



---

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

---

**MEETING DATE:** January 9, 2024

**TO:** Board of Supervisors

**FROM:** Shannan Moon, Sheriff-Coroner-Public Administrator

**SUBJECT:** Resolution authorizing the purchase of an Ice Machine as a capital asset for the Wayne Brown Correctional Facility kitchen at \$15,910.16 and authorizing a budget amendment to fund the purchase of the capital asset (4/5ths affirmative vote required)

**RECOMMENDATION:** Approve the Resolution authorizing the purchase of an Ice Machine as a capital asset for the Wayne Brown Correctional Facility kitchen in the amount of \$15,910.16.

**FUNDING:** Funding for the capital asset Ice Machine purchase of \$15,910.16 is not included in the Sheriff Corrections budget and a budget amendment is required and is included in the attached resolution.

**BACKGROUND:**

The purchase of an Ice Machine for the Wayne Brown Correctional Facility (WBCF) was requested and approved in FY 2022-23 per Reso 23-164. However, due to vendor challenges the ice maker was not able to be purchased before the end of the fiscal year. Therefore, the Sheriff's Office is requesting re-approval for FY 2023-24 for purchase of this necessary kitchen equipment. In late fall/early winter of 2022, the jail Ice Machine failed and a replacement was found from equipment at the former Juvenile Hall, however this was a temporary stop gap. This Ice Machine is also at the end of its useful life and has recently started to fail. It also has a smaller capacity than the former ice maker machine.

The replacement of this capital asset is necessary for safety and wellness of the incarcerated persons in WBCF. It is requested the Board approve the purchase of the Ice Machine for \$15,910.16 including installation and accept same as a capital asset.

**Initiated by:** Mike Walsh

**Approved by:** Shannan Moon