



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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Sean Powers
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Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: October 27, 2020

TO: Board of Supervisors

FROM: Jessica Hankins, Public Works Project Manager

SUBJECT: **Resolution Approving a Contract between the County of Nevada and Richard R. Harris for Registered Professional Forester Services for the Egress/Ingress Fire Safety Project for a Total Amount of \$97,900 – All Districts**

RECOMMENDATION: Approve the attached resolution.

FUNDING: The expense for this contract will be paid by the California Department of Forestry and Fire Protection grant fund for the Egress/Ingress Fire Safety Project, and there is no additional impact to the General Fund. A budget amendment is not required.

BACKGROUND: On April 28, 2020, the Nevada County Board of Supervisors adopted Resolution 20-141, accepting California Department of Forestry and Fire Protection grant program funds in the amount of \$868,084 to do intensive vegetation management alongside 200 miles of County roads over a two-year period. Grant requirements include the hiring of a Registered Professional Forester to oversee the environmental compliance of the project, which includes biological and cultural records searches, site surveys, weekly project meetings, and regular reporting.

In June 2020 the County Purchasing Agent issued a Request for Proposals (RFP) No. 129775 for Egress/Ingress Fire Safety Project - Registered Professional Forester. There were 1,532 firms notified of the solicitation, 47 firms downloaded the RFP documents, and six firms submitted proposals. An evaluation team made up of Roads and Public Works Engineering staff reviewed each proposal using the criteria set forth in the RFP. The top ranked Registered Professional Forester was determined to be Richard R. Harris of Dixon, CA. Board approval is required to ratify the panel's recommendation and to award the contract to Richard R. Harris for \$89,000 plus a 10 percent contingency of \$8,900, for a total amount of \$97,900, for the term October 27, 2020 through, December 31, 2022, which will provide services for the anticipated timeline of the project.

Item Initiated by: Jessica Hankins, Public Works Project Manager
Approved by: Trisha Tillotson, Director of Public Works

TT:JH:kk
Submittal Date: October 8, 2020
Revised Date: October 15, 2020