



KIM JOHNSON
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

April 07, 2020

Mali Dyck, Director
Nevada County
950 Maidu Ave
Nevada City, CA 95959

SUBJECT: PROJECT ROOM KEY FUNDING APPROVAL

Dear Director Dyck:

The California Department of Social Services is pleased to inform you that Nevada County's request for Project Room Key funding, as authorized by [Senate Bill 89 \(Chapter 2, Statutes of 2020\)](#), has been approved. Pursuant to his March 4, 2020, proclamation of a state of emergency, Governor Gavin Newsom signed [Executive Order N-32-20](#) on March 18, 2020, providing local governments with emergency homelessness funds to expand immediate shelter and isolation capacity and provide COVID-19 preventions to the homeless population.

Nevada County is hereby provided \$50,000 for the purposes of the lease and operation of a hotel to provide housing to individuals who are affected by COVID-19 and do not have the means to isolate themselves due to homelessness or need alternative housing to isolate themselves from a vulnerable household member with whom they reside.

The county may request, at the start of the Project, a funding advance up to 50 percent of the approved funds. Payment on the remainder of the funds may be disbursed as reimbursement upon Project completion or as services are rendered. The county may claim reimbursement related to Project Room Key by using the attached invoice. Please include a physical address and telephone number for the designated contact in the county with whom to coordinate payment. Please also indicate the preferred payment option. Counties may submit the invoices via email with electronic signatures to housing@dss.ca.gov while COVID-19 directives are in place, or by mail to:

California Department of Social Services
Housing and Homelessness Branch
Attn: Mashal Ayobi
744 P Street, MS 8-16-70
Sacramento, CA 95814

Ms. Mali Dyck, Director

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For program-related questions, please contact the Housing and Homelessness Branch at (916) 651-5155 or by email at housing@dss.ca.gov. Questions pertaining to reimbursement should be directed to fiscal.systems@dss.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Corrin Buchanan", with a long horizontal flourish extending to the right.

CORRIN BUCHANAN

Assistant Director for Housing and Homelessness

Attachment