



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
950 MAIDU AVENUE, P.O. BOX 59902  
NEVADA CITY, CA 95959-7902  
(530) 265-1411 FAX (530) 265-9849 [www.nevadacountyca.gov](http://www.nevadacountyca.gov)

Trisha Tillotson  
Community Development Agency Director

Heba El-Guindy  
Director of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

**MEETING DATE:** June 13, 2023  
**TO:** Board of Supervisors  
**FROM:** **Heba El-Guindy, Director of Public Works**  
**SUBJECT:** Resolution approving Amendment No. 3 to the contract between The County of Nevada and Genuine Parts Company for the Vendor Managed Inventory Parts Facility Operations to increase the contract amount by \$210,000 for a not to exceed total of \$990,000

**RECOMMENDATION:** Adopt the attached Resolution.

**FUNDING:** This contract impacts the current FY 2022/23 Fleet Services' budget. The maximum contract amount between the County of Nevada and Genuine Parts Company is proposed to increase by \$210,000, for a total contract amount not to exceed \$990,000. The additional costs are reimbursed by the departments receiving Fleet's services through monthly journals. There is no impact to the General Fund.

**BACKGROUND:** The current Vendor Managed Inventory Parts Facility Operations contract was approved on June 22, 2021, via Resolution 21-273 for the period of July 1, 2021 through June 30, 2022 and was eligible for up to three (3) additional annual renewals beginning on July 1, 2022.

The contract Amendment No. 1 was approved by Resolution 22-226 on May 24, 2022, transferring the Assignment Agreement from Riebes Auto Parts, LLC to Genuine Parts Company. The amendment also increased FY 2021/2022 annual not to exceed amount to \$740,000.

Amendment No. 2 was approved by Resolution 22-265 to renew the existing contract for the Contract term between July 1, 2022 and June 30, 2023, with an annual not to exceed amount of \$780,000.

Our current FY 2022/23 contract amount of \$780,000 was set based on pricing and anticipated parts/maintenance needs assessed in May of 2022, when the contract renewal was first drafted and proposed to the Board. In late fall, the Rolba Snow Blower had a catastrophic failure of the snow blower transmission with replacement parts' cost of nearly \$100,000. The severe winter storms also resulted in additional purchases of parts for consumables like heavy equipment tire chains and other snowplow related parts. The Fleet Division has also been receiving the replacement vehicles previously ordered in FY 2021/22 and current FY 2022/23 new vehicles. All received vehicles required new parts for their upfit and deployment to the various departments. To meet all the aforementioned needs and associated costs, we are requesting approval of Amendment No. 3

(attached) to increase the current contract with Genuine Parts Company by \$210,000 for the current FY 2022/23 for a not to exceed total annual amount of \$990,000.

**Item Initiated by:** Josh Hylinski, Fleet Services Manager  
**Approved by:** Heba El-Guindy, Director of Public Works

Submittal Date: May 22, 2023

Revision Date: May 23, 2023