



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
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**File: 310.13 098**

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

**MEETING DATE:** September 27, 2016

**TO:** Board of Supervisors

**FROM:** David A. Garcia, Jr., Solid Waste Program Manager

**SUBJECT:** **Resolution Approving Amendment No. 1 to the Personal Services Contract between the County of Nevada and HDR Engineering, Inc. for Conceptual Design Services for Improvements at the McCourtney Road Transfer Station**

**RECOMMENDATION:** Approve the attached Resolution

**FUNDING:** The funding for these services will come from the Fiscal Year 2016/17 Solid Waste Western Budget. A budget amendment is not required, and there is no impact on the General Fund.

**BACKGROUND:**

On September 22, 2015, the Board of Supervisors adopted Resolution 15-454, approving the solicitation of Requests for Qualifications for conceptual design services for improvements at the McCourtney Road Transfer Station. On January 26, 2016, the Board of Supervisors adopted Resolution 16-048, awarding a contract to HDR Engineering for said services.

A scope of work and cost of services was negotiated with HDR Engineering, Inc. The total costs for services were not to exceed \$49,930, and the contract expiration date is December 31, 2016. HDR has completed the negotiated tasks. This amendment would increase the contract amount by \$15,000 for a total contract amount of \$64,930, to provide for additional evaluation of the conceptual design elements including phasing options. Once this analysis is complete, staff will return to the Board to request authorization to advertise for final engineering and design services to develop project plans, specifications and estimates (PS&E) for the McCourtney Road Transfer Station Redesign Project.

**Item Initiated by:** David A. Garcia, Jr., Solid Waste Program Manager  
**Approved by:** Steve Castleberry, Director of Public Works

**Submittal Date:** September 12, 2016  
**Revision Date:**  
**SC:DG:cn**