



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
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Sean Powers  
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Director of Public Works

**File: 240.5728 004**

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

**MEETING DATE:** October 11, 2016

**TO:** Board of Supervisors

**FROM:** Joshua H. Pack, Principal Civil Engineer

**SUBJECT:** **Approval of Contract with Mark Thomas & Company, Inc. for Professional Engineering Services for the La Barr Meadows Road Corridor Safety Improvement Feasibility Analysis, Project Number 440817, and Amending the Fiscal Year 2016/17 Road CIP Budget – District 3 – 4/5 Affirmative Vote Required**

**RECOMMENDATION:** Approve the attached resolution.

**FUNDING:** The project is included in the Fiscal Year 2016/17 Road CIP through a contribution from the Nevada County Transportation Commission. A budget amendment has been included for consideration. There is no impact to the General Fund.

**BACKGROUND:**

On April 12, 2016 the Board of Supervisors approved Resolution 16-158, which approved the projects in the Nevada County Transportation Commission's 2016/17 Overall Work Program. The Program includes \$40,000 for a La Barr Meadows Road Safety Project Feasibility Analysis.

On July 26, 2016 the Board of Supervisors approved Resolution 16-378 to solicit Request for Qualifications for a La Barr Meadows Road Corridor Safety Improvement Feasibility Analysis. On August 26, 2016 one (1) Statements of Qualifications (SOQ) was received. The SOQ was reviewed by an in-house selection panel and evaluated based on a scoring methodology identified in the RFQ. Based on this review, Mark Thomas & Company, Inc. was selected as the top ranked firm to provide professional engineering services for a maximum amount not to exceed \$39,937.

**Item Initiated by:** Joshua H. Pack, Principal Civil Engineer  
**Approved by:** Steve Castleberry, Director of Public Works

**Submittal Date:** September 26, 2016

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