



RESOLUTION No. 18-166

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION AUTHORIZING PARTICIPATION IN THE CALIFORNIA COUNTIES OPIOID CONSORTIUM, APPROVING A REPRESENTATION AGREEMENT BETWEEN THE COUNTY OF NEVADA AND BARON & BUDD, P.C, ET AL. FOR LEGAL SERVICES RELATED TO OPIOID LITIGATION, AND AUTHORIZING THE COUNTY COUNSEL TO EXECUTE THE AGREEMENT

WHEREAS, several states and over 100 counties nationwide have filed federal multi-district litigation (“MDL”) against manufacturers and distributors of opioids to recover the costs of prevention efforts, treatment and services, as well as costs associated with jailing residents addicted to prescription painkillers and heroin; and

WHEREAS, the County has a unique opportunity to join a recently formed consortium of California counties for the purpose of joining the MDL; and

WHEREAS, the California Counties Opioid Consortium (“Consortium”) has agreed to work together as a team using the same firm, the same general master complaint and the same litigation strategy, and to be assisted by a litigation management team of attorneys from representative member counties; and

WHEREAS, the Consortium has selected the firm of Baron & Budd, P.C., and the consortium of private firms associated with Baron & Budd, to represent its member counties (collectively “Baron & Budd”); and

WHEREAS, Baron & Budd has specialized and unique experience representing public entities in large scale mass litigation, a strong leadership position within the MDL, an established and well developed client support structure and a solid, sophisticated understanding of State-County relationships, and is very well qualified to represent both the County’s and the Consortium’s interests in this litigation; and

WHEREAS, the parties desire to enter into a Representation Agreement for said litigation services on a contingency fee basis, based on the findings, terms and conditions contained in said Agreement; and

WHEREAS, Baron & Budd has agreed to advance and cover all litigation costs and attorneys’ fees, and that its only right of recovery will be against any monies the County receives as a result of this litigation.

NOW, THEREFORE, BE IT RESOLVED by the Nevada County Board of Supervisors that the County Counsel, on behalf of the County of Nevada, is hereby authorized to participate in the California Counties Opioid Consortium for purposes of joining the federal multi-district opioid litigation and to execute all documents necessary to work with the Consortium.

BE IT FURTHER RESOLVED that the Representation Agreement Between the County of Nevada and Baron & Budd, P.C., et al. for legal services related to Opioid Litigation, on a contingency fee basis, be and hereby is approved in the form attached hereto as Exhibit A, and that the County Counsel is hereby authorized to execute the Agreement in substantially the form attached hereto.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 24th day of April, 2018, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: _____


Edward Scofield, Chair

PROFESSIONAL SERVICES AGREEMENT

This PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into effective as of April 24, 2018 (“Effective Date”) by and between the COUNTY OF NEVADA, a political subdivision of the State of California (“County”) and Baron & Budd, P.C., Greene, Ketchum, Farrell, Bailey & Tweel, LLP, Hill Peterson Carper Bee & Deitzler PLLC, Levin, Papantonio, Thomas, Mitchell, Rafferty & Proctor, PA, McHugh Fuller Law Group, Powell & Majestro, PLLC (“Counsel”) with reference to the following facts:

RECITALS

- A. County is in need of legal services to assist the County in connection with Opioid Litigation (“Action”).
- B. It is necessary that County contract for these specialized legal services.
- C. Counsel possesses the specialized legal skills and expertise necessary to represent the County in connection with the Action.

NOW, THEREFORE, in consideration of the foregoing recitals and the covenants listed below to be performed by the respective parties, it is agreed as follows:

SECTION 1: ENGAGEMENT OF COUNSEL

1.1 Engagement of Counsel/Scope of Services. Counsel shall provide those legal services necessary to litigate, pursue, and resolve all claims and remedies against certain Opioid Manufacturers and Distributors responsible for the opioid epidemic in Nevada County, including but not limited to claims for public nuisance (“the Case”). Counsel is being retained by the Office of County Counsel to perform legal services for the County. The County is the client of Counsel, who shall work directly with the Office of County Counsel in the provision of legal services to appropriate County officers and employees as authorized and directed by the Office of County Counsel. In performing these services, Burton Leblanc and/or John Fiske (“Counsel’s Representative”) shall personally conduct or shall oversee and direct the rendering of professional services, assisted by other attorneys and paralegals employed by Counsel as Counsel deems necessary or appropriate, with concurrence of County Counsel or his or her designee (hereinafter referred to as the “County’s Representative”).

1.2 Counsel’s Performance. Counsel shall, in a professional manner and in accordance with the highest fiduciary standards, furnish all labor, technical, administrative, professional and other personnel necessary to provide the services required under this Agreement to the satisfaction of County.

1.2.1 Independent Contractor. Counsel is, for all purposes of this Agreement, an independent contractor, and neither Counsel nor Counsel’s employees shall be deemed to be employees of County. Counsel shall perform its obligations under this Agreement according to

Counsel's own means and methods of work which shall be in the exclusive charge and under the control of Counsel, and which shall not be subject to control or supervision by County except as to the results of the work. Neither Counsel nor Counsel's employees shall be entitled to any benefits to which County employees are entitled, including without limitation, overtime, retirement benefits, workers' compensation benefits and injury leave.

1.2.2 Counsel's Subcontractors. Counsel shall not engage the services of any subcontractor to perform any of Counsel's duties hereunder without the prior written consent of County's Representative; provided, however, that this provision shall not require County's approval of contracts of employment between Counsel and its employees, or of parties named by Counsel in its proposal, as submitted to the County, to perform work under this Agreement. As used herein, the term "subcontractor" means an independent contractor who furnishes supplies or services to Counsel pertaining to this Agreement other than standard commercial supplies, office space and clerical and other non-professional services. Unless approved in writing by County's Representative, retention by Counsel of any subcontractor shall be at Counsel's sole cost and expense, and County shall have no obligation to pay Counsel's subcontractors; to support any such person's or entity's claim against the Counsel or other parties; or to defend Counsel against any such claim. Counsel shall indemnify and hold County harmless from all claims whatsoever arising out of the demands of Counsel's subcontractors or suppliers arising out of Counsel's performance of this Agreement. Use by Counsel of a subcontractor pursuant to this provision shall not relieve Counsel of any of its duties hereunder. "Subcontractor" as used in this paragraph does not include or mean Expert Consultants or Witnesses, as described in Paragraph 2.4, below.

1.2.3 Reviews of Counsel's Performance. The County's Representative and other County Personnel, as appropriate, will meet periodically with the Counsel to review Counsel's performance.

1.2.4 No Guarantee. Counsel cannot guarantee any particular outcome or result in the Case, which is expected to be contested and disputed by Defendants.

SECTION 2: COMPENSATION

2.1 Counsels' Fee. Subject to the provisions of Section 2.3, "Billing Guidelines," below, County shall pay a contingency fee to Counsel as described in paragraph 2.2, below:

2.2 Contingency Fee.

In consideration, County agrees to pay eighteen percent (18%) of the total recovery (gross) in favor of County as an attorney fee whether the claim is resolved by compromise, settlement, or trial and verdict (and appeal). The gross recovery shall be calculated on the amount obtained before the deduction of costs and expenses. Total fees and expenses shall not exceed fifty percent (50%) of the gross recovery. County grants the Firm an interest in a fee based on the gross recovery. If a court awards attorneys' fees, the Firm shall receive the "greater of" the gross recovery-based contingent fee or the attorneys' fees awarded. **There is no fee if there is no recovery.**

2.3 Reasonable Fee.

County acknowledges this fee is reasonable given the time and labor required, the novelty and difficulty of the questions involved, and the skill requisite to perform the legal service properly, the likelihood this employment will preclude other employment by the Firm, the fee customarily charged in the locality for similar legal services, the anticipated (contingent) litigation expenses and the anticipated results obtained, the experience, reputation, and ability of the lawyer or lawyers performing the services and the fact that the fee is contingent upon a successful recovery.

2.4 Litigation Expenses

BARON & BUDD, PC and/or the other law firms, hereinafter referred to as "Counsel," shall advance all necessary litigation expenses necessary to prosecute these claims. All such litigation expenses, including Expert Witness and Expert Consultant fees, the reasonable internal costs of electronically stored information (ESI) and electronic discovery generally or the direct costs incurred from any outside contractor for those services, will be deducted from any recovery after the contingent fee is calculated. **There is no reimbursement of litigation expenses if there is no recovery.** Litigation Expenses will be reimbursed in accordance with Exhibit A.

2.5 In-Kind or Equitable Relief.

The Firm intends to present a damage model designed to abate the public health and safety crisis. This damage model may take the form of money damages and/or equitable remedies (e.g., an abatement fund). The purpose of the lawsuit is to seek reimbursement of the costs incurred in the past fighting the opioid epidemic and/or recover the funds necessary to abate the health and safety crisis caused by the unlawful conduct of the wholesale distributors and manufacturers of opioids. County agrees to compensate the Firm, contingent upon prevailing, by paying 18% of any settlement/resolution/judgment, in favor of County, whether it takes the form of monetary damages or equitable relief. For instance, if the remedy is in the form of monetary damages, County agrees to pay 18% of the gross amount to Firm as compensation and then reimburse the reasonable litigation expenses. If the remedy is in the form of equitable relief (e.g., abatement fund), County agrees to pay 18% of the gross value of the equitable relief to the Firm as compensation and then reimburse the reasonable litigation expenses. To be clear, the Firm shall not be paid nor receive reimbursement from public funds unless required by law. However, any judgment arising from successful prosecution of the case, or any consideration arising from a settlement of the matter, whether monetary or equitable, shall not be considered public funds for purposes of calculating the contingent fee unless required by law. Under no circumstances shall County be obligated to pay any attorneys fee or any litigation expenses except from moneys expended by defendant(s) pursuant to the resolution of the County's claims. If the defendant(s) expend their own resources to abate the public health and safety crisis in exchange for a release of liability, then the Firm will be paid the designated contingent fee from the resources expended by the defendant(s). County acknowledges this is a necessary condition required by the Firm to dedicate their time and invest their resources on a

contingent basis to this enormous project. If the defendant(s) negotiate a release of liability, then the Firm should be compensated based upon the consideration offered to induce the dismissal of the lawsuit.

2.6 Division of Fees Among Counsel.

The division of fees, expenses and labor between the Counsel will be decided by private agreement between the law firms and subject to approval by County. Any division of fees will be governed by the California Rules of Professional Conduct including: (1) the division of fees is in proportion to the services performed by each lawyer or each lawyer assumes joint responsibility for the representation of County in writing; (2) County is advised of the share that each lawyer is to receive and does not object to the participation of all the lawyers involved; and (3) the total fee is reasonable.

2.7 No Increase in Fees. Counsel shall not increase its fees during the term of this engagement.

SECTION 3: TERMINATION OR SUSPENSION OF AGREEMENT

3.1 Termination of Agreement By County. County, on written notice, may immediately suspend, postpone, abandon, or terminate this Agreement at any time and for any reason, including convenience, and such action shall in no event be deemed to be a breach of contract. Upon termination by County, Counsel will have the right to assert a lien, only on the recovery from the Action, for its pro-rata share of fees and costs earned up to the date of termination. Should the County decide that it is not in the County's best interests to pursue the Action, and should the County terminate this Agreement, pursuant to this section, the County will not incur fees or costs

3.2 Termination of Agreement By Counsel. Counsel, on thirty days' prior written notice to County, may terminate this Agreement.

3.3 Disposition of Material and Records Upon Termination. On the effective date of any termination, Counsel shall immediately cease to perform any services under this Agreement. Counsel shall assemble all material that has been prepared, developed, furnished, or obtained under the terms of this Agreement, in electronic, magnetic, paper or any other form, that may be in its possession or custody, and shall transmit the same to County as soon as possible, and no later than the fifteenth day following the receipt of the above written notice of termination, together with a description of the cost of the Services performed to the date of termination.

SECTION 4: ADMINISTRATION

This Agreement shall be administered on behalf of County by the County Council, or County's Representative, and on behalf of Counsel by Counsel's Representative. Both County and Counsel warrant that County's Representative and Counsel's Representative have full

authority to act for their respective parties hereunder.

4.1 County Retains Decision Making Authority.

County retains complete control of all decisions in the Action. County in no way assigns its prosecutorial discretion to Counsel and retains all of its inherent powers related to prosecutorial discretion, judgment, control and decision making related to the Action. This authority and controls include but are not limited to:

- (a) Decisions regarding settlement of the Action are reserved exclusively to the discretion of the County's Board of Supervisors, as communicated directly to Counsel by the County Administrator or the Office of County Counsel.
- (b) Any of the Defendants that are the subject of the Action may contact County Counsel directly, without first having to confer with or get permission to do so from Counsel;
- (c) The County's Board of Supervisors through County Counsel will retain complete control over the course and conduct of the Action;
- (d) County Counsel retains veto power over any decisions made or proposed to be made by Counsel;
- (e) A member of the County Counsel's office having expressly delegated or designated supervisory authority may and shall be personally involved in overseeing the Action and participating in all significant legal decisions; and
- (f) Counsel shall provide all significant written court briefing and other submittals to the County Counsel's Office for review reasonably in advance of the filing or delivery deadline to allow for meaningful review and editing.

SECTION 5: INSURANCE

Counsel represents and warrants that it has obtained all professional liability and any other insurance required to practice law in the State of California under applicable provisions of the Business and Professions Code.

SECTION 6: CONFLICTS OF INTEREST

6.1 General.

(A) Prior to executing this Agreement, Counsel shall perform a detailed conflict of interest check and, on or before thirty (30) days following the effective date of this Agreement, shall report the results to County.

(B) During the course of this Agreement, Counsel shall not represent any other client (1) in a matter adverse to the County where such matter is substantially related to any work under this Agreement that Counsel is performing or has performed for the County, or (2) in any matter,

whether or not related to Counsel's work under this Agreement, that will involve the filing of any lawsuit against the County (collectively items (B)(1) and (B)(2) are hereinafter referred to as, "an impermissible conflict of interest"), unless Counsel provides notice to County of the impermissible conflict of interest and obtains County's informed written consent to such conflict.

When there is a disagreement between the parties to this Agreement as to whether or not Counsel has, or may in the foreseeable future have, an impermissible conflict of interest, County's determination shall be final and dispositive of the issue. Accordingly, Counsel may be directly adverse to the County in a matter, without any additional consent, unless the matter constitutes an impermissible conflict of interest under this, or subsequent, engagements between County and Counsel. Where County determines that Counsel's representation, or intended representation, of any client constitutes an impermissible conflict of interest, then, unless County waives such conflict, Counsel shall, within five days of delivery of notice by County to Counsel, withdraw from the representation of the client as to the matter that gave rise to the impermissible conflict of interest, or, unless waived by County in writing, upon thirty days prior written notice to County, withdraw from representation of County, or both.

(C) Counsel shall not have any material financial interest, including, without limitation, interests in other Actions or contracts, and shall not acquire any such interest, direct or indirect, which would undermine Counsel's ability to be impartial or otherwise conflict with the performance of the services Counsel is required to perform under this Agreement. Counsel shall not employ or retain any person having any such material financial interest to perform any duties under this Agreement. Counsel shall not hire County's employees to perform any portion of the work or services provided for herein, including secretarial, clerical and similar incidental services, except upon the written approval of County.

SECTION 7: CHANGES

County may, at any time, by written order, make changes within the general scope of this Agreement; provided, that any material revision of such scope is subject to Counsel's prior consent. If any such change causes an increase or decrease in the compensation due to Counsel, Counsel may submit a written request for such adjustment to County within thirty (30) days following the date Counsel receives notification of a change. County's Representative may not authorize any change which adjusts the total price of this Agreement; such authorization and agreement may only be effected through a formal amendment of this Agreement.

SECTION 8: REPORTS, RECORDS AND OTHER PRINTED OR WRITTEN MATERIALS

8.1 Reports, Records and Other Printed or Electronic Documentation. All reports, studies, information, data, statistics, forms, designs, plans, procedures, systems, and any other materials or properties produced under this Agreement, whether in printed or "electronic" format, shall be the property of County. No such materials or properties produced in whole or in part under this Agreement shall be subject to private use, copyright or patent right without the express written consent of the County. Counsel shall submit reports to County in the form specified by County's Representative, or as may be specified elsewhere in this Agreement.

County shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other materials prepared by Counsel under this Agreement.

8.2 Audit and Inspection of Records. County shall have the right to audit and inspect those books, records and documents of Counsel, and other data in the possession of Counsel, which pertain directly to Counsel's performance of its duties pursuant to this Agreement. Upon prior written request therefore from County, Counsel shall make such records available at County's offices, during regular business hours, for inspection, audit or reproduction, until the expiration of seven years from the date of final payment to Counsel under this Agreement, or, if this Agreement is terminated pursuant to the provisions of Section 4.1, above, then such records shall be made available for County's inspection for (i) seven years from the date of such termination, or (ii) until any litigation, appeal or claim submitted to mediation or arbitration arising out of such termination shall have been finally adjudicated or settled, whichever is longer.

8.3 Confidential Records and Findings. Any reports, studies, information, data, statistics, forms, designs, plans, procedures or systems of a confidential nature, or any form of knowledge of a confidential nature given to or prepared or assembled by Counsel under this Agreement, shall be kept strictly confidential, except as to shared, multiple clients in the same or similar litigation, shall be subject to all applicable privileges which may be held by the Office of County Counsel and/or its clients, and shall not be revealed or made available to any individual or organization without the prior written approval of the Office of County Counsel, except as to shared, multiple clients in the same or similar litigation.

SECTION 9: COMPLIANCE WITH LAWS AND POLICIES

Counsel shall become and remain informed of all applicable federal, State and local laws, ordinances, rules and regulations that may in any manner affect Counsel's performance of its services hereunder. Counsel shall comply with such laws and regulations during its performance of this Agreement, including, without limitation, the County and federal policies and procedures set forth in this Article 9. By inclusion of the laws and policies set forth in this Article 9 in its subcontracts, Counsel shall cause any subcontractor retained by Counsel to perform services hereunder to also comply with such laws and policies.

SECTION 10: DISPUTES

Except as may be otherwise provided in this Agreement, any dispute concerning a question of fact arising hereunder shall be decided by the County's Representative who shall furnish such decision to the Counsel in writing. The decision of the County's Representative shall be final and conclusive unless it is subsequently determined by a court of competent jurisdiction to have been erroneous. Counsel shall proceed diligently with the performance of this Agreement pending any decision by County's Representative on a dispute.

SECTION 11: GENERAL PROVISIONS

11.1 Assignment. Neither Counsel nor County shall have the right to assign their respective rights or obligations under this Agreement without the prior written consent of the other party.

11.2 Authority. Counsel represents and warrants that it has full power and authority to execute and fully perform its obligations under this Agreement pursuant to its governing instruments, without the need for any further action, and that the person(s) executing this Agreement on behalf of Counsel are the duly designated agents of Counsel and are authorized to do so.

11.3 Contingency. This Agreement shall bind the County only following its approval by County Counsel and County's Board of Supervisors.

11.4 Entire Agreement. This Agreement, together with all exhibits attached hereto and other agreements expressly referred to herein, constitutes the entire agreement between the parties with respect to the subject matter contained herein. All prior or contemporaneous agreements, understandings, representations, warranties and statements, oral or written, including any proposals from Counsel and requests for proposals from County, are superseded.

11.5 Exhibits. All exhibits referred to herein are attached hereto and incorporated herein by reference. In the event of any conflict or inconsistency between the terms of this Agreement and the terms of any exhibit attached hereto, the terms of this Agreement shall govern.

11.6 Further Assurances. The parties agree to perform such further acts and to execute and deliver such additional documents and instruments as may be reasonably required in order to carry out the provisions of this Agreement and the intentions of the parties.

11.7 Governing Law. This Agreement shall be governed, interpreted, construed and enforced in accordance with the laws of the State of California.

11.8 Headings. The captions and Section headings used in this Agreement are inserted for convenience of reference only and are not intended to define, limit or affect the construction or interpretation of any term or provision hereof.

11.9 Modification, Waiver. Except as otherwise provided in Section 7, "Changes," above, no modification, waiver, amendment or discharge of this Agreement shall be valid unless the same is in writing and signed by both parties.

11.10 Notices. Notice to either party shall be in writing and either personally delivered or sent by certified mail, postage prepaid, return receipt requested, addressed to the party to be notified at the address specified herein. Any such notice shall be deemed received on the date of

personal delivery to the party (or such party's authorized representative) or three business days after deposit in the U.S. Mail, as the case may be.

County's Representative and Address for Notice:

County Counsel, County of Nevada
950 Maidu Avenue, Suite 240
Nevada City, CA 95959

Counsel's Representative and Address for Notice:

John Fiske
603 S. Coast Hwy, Suite G
Solana Beach, CA 92075

Either party may change its address for notice by delivering written notice to the other party as provided herein.

11.11 Severability. If any court of competent jurisdiction holds any term, provision, covenant or condition of this Agreement to be invalid, void or otherwise unenforceable, to any extent, the remainder of this Agreement shall not be affected thereby, and each term, provision, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

11.12 Waiver. The waiver by one party of the performance of any term, provision, covenant or condition shall not invalidate this Agreement, nor shall it be considered as a waiver by such party of any other term, provision, covenant or condition. Delay by any party in pursuing any remedy or in insisting upon full performance for any breach or failure of any term, provision, covenant or condition shall not prevent such party from later pursuing remedies or insisting upon full performance for the same or any similar breach or failure.

This Agreement shall be effective as of the date of its approval by County.

FOR COUNTY OF NEVADA:


Alison A. Barratt-Green
County Counsel

FOR COUNSEL:

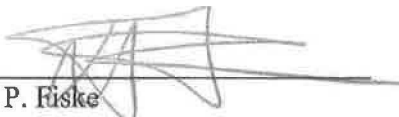

John P. Fiske
Baron & Budd, P.C.

EXHIBIT "A"
COUNTY OF NEVADA
OUTSIDE COUNSEL BILLING GUIDELINES

A. Reimbursement of Allowable Expenses.

The County shall reimburse Counsel for actual, necessary, and reasonable out-of-pocket expenses in accordance with the guidelines set forth below. An itemized breakdown of actual expenses must be provided. All expenses must be claimed for reimbursement at cost and must not include mark-ups by the firm. Allowable routine expenses incurred should be paid directly by the law firm and then claimed for reimbursement. All expenses submitted for reimbursement must be fully described. We will not accept any "miscellaneous" expense items. We may require supporting documentation for any expenses. The following guidelines should be followed with regard to specific expense items:

1. Photocopies

In-house photocopying and associated services or tasks are to be charged at actual cost.

2. Local/Long Distance Vehicle Travel

The County will pay for travel time at the agreed hourly rate only for the actual time that services are performed for County during the travel.

The miles associated with round trip vehicle travel between the County Administration Center (CAC) and the Counsel's work-site will be reimbursed at the current IRS mileage reimbursement rates. The County will not provide reimbursement for any travel, taxi, or rental vehicle during any stay in Nevada County, unless it is specifically related to providing services to the County (e.g., taxi fares for transportation between the airport and the CAC, or taxi fares to another location to meet with others in the performance of services for the County).

3. Air Travel/Vehicle Travel

All air travel will be reimbursed at economy or coach class fares. The actual receipt from the airline ticket shall be made available with claims for reimbursement. Air travel arrangements should be made as early as possible to avoid higher fares.

4. Hotels

If the provision of services to the County requires Counsel to stay overnight in Nevada County, Counsel will be reimbursed for actual room charges, plus taxes, for hotel accommodations in Nevada County not to exceed the rate established by the U.S. Government

General Services Administration (GSA) for Nevada County. Proof of actual room charges must be submitted for reimbursement.

5. Meals

County will not provide reimbursement for the expense of food or drink incurred in connection with the services provided under this Agreement.

6. Telephone

Long distance telephone charges directly related to the services provided to the County will be accepted for reimbursement. The statement must indicate the date of the telephone call, the telephone number called, the total cost, and the nature of the call.

7. Facsimile Charges

Facsimile charges, with the exception of actually incurred long distance telephone charges, are considered part of normal overhead and will not be accepted for reimbursement.

8. Messenger/Courier/Delivery/Express/Overnight Mail Services

The use of expedited delivery services is discouraged and will be reimbursed only if its use is determined to be absolutely necessary.

9. Computer-Assisted Research

We will not pay for computer-assisted research. We consider charges for expenses associated with the use of Westlaw, Lexis, Dialog, Information/America and other computer research databases, and Internet access charges to be similar to the purchase and maintenance of the firm's law library. Therefore these charges will not be accepted for reimbursement.

10. Database/Data Entry/Document Imaging Charges

Prior approval must be obtained from the County Representative before incurring any charges for the preparation, maintenance, data entry, imaging, programming and document input (included imaging charges) of file material to a database or document management system. If approved, we will pay for the cost of these tasks at an agreed upon clerical rate. We will only pay paralegal or attorney rates for the actual professional time spent determining the documents to be entered, how documents are categorized or summarizing documents, as appropriate.

11. Additional Non-reimbursable Expenses

The County will not reimburse the following costs as these expenses are considered part of normal overhead:

- compensation;
- a) Clerical or secretarial salaries or overtime
 - b) Word processing charges;
 - c) Office supplies;
 - d) Postage;
 - e) Entertainment or personal expenses;
 - f) Commuting expense to or from work for firm
- personnel;
- g) Heating, air conditioning, utility charges;
- or
- h) In-house conference room charges.