



NEVADA COUNTY HEALTH & HUMAN SERVICES AGENCY

Ryan Gruver
Agency Director

Department of Social Services

Rachel Roos, LCSW
Department of Social Services
Director

950 Maidu Ave., PO Box 1210
10075 Levon Ave., Ste 202
988 McCourtney Road

Nevada City, CA 95959
Truckee, CA 96161
Grass Valley, CA 95949

Telephone (530) 265-1340 FAX (530) 265-9860
Telephone (530) 582-7803 FAX (530) 582-7729
Telephone (530) 265-1340 FAX (530) 274-1049

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: January 26, 2021

TO: Board of Supervisors

FROM: Rachel Roos

SUBJECT: Resolution approving and authorizing continuation of services for Great Plates Delivered Program between the County of Nevada and Various Vendors, for Food Service Support to our Senior Community impacted by COVID-19 in the amount not to exceed \$1,256,000 through June 30, 2021 or as expired by the State of California Program.

RECOMMENDATION: Adopt the attached Resolution.

FUNDING: Services are funded by the federal and state government through the Federal Emergency Management Agency's (FEMA) Public Assistance (PA) Program, California Disaster Assistance Act program, Coronavirus Relief Fund (CRF) and County General Fund. The maximum is not to exceed \$1,256,000 for fiscal year 20/21, and of this amount, the maximum County General Funds is \$31,000 as previously authorized by the Board (see comments below). A budget amendment is included and requires a 4/5 vote by the Board Members.

BACKGROUND:

The Great Plates Delivered Program is a collaboration between California's Office of Emergency Services, Department of Aging, Health & Human Services Agency and California For All. The program was approved by Governor Gavin Newsom on April 24, 2020 in response to the COVID pandemic as a short term support system designed to serve adults 65 and older and adults 60-64 who are at high-risk from COVID-19, in staying home and staying healthy by delivering three (3) nutritious meals a day, and also provide essential economic stimulus to local businesses and workers struggling to stay afloat during the COVID crisis. The majority of the program is funded through federal and state disaster relief reimbursement programs with a small (6.25%) local county match.

Nevada County elected to participate, recognizing there is a population of residents who don't otherwise qualify for state or federal nutrition support services and due to the relative low-cost requirement of local dollars. As recommended by the state's program guidance,

staff collaborated with 2-1-1 to establish a protocol for determining eligibility of clientele and with the Purchasing Division to identify and select qualified food providers from our community.

Due to the funding being tied to disaster relief, and the unknown duration of COVID-19 in April when this program began, the authorization from FEMA for reimbursement was initially through May 10, 2020, and has been re-authorized in 30-day increments since that time. This presents a unique challenge for program administration due to the large amount of staff time required to stand up and support vendor contracts, resident participation, meal delivery, and program data tracking.

Since a meal is considered a consumable/tangible item, Purchasing originally established contracts with each of the vendors in accordance with the Purchasing Policy section 7.3(B) which states Purchasing Agent has the authority to execute contract awards for goods/ commodities with a total aggregate amount \$250,000 or less. Since this program began, the county has contracted with a total of four local vendors to prepare three nutritious meals each day to a maximum of 60 participants and meals were delivered in part through assistance of county Transit services.

Currently, three contracts are in place for the following vendors to provide meals to be purchased by the County for distribution to qualified senior community members: Emily’s Cakes & Catering of Grass Valley, CA; Fudenjuce of Nevada City, CA; and Kalizsu LLC, dba Osorio Kitchen of Grass Valley, CA. The Vendors are responsible for meal preparation in compliance with the nutritional requirements for senior meals and packaging of three meals (breakfast, lunch and dinner) per day per person. The County Transit Division and various HHSA staff are responsible for the logistics and deliveries of meals to the qualified senior clientele. Eligible participants of the Program are also assigned to the Department of Social Services Team for program connectivity and services oversight.

Since the beginning of the program through the end of December 2020, nearly 35,604 meals have been provided to a weekly average of 55 residents. Total cost of the program through that time is \$760,000. Below is a breakdown of program funding:

Funding Sources	%	Amount to Date	Maximum Amt
FEMA PA	75%	\$570,000	\$942,000
State CDAA	18.75%	\$142,500	\$235,500
County CRF (through 12/30/20)	6.25%	\$47,500	\$47,500
County General Fund		\$0	\$31,000
Total Program Cost	100%	\$760,000	\$1,256,000

The County General Fund contribution of \$31,000 was previously authorized by the Board with the FY 19-20 consolidated budget amendment No. 3 (item CW3AD28). This budget amendment included \$309,375 in General Fund assistance for the Great Plates program including a loan of \$278,375 and an allocation of \$31,000 to fund the local share of program costs as estimated at that time. Due to other funding sources, particularly CARES Act CRF funding, the GF allocation was not needed in FY 19-20, but due to the expiration of CRF funding and the continuation of the program, the funding is needed in the current fiscal year.

The State established the Great Plates Program as a short term solution, but it has since been extended in 30-day increments since May 2020, and is expected to continue to be extended due to the ongoing COVID-19 pandemic. Therefore, Board approval is required to support this ongoing effort in accordance with Purchasing Policy section 7.1 (C) which states, that Board approval is required for contract awards for goods/ commodities with a total aggregate amount exceeding \$250,000.

Item Initiated and Approved by: Rachel Roos, Director of Social Services