

COUNTY OF NEVADA

DEPARTMENT OF HUMAN RESOURCES

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: October 23, 2018

TO: Board of Supervisors

FROM: Mali Dyck, Interim Human Resources Director

SUBJECT: Resolution to Amend Authorized Personnel Salary Resolution 18-241

RECOMMENDATION: Approve the attached resolution.

FUNDING: Provided for in the 2018-2019 fiscal year budget.

BACKGROUND: Corrections and updates to the salary resolution are submitted to the Board of Supervisors on a quarterly basis. The salary resolution reflects corrections and revisions to the 2018-2019 salary document through September 30, 2018, as depicted below.

The changes to the Authorized Personnel Salary Resolution are as follows:

The Department of Public Works changed the Heavy Equipment Mechanic (HEM) job title to Heavy Equipment Mechanic I/II in order to provide a career ladder and to mimic the Equipment Mechanic I/II titling convention. As part of this change, the Senior Heavy Equipment Mechanic job description is replaced with a new Supervising Mechanic job description. This position description enables the incumbent to oversee both categories of mechanics, equipment mechanic and heavy equipment mechanic. Salary ranges are assigned to the three new position titles, Heavy Equipment Mechanic I, Heavy Equipment Mechanic II, and Supervising Mechanic, in alignment with similar County positions.

The Accountant-Auditor series (I/II/Senior) is found in both the Professional unit and the Confidential unit. Employees occupy positions in this series in each unit within one office. Currently the pay for the positions varies by unit. In an effort toward equalizing the salary ranges for the positions across units, positions in the Professional unit are advanced in range by 2.5%.

The Deputy Clerk to the Board position was reviewed for the first time in several years. The outcome of the review yielded an updated job description, a change in the Fair Labor Standards Act status to Exempt from Non-Exempt, and a range change upward of 1.5%. This position resides in the Confidential unit.

Your consideration of this matter is appreciated.

Initiated and Approved by: Mali Dyck, Interim Human Resources Director