current system (Finance Plus) is used to process budgeting, accounting and payroll for every County department and is at end of life. This Project was presented to senior leadership and each individual Board member in December 2022 as well as being discussed as a known cost on the horizon during the Board’s January 2023 Workshop.

As part of this project, the County entered into an initial contract for Project Management Services which expires December 31, 2025, anticipating the need to

extend or replace that contract for ongoing continuity to provide facilitation of organizational change management, project coordination through all phases of implementation, and establishing and facilitating decision making throughout the remainder of the project. The project manager contract is within the ERP Project Plan and the proposed budget for the project. The funding for this contract will utilize remaining American Rescue Plan Act funds as previously presented in the 2023 Revised ARPA Expenditure Plan and ERP Project overviews along with funding identified as part of establishing the internal service fund.

Dedicated project management services provides clear leadership and coordination for this large-scale project and are crucial to the successful implementation. The project manager provided under the initial project management contract (Reso 23-563) continues to provide services for the execution of the project. The project manager, within the provisions of the existing contract, approached the County and offered to continue providing these services under a direct contract with the County after the expiration of the previous contract on December 31, 2025. This approach will provide ongoing continuity while improving the value of the services to the County. Approval is required to execute this contract per Purchasing Policy section 7.1(B) which requires all contracts with a total annual cost of more than \$50,000 to be approved by the Board of Supervisors.

**Item Initiated and Approved by:** Landon Beard