



# RESOLUTION No. 24-103

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING EXECUTION OF U.S. GOVERNMENT SERVICES ADMINISTRATION CONTRACT NO. GS-35F-298GA AND RELATED SERVICE AGREEMENT PERTAINING TO MEMBERSHIP, TRAINING, RESEARCH, AND CONSULTATION SERVICES WITH THE INFO-TECH RESEARCH GROUP FOR THE CONTRACT TERM OF NOVEMBER 1, 2023, THROUGH DECEMBER 31, 2026, IN THE MAXIMUM CONTRACT AMOUNT OF \$174,672 (\$58,224 ANNUALLY) AND AUTHORIZING PURCHASING AGENT TO EXECUTE DOCUMENTS**

WHEREAS, since 2014 Info-Tech Research Group (ITRG) has provided information technology research and advisory services to the County of Nevada; and

WHEREAS, ITRG has become a trusted partner in assisting the Nevada County Information Systems leadership team with assembling and updating its Strategic Plan and receiving and processing feedback from County departments to ensure this plan stays current and in-line with their objectives; and

WHEREAS, the continued partnership with ITRG also provides staff training in areas such as Leadership, AI, Women in Technology Leadership, and assistance in contract and pricing negotiation; and

WHEREAS, Nevada County Purchasing Policy Section 4.5 (B) provides that purchases made from other public agencies' competitive solicitations, or by use of Joint Powers Agreements, Cooperative Purchasing programs, Pooling Agreements, and other recognized types of agreements used by government agencies to combine agency requirements for purchases in order to obtain volume discounts. Purchasing staff must conduct an evaluation to determine low price value; and

WHEREAS, ITRG has a pre-approved terms and conditions contract through the U.S. Government Services Administration in Contract No. GS-35F-298GA and has provided the County with a related Service Agreement specific to the scope of services to be provided to the County, and Staff has determined this to be the best value for the County.

NOW THEREFORE BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that U.S. Government Services Contract No. GS-35F-298GA and the related Service Agreement between the County and Info-Tech Research Group pertaining to membership, training, research, and consultation services for the contract term of November 1, 2023, through December 31, 2026, in the maximum contract amount of \$174,672 (\$58,224 annually) is hereby approved, and that the Purchasing Agent is authorized to execute the documents on behalf of the County of Nevada, and that the contract funds are to be encumbered.

Funding: 0101110075311000/521520

\$58,224

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 12th day of March 2024, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout, Susan Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

Recuse: None.

ATTEST:

TINE MATHIASSEN  
Chief Deputy Clerk of the Board of Supervisors

By: 

  
Hardy Bullock, Chair

County of Nevada  
Service Proposal



Colin Bender  
Member Services Director  
cbender@infotech.com  
1-888-670-8889 ext.2082  
October 31, 2023

Hi Landon,

On behalf of our entire team at Info-Tech Research Group, I am pleased to present this proposal for IT Research and Advisory services to you and your IT department at County of Nevada.

Info-Tech's IT Research and Advisory membership provides you with access to our powerful diagnostic tools and key research to help you systematically improve your IT department's performance.

To help you maximize the impact of your membership, we also provide an unmatched level of member service.

I welcome the opportunity to work with you and your IT executives at County of Nevada. Should you have questions at any time, please contact me directly at your convenience.

Sincerely,

Colin Bender  
Member Services Director  
cbender@infotech.com  
1-888-670-8889 ext.2082

Info-Tech Research Group

3960 Howard Hughes Parkway  
Suite 500, Las Vegas, NV, USA  
89169

infotech.com

Proposal prepared for:

Landon Beard

County of Nevada  
950 Maidu Ave, Nevada City, California,  
United States 95959-8600

## SERVICE AGREEMENT WITH INFO-TECH RESEARCH GROUP

Service Start Date: December 31, 2023 || Contract Length: 3-year  
 Contact: Landon Beard

### County of Nevada

Product	Description	Quantity	Subtotal	Discount	Total
Reference Membership	Access to core research content - project blueprints, Info-Tech Academy, software selection content, tools and templates library	4.00	\$0.00	\$0.00	\$0.00
Small Enterprise Advisory Membership	Unlimited analyst calls, full diagnostic access, 1 combined Contract Review / Price Benchmarking and Negotiation Engagement, 1 software selection engagement	1.00	\$17,612.09	\$1,572.52	\$16,039.57
Counselor Membership	Dedicated Executive Counselor, 1 Onsite/Virtual Counselor visit, Unlimited Price Benchmarking, IT Vendor Negotiation Assistance for 2 contracts	1.00	\$46,901.76	\$4,717.58	\$42,184.18
Concierge Services	Over 20 high-impact, consulting engagements designed to be delivered online or onsite	1.00	\$21,632.24	\$21,632.24	\$0.00
				<b>Total Discounts:</b>	\$27,922.34
				<b>Total:</b>	\$58,223.75

All items stated on this document are in USD and is subject to applicable taxes.

Federal Supply Service Authorized Federal Supply Schedule Price List (GSA) - GS-35F-298GA

Payment Terms: Prompt payment terms 0%, Net 30 days

Unless otherwise stated, consulting and workshop engagements do not include travel and expenses, which will be charged in addition to the fees listed. Workshops purchased as part of membership expire without refund or credit at the end of the membership period covered by the purchase. Workshops purchased outside membership expire without refund or credit 1-year after purchase. Please work with your member services representative to select and schedule workshops prior to expiration.

Subject to applicable taxes. If your company is tax exempt, please provide a valid tax exemption certificate with the signed proposal. This Service Agreement is subject to the terms of the Federal Supply Schedule for Info-Tech, available online, including s 552.238-114 (Use of Federal Supply Schedule Contracts by Non-Federal Entities) of the GS-35F-298GA Contract Clause

Unless agreed to in writing, any customer terms, including purchase order terms and conditions, are of no force or effect. By signing this Service Agreement, you agree to pay the fees set out herein annually for the term indicated.

This proposal has a definite expiry date of October 31, 2023.

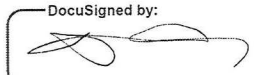
**Please return this signed Service Agreement to Info-Tech by DocuSign, email [cbender@infotech.com](mailto:cbender@infotech.com) or fax (1-519-432-2506). Please include PO if required. Thank you for your business!**

The signature below affirms your commitment to pay for the services ordered in accordance with the terms of this Service Agreement and the GSA Approved Terms of Use.

**If you are tax exempt, please provide tax exemption certificate.**

Term Number	Invoice Date	Invoice Amount	Term Start Date	Term End Date	Notes
1	November 1, 2023	\$58,223.75	December 31, 2023	December 31, 2024	
2	November 1, 2024	\$58,223.75	December 31, 2024	December 31, 2025	
3	November 1, 2025	\$58,223.75	December 31, 2025	December 31, 2026	

Name Landon Beard

Signature   
0647B2C6865A44C...

Title CIO

Date 31 october 2023