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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: August 26, 2025

TO: Board of Supervisors

FROM: David Garcia, Director of Public Works

SUBJECT: Resolution rescinding Resolution 25-294 and approving a new contract between the County of Nevada and Genuine Parts Company for the Vendor Managed Inventory Parts Facility Operations for Fiscal Year 2025/26 with a not to exceed annual amount of \$1,200,000 and authorizing the Purchasing Agent or designee to encumber the contract and execute all required contract documents – All Districts

RECOMMENDATION: Adopt the attached Resolution.

FUNDING: This contract is included in the Fiscal Year 2025/26 Fleet Services Budget, there is no impact to the General Fund.

BACKGROUND: Fleet Services has been contracting for integrated vehicle and parts facility operations with Genuine Parts since FY2021/22. On June 24, 2025, the Nevada County Board of Supervisors adopted Resolution 25-294 which approved a contract for \$1,200,000 with Genuine Parts Company for the Vendor Managed Inventory Parts Facility Operations for Fiscal Year 2025/26. Subsequently, Genuine Parts responded with requested changes to the contract. The original contract has never been signed by Genuine Parts or the County. The department requests to rescind Resolution 25-294.

This Resolution proposes a new contract adjusted for:

- Section 8 Liquid Damages adjusted to shall not apply.
- Section 24D Termination added paragraphs 4, 5, and 6.
- Exhibit B- Schedule of Charges and Payments, Maximum Limit and Fee Schedule excludes: All expenses of Contractor, including any expert or professional assistance retained by Contractor to complete the work performed under this Contract shall be borne by Contractor.
- Exhibit C-Insurance Requirements, Section 7 Other Insurance Provisions Self-Insured Retentions excludes: The Commercial General Liability (CGL) and any policies, including excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by the County. County may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. County reserves the right to obtain a copy of any policies and endorsements for verification.

All other respects of the contract approved by the Nevada County Board of Supervisors June 24, 2025, remain in this proposed contract.

The implementation of the Vendor Managed Inventory (VMI) parts operation was first approved by the Nevada County Board of Supervisors in March 2018, via Resolution 18-104, awarding a contract to Riebes Auto Parts, LLC. The contract assignment was later transferred via Resolution 22-226 to Genuine

Parts Company, the parent company to NAPA Integrated Business Solutions. Fiscal Year 24/25 was the final year to renew the original contract, and a new contract is necessary for Fiscal Year 25/26.

The VMI has proven successful for the past seven years, meeting the goals to increase shop efficiency and reduce bottom line expenses by providing onsite vendor managed inventory. Contracting for these services has eliminated inventory management from the Fleet staff, increasing Fleet mechanics' ability to focus on their core duties, spending less time researching, ordering parts, and maintaining a County owned inventory system. The VMI has also improved fiscal operations with the reduction of invoice processing, tracking, and budget monitoring by County staff.

In contracting for these services, the Nevada County Purchasing Policy Section 4.5 (B) allows for an exception of competitive solicitation for purchases made from other public agencies, competitive solicitations, or by use of Joint Powers Agreements, Cooperative Purchasing programs, Pooling Agreements, and other recognized types of agreements used by government agencies to combine agency requirements for purchases in order to obtain volume discounts.

The Nevada County Purchasing Department has performed an evaluation of three (3) Cooperative Agreements for automotive parts, of which Sourcewell contract 090624-GPC with NAPA Integrated Business Solutions is the only agreement meeting the needs for Nevada County, which includes onsite counter assistance, inventory and warehouse management, parts distribution and just in time delivery.

Genuine Parts Company – as the parent company of NAPA Integrated Business Solutions - provides VMI services through the Sourcewell contract 090624-GPC. Fleet is satisfied with their services, and the department is requesting to maintain current onsite services through a new contract with Genuine Parts Company starting July 1, 2025, through June 30, 2026, with three automatic annual renewals beginning Fiscal Year 26/27. The current Sourcewell contract expires on December 3, 2028. The department and Purchasing will match the final renewal end date in FY 28/29 based on the current or amended Sourcewell contract expiration date.

Attachments:

1. Resolution rescinding Resolution 25-294 and approving a new contract between the County of Nevada and Genuine Parts Company for the Vendor Managed Inventory Parts Facility Operations for Fiscal Year 2025/26 with a not to exceed annual amount of \$1,200,000 and authorizing the Purchasing Agent or designee to encumber the contract and execute all required contract documents
2. Contract
3. County of Nevada Purchasing Division Buyers Memorandum

Item Initiated by: Josh Hylinski, Fleet Services Manager
Approved by: David Garcia, Director of Public Works