

**AMENDMENT #1 TO THE CONTRACT WITH
VICTOR COMMUNITY SERVICES (RES. 24-373)**

THIS AMENDMENT is executed this August 20, 2024 by and between VICTOR COMMUNITY SERVICES, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on July 9, 2024 per Resolution 24-373; and

WHEREAS, the Contractor provides counseling and psychiatric services; and

WHEREAS, the parties desire to amend their Agreement to adjust line items in the contract with the maximum contract price not changing, for a price \$363,040 and amend Exhibit “B” Schedule of Charges and Payments to reflect the line adjustments.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of July 1, 2024.
2. That Maximum Contract Price, shall be amended to the following: \$363,040.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: _____
Chair of the Board of Supervisors

ATTEST:

By: _____
Clerk of the Board

CONTRACTOR:

CONTRACTOR:

By: _____
Victor Community Support Services, Inc.
1360 East Lassen Avenue
Chico, CA 95973

EXHIBIT B
SCHEDULE OF CHARGES AND PAYMENTS
VICTOR COMMUNITY SUPPORT SERVICES, INC.

County agrees to reimburse Contractor for satisfactory delivery of services pursuant to this Agreement, a maximum amount not to exceed Three Hundred Sixty Three Thousand Forty Dollars (\$363,040) for the entire contract term of July 1, 2024 through June 30, 2025.

Executive Director 0.08 FTE	\$8,165
Clinical Supervisor 0.30 FTE	\$28,140
Clinician 1.0 FTE	\$89,245
Office and Program Support Salaries 0.98 FTE	\$54,078
Total Direct salaries and Wages	\$179,628
Taxes and Benefits	\$57,866
TOTAL PERSONNEL COSTS:	\$237,494
OPERATING EXPENSES	
Professional Fees	\$8,553
Psychiatrist	\$34,944
Supplies	\$2,704
Occupancy	\$25,033
Equipment, Lease and Maint	\$2,990
Transportation	\$8,879
Conference and Meetings	\$2,546
Other Operating	\$1,101
TOTAL OPERATING EXPENSE:	\$86,648
Administrative	\$38,897
TOTAL PROGRAM COST	\$363,040

Should the categories budgeted above change by more than ten percent (10%); a budget modification shall be submitted for approval. The Department of Social Services at its sole discretion shall determine if the change in the operating budget will continue to meet the outcomes of the Agreement.

CONTINGENCY

Contract maximum is contingent and dependent upon the County's annual receipt of anticipated State/Federal Funds for contract services.

BILLING AND PAYMENT

Contractor shall submit an invoice to County by the 25th of each month following the month services were rendered. Each invoice shall include:

- Dates/Month/hours of services rendered
- Cost of services rendered – identifying total direct costs
- Billing period covered
- Contract Number assigned to the approved contract
- Unique invoice number for each invoice submitted
- Supporting documentation

Invoices are to be submitted to:

Nevada County Department of Social Services
Attention: Tamaran Cook
988 McCourtney Rd #104
Grass Valley, California 95949

County shall review each billing for supporting documentation, dates of services, and costs of services as detailed previously. Should there be a discrepancy on the invoice, said invoice shall be returned to Contractor for correction and/or additional supporting documentation. Payments shall be made in accordance with County processes once an invoice has been approved by the Department.

BILLING AND PAYMENT EXCEPTION

By the twenty-fifth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the fifth of August.