



**NEVADA
COUNTY**
CALIFORNIA

Health and Human Services Agency

Ryan Gruver, MPA, Agency Director

Phebe Bell, MSW, Behavioral Health

Jeff Goldman, MPA, Probation

Keri Klein, Public Defender

Kathy Cahill, MPH, Public Health

Mike Dent, MPA, Child Support/Housing & Community Service

Rachel Peña, LCSW, Social Services

950 Maidu Ave.
Nevada City, CA 95959

Phone: (530) 265-1627

Fax: (530) 265-2295

HOUSING & COMMUNITY SERVICES DIVISION

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: November 12, 2024

TO: Board of Supervisors

FROM: **Mike Dent, Director of Housing and Community Services**

SUBJECT: Resolution approving execution of Amendment No. 1 to the contract with California Professional Management (CPM) for construction management services for the Brunswick Commons Resource Center, to increase the maximum contract price from \$25,000 to \$44,690 (an increase of \$19,690), revise Exhibit "A", Schedule of Services, and revise Exhibit "B", Schedule of Charges and Payments to reflect the increase in the maximum contract price and the extension of the expiration date through April 30, 2025. (PESR4881)

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Funding for this project will be paid from the Housing and Community Services Fiscal Year 2024-25 budget in the maximum amount of \$44,690. No budget amendment is required.

BACKGROUND: Per previous Board action, the purchase of the property located at 1105 Sutton Way, Grass Valley CA for the purpose of providing homeless services was approved on August 23, 2022, per Resolution 22-464; Wallis Design Studios was authorized to prepare the plans and specifications for the Brunswick Commons Resource Center Project January 24, 2023, per Resolution 23-038; the construction documents and authorized the solicitation of bids for construction were approved on December 5, 2023, per Reso 23-576; and, the construction contract was awarded on October 8, 2024, per Reso 24-526.

On February 12, 2024, per Purchasing Order PESR4881, the Nevada County Purchasing Agent authorized the execution of the Professional Services Contract between the County of Nevada and WLC Construction Services, Inc. DBA California Professional Management (CPM) to provide review of the project plans prior to approval and provide limited construction management

services on an as needed basis with HCS staff conducting the majority of these responsibilities. Due to several unforeseen delays in this project HCS staff experienced in these duties are not expected to be available to complete the task as originally envisioned. As CPM is already familiar with the project and moving to seek bids for the increased services needed to complete the project would severely delay completion of the project, HCS is requesting authorization to amend CPM's contract to increase construction management services needed to complete the Brunswick Commons Resource Center to avoid further project delay. These services will increase the contract by \$19,690 for a maximum contract amount not to exceed \$44,690.

Item Initiated by:

Rob Choate, Administrative Services Associate,
Housing and Community Services

Approved by:

Mike Dent, Director of Housing and Community
Services