

**AMENDMENT #1 TO THE CONTRACT WITH  
HELPING HANDS NURTURING CENTER LLC  
(Res. 24-314)**

**THIS AMENDMENT** is executed this June 3, 2025 by and between Shona Torgrimson dba Helping Hands Nurturing Center, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties entitled Helping Hands Nurturing Center LLC, executed on 6/25/2024 per Resolution RES 24-314; and

**WHEREAS**, the Contractor operates Nurturing Parenting Program and supervised visitation services for Child Welfare Services (CWS) families; and

**WHEREAS**, the parties desire to amend their Agreement to increase the contract price from \$255,000 to \$280,000 (an increase of \$25,000) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and a term extension.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of May 1, 2025.
2. That Maximum Contract Price, shall be amended to the following:  
\$280,000.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: \_\_\_\_\_

Chair of the Board of Supervisors  
Nevada County

ATTEST:

By: \_\_\_\_\_  
Clerk of the Board, Nevada County

CONTRACTOR:

By: \_\_\_\_\_

Helping Hands Nurturing  
Center

**EXHIBIT “B”**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**HELPING HANDS NURTURING CENTER**

Payment under the terms of this Agreement shall not exceed the maximum amount of \$280,000 with the contract maximum for FY 2024/25 not to exceed \$152,500; and the contract maximum for FY 2025/2026 not to exceed \$127,500 for satisfactory performance of services as outlined in Exhibit “A”.

**Rate Schedule:**

Assessment Rate shall be Seventy-Five Dollars (\$75.00) per 60 minute session.

Plan Development shall be Fifty Dollars (\$50.00) per service plan hour.

Individual Session shall be Sixty Dollars (\$60.00) per 60 minute session.

Group Session shall be Fifty Dollars (\$50.00) per 60 minute session.

Supervised visit shall be Fifty Dollars (\$50.00) per 60 minute session.

Reasonable Services shall be Fifty Dollars (\$50.00) per 60 minute session.

**BILLING AND PAYMENT:**

Contractor shall submit an invoice to County by the 20<sup>th</sup> of each month following the month services were rendered. Each invoice shall include:

- Dates/Month/hours of services rendered
- Cost of services rendered – identifying total direct costs
- Billing period covered
- Contract Number assigned to the approved contract
- Supporting documentation will include names of participant(s) receiving services and those participants being billed to CalWORKs funding.
- Documentation and/or reports as required and specified in Exhibit A

Invoices are to be submitted to:

Department of Social Services  
Attn: Nicholas Ready  
988 McCourtney Rd  
Grass Valley, California 95949

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there be a discrepancy on the invoice; said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

**BILLING AND PAYMENT EXCEPTION**

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the tenth of July.