



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
PLANNING DEPARTMENT**

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Community Development Agency Director

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**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: June 25, 2019

TO: Board of Supervisors

FROM: **Brian Foss, Planning Director**

SUBJECT: Resolution authorizing amendment No. 2 to the Contract between the County of Nevada and Economic & Planning Systems, Inc. (EPS) for an increased scope of work for the preparation of a Parks and Recreation District Consolidation Feasibility Study, increasing the amount of the contract by \$21,500 for a maximum contract amount of \$106,500 and approving a budget amendment (4/5th affirmative action required)

RECOMMENDATION: Adopt the attached Resolution.

FUNDING: This contract increase will impact the Fiscal Year 2018/19 and 2019/20 Planning Department and Recreation Mitigation Fund budgets and will be funded by fund balance of the Planning Department. There is no additional impact to the General Fund.

ATTACHMENT:

1. Resolution
2. Contract Amendment
3. Attachment A: *Revised and Expanded Work Program Western Nevada County Park and Recreation District Feasibility Study*
4. Supporting Documents

BACKGROUND: On December 12, 2017, the Board adopted Resolution 17-623 executing a contract between the County of Nevada and Economic & Planning Systems, Inc. for the preparation of an AB1600 Park and Recreation Facilities Nexus Study and a District Consolidation Feasibility Study in the amount of \$85,000. On December 11, 2018, EPS presented a draft AB1600 Parks and Recreation Facility Nexus Study for the Board's consideration. At the meeting, the Board directed staff to return with a draft ordinance updating the County's AB1600 Fee Schedule and adopted Resolution 18-580 extending the Contract's expiration date to December 31, 2019 for the preparation of the District Consolidation Feasibility Study. On January 8, 2019 the Board adopted Ordinance 2460 amending Section L-IX of Article 1 of Chapter IX of the Nevada County

Land Use and Development Code regarding Park and Recreation Facilities Mitigation Fees per their input on December 11, 2018.

Subsequently, on March 25, 2019 Staff met with EPS to discuss the scope of work for the District Consolidation feasibility Study to discuss concerns outlined by the community and applicable stakeholders. Specifically, stakeholders raised concerns that the Contract's initial scope of work was too narrowly defined to consolidation (process of incorporating two or more districts without any changes to boundaries) and did not take into account other potential governance structure opportunities such as reorganization (process of incorporating two or more districts with changes to boundaries) or other governance structures (i.e. Joint Powers Agreement (JPA), committees and commissions, etc.). Other concerns also included the need to include the park and recreation departments of the cities of Nevada City and the City of Grass Valley within the District Consolidation Feasibility Study.

As such, EPS provided staff with a revised Contract Scope of Work, as outlined in Attachment A: *Revised and Expanded Work Program Western Nevada County Park and Recreation District Feasibility Study* broadening the scope of services to include various governance models, structures along with their respective funding mechanisms. The revised scope of work also includes the cities of Nevada City and the City of Grass Valley. The amendment to the contract will increase the Contract amount by \$21,500 for a maximum contract amount of \$106,500 which will be paid from fund balance of the Planning Department. There is no additional impact to the General Fund.

Item Initiated by: Shannon Paulus, Senior Administrative Assistant

Approved by: Brian Foss, Planning Director