



RESOLUTION No. _____

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING EXECUTION OF THE RENEWAL CONTRACT WITH RECORDXPRESS OF CALIFORNIA, LLC, D/B/A ACCESS INFORMATION MANAGEMENT FOR THE CONTINUATION OF CATALOGUING AND STORAGE OF INACTIVE, CLOSED AND ARCHIVAL RECORDS FOR THE COUNTY'S HEALTH AND HUMAN SERVICES AGENCY (HHS) IN THE MAXIMUM AMOUNT OF \$50,000 FOR THE TERM OF JULY 1, 2019 THROUGH JUNE 30, 2021

WHEREAS, RecordXpress of California, LLC, d/b/a Access Information Management provides services related to record storage, cataloguing of records, data protection and secure destruction of records; and

WHEREAS, under this Agreement Access will provide the continuation of cataloguing and storage of inactive, closed and archival records for the County's Health and Human Services Agency; and

WHEREAS, these services provide secure, accessible and effective records management for the County's Health and Human Services Agency.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that the Personal Services Contract by and between the County and RecordXpress of California, LLC, d/b/a Access Information Management pertaining to the provision of cataloguing and storage of inactive, closed and archival records for the County's Health and Human Services Agency in the maximum amount of \$50,000 for the contract term of July 1, 2019 through June 30, 2021 be and hereby is approved, and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Contract on behalf of the County of Nevada, with the contract maximum not to exceed \$25,000 for Fiscal Year 2019/20.

Funds to be disbursed from account: 1589-50105-494-5001/521520.