



# RESOLUTION No. 24-411

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING THE GOOD NEIGHBOR AGREEMENT (GNA) BETWEEN THE USDA FOREST SERVICE, TAHOE NATIONAL FOREST AND THE NEVADA COUNTY OFFICE OF EMERGENCY SERVICES FOR THE WILDFIRE RESILIENT COMMUNITIES AND LANDSCAPES COLLABORATION IN THE AMOUNT OF \$301,000.00 WITH \$35,657.24 IN USFS IN-KIND AND \$10,107.92 IN OES IN-KIND FOR THE PERIOD JULY 9, 2024, THROUGH DECEMBER 31, 2033, AUTHORIZING THE DIRECTOR OF EMERGENCY SERVICES TO EXECUTE THE AGREEMENT AND DIRECTING THE AUDITOR CONTROLLER TO AMEND THE FISCAL YEAR 2024/25 EMERGENCY SERVICES BUDGET (4/5 AFFIRMATIVE VOTE REQUIRED)**

WHEREAS, the County of Nevada has a severe and present danger from wildfire, and more than half of Nevada County acreage is USDA Forest Service, Tahoe National Forest land; and

WHEREAS, the County of Nevada Office of Emergency Services (OES) and Tahoe National Forest (TNF) both have a vested interest in supporting wildfire resilient communities and landscapes in Nevada County; and

WHEREAS, the purpose of the Good Neighbor Agreement is to provide a framework and to document the cooperative effort between the parties for authorized forest, rangeland, and watershed restoration services; and

WHEREAS, this includes activities to treat insect and disease infected trees, activities to reduce hazardous fuels, and any other activities to restore or improve forest rangeland and watershed health; and

WHEREAS, Good Neighbor Authority projects may take place throughout Nevada County on and off National Forest System (NFS) lands so long as projects primarily benefit NFS lands; and

WHEREAS, all projects proposed for completion under this Agreement will undergo a collaboration process to ensure that both parties understand the goals and objectives of the agreed upon restoration services and all necessary rules, regulations, and policies as outlined in this agreement; and

WHEREAS, OES and TNF have agreed upon a three phase Scope of Work for this agreement: (1) Roadside Hazardous Fuels Reduction, (2) Forest Health Project Development and Implementation, and (3) Vegetation Management and Project Maintenance; and

WHEREAS, OES and TNF are prepared to initiate Phase 1 (Roadside Hazardous Fuels Reduction) utilizing \$201,000.00 brought into this agreement via Truckee Meadows Water Authority, \$100,000.00 brought into this agreement via County of Nevada (2023 Board Workshop Funds), and in-kind funding for staff-time contributed by both parties to implement 118 acres of roadside vegetation treatment in eastern Nevada County (Truckee Ranger District); and

WHEREAS, additional statements of work identified in Phase 2 and Phase 3 of this Scope of Work may be added into the GNA via modification procedures which would be brought to the Board of Supervisors for approval; and

WHEREAS, future funding identified and secured in Phase 2 and Phase 3 of this Scope of Work would be brought to the Board of Supervisors for fund acceptance.

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors of the County of Nevada, State of California, approves the Good Neighbor Agreement (GNA) between the USDA Forest Service, Tahoe National Forest and the Nevada County Office of Emergency Services for the Wildfire Resilient Communities and Landscapes Collaboration in the amount of \$301,000.00 with \$35,657.24 in USFS in-kind and \$10,107.92 OES in-kind for use during the period July 9, 2024, through December 31, 2033, authorizes the Director of Emergency Services to execute the Agreement, and directs the Auditor Controller to amend the Office of Emergency Services Fiscal Year 2024/25 Budget as follows:

Decrease:

0101-20702-414-1000 / 561555    \$100,000.00

Increase and Encumber Funds:

0101-20702-414-1000 / 521520    \$301,000.00

0101-20702-414-1000 /446700    \$201,000.00

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 9th day of July 2024, by the following vote of said Board:

Ayes:       Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout,  
               Susan Hoek, and Hardy Bullock.

Noes:       None.

Absent:     None.

Abstain:    None.

Recuse:     None.

ATTEST:

TINE MATHIASSEN

Chief Deputy Clerk of the Board of Supervisors

By: 



Hardy Bullock, Chair

FS Agreement No. 24-GN-11051700-023  
Cooperator Agreement No. \_\_\_\_\_

**GOOD NEIGHBOR AGREEMENT**  
**Between**  
**COUNTY OF NEVADA**  
**And the**  
**USDA FOREST SERVICE, TAHOE NATIONAL FOREST**

This Good Neighbor Agreement is hereby made and entered into by and between the County of Nevada, hereinafter referred to as County and the USDA Forest Service, Tahoe National Forest, hereinafter referred to as the "Forest Service," under the authority of the Agricultural Act of 2014, Pub. L. 113-79, section 8206 as amended, 16 USC 2113a, (Good Neighbor Authority). The Assistance Listing Number for this agreement is 10.691, Good Neighbor.

**Title:** Wildfire Resilient Communities and Landscapes Collaboration

**I. PURPOSE:**

The purpose of this Good Neighbor Agreement is to provide the framework and to document the cooperative effort between the parties for authorized forest, rangeland, and watershed restoration services in accordance with the following provisions.

The purpose of this Good Neighbor Agreement is to provide the framework and to document the cooperative effort between the parties for authorized forest, rangeland, and watershed restoration services in accordance with the following provisions. Anticipated forest, rangeland, and watershed restoration services include activities to treat insect and disease infected trees; activities to reduce hazardous fuels; and any other activities to restore or improve forest, rangeland, and watershed health, including fish, and wildlife habitat on and off National Forest System lands managed by the Tahoe National Forest and within Nevada County, California.

**II. GOOD NEIGHBOR AUTHORITY OBJECTIVES:**

The Forest Service is a land management agency dedicated to the stewardship and management of National Forest System (NFS) lands, including the responsibility for maintaining and improving resource conditions. This Good Neighbor Agreement provides an opportunity for the parties to carry out "authorized forest, rangeland, and watershed restoration services". All Forest Service functional areas may utilize this Agreement with the condition that the activities must be an authorized forest, rangeland, and watershed restoration service. The Forest Service Program Manager and Budget Official must ensure that funding used is appropriate for the work performed.

Authorized forest, rangeland, and watershed restoration services include activities to treat insect



and disease infected trees; activities to reduce hazardous fuels; and any other activities to restore or improve forest, rangeland, and watershed health, including fish, and wildlife habitat.

The reconstruction, repair, or restoration of an NFS system road that is necessary to carry out authorized restoration services is authorized. Any such roads reconstructed, repaired or restored that were previously identified as not needed according to 36 CFR 212.5(b)(2) must be decommissioned according to the travel management plan no later than 3 years after completion of the applicable authorized restoration project. The Good Neighbor Authority excludes construction of paved or permanent roads or parking areas, and construction, alteration, repair, or replacement of public buildings or works. Projects are not authorized in wilderness areas, wilderness study areas, and lands where removal of vegetation is prohibited or restricted by an Act of Congress or Presidential proclamation.

The Forest Service will retain National Environmental Policy Act of 1969 (42 U.S.C. 4321 et seq.) (NEPA) responsibilities on NFS lands. Any decision required to be made under NEPA with respect to any authorized restoration services to be provided under this Good Neighbor Authority shall not be delegated.

All projects proposed for completion under this Agreement will undergo a collaborative process. The collaborative process will ensure that both parties understand the goals and objectives of the agreed upon restoration services and all necessary rules, regulations, and policies as outlined in this Agreement.

### **III. THE FOREST SERVICE SHALL:**

- A. Perform in accordance with the attached Scope of Work and Financial Plan, Appendix A and B.
- B. Complete all necessary NEPA requirements. Any decision required to be made under NEPA with respect to any authorized restoration services to be provided under this agreement on NFS lands shall not be delegated to the Cooperator.
- C. Ensure appropriate boundary line determination and designation is completed prior to implementation of project activities.
- D. Inform the Cooperator of any changes in Good Neighbor Agreement policy, law and regulations.
- E. Recognize the Cooperator's contribution, in a manner acceptable to both parties, in news releases, interpretive signs, photographs, or other media as appropriate.
- F. STATEMENT OF MUTUAL INVOLVEMENT. To perform the Agency's stewardship and land management responsibilities, and meet the requirements in the Good Neighbor Authority, the Forest Service must be involved in the development and implementation of any work performed on NFS lands. The Forest Service's specific responsibilities are described in detail in the attached and hereby incorporated Statement of Work.





- G. Meet regularly with the County to plan projects and other partnership activities as needed.
- H. Provide the Forest Service non-cash contributions when appropriate and/or necessary.
- I. Provide Forest Service personnel during various phases of the projects as requested / appropriate including project submittal, pre-project review, actively engaging with Prime Consultants, project planning, execution, monitoring, and reporting out challenges and accomplishments.

#### IV. THE COUNTY SHALL:

- A. Perform in accordance with the attached Scope of Work and Financial Plan, Appendix A and B.
- B. LEGAL AUTHORITY. County shall have the legal authority to enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.
- C. OMB CIRCULARS AND OTHER REGULATIONS. This Agreement is subject to the OMB Governmentwide Guidance for Grants & Agreements found in subparts A through E of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Specific regulations include Uniform Administrative Requirements and Cost Principles.

Electronic copies of the CFRs can be obtained at the following internet site:  
<http://www.gpo.gov/fdsys/browse/collectionCfr.action?collectionCode=CFR>. If you are unable to retrieve these regulations electronically, please contact your Grants and Agreements Office at [louise.ewen@usda.gov](mailto:louise.ewen@usda.gov).

Effective October 1, 2010, Cooperators are required to report information on subawards and executive total compensation, as required by the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282), as amended by section 6202 of Public Law 110-252, hereinafter referred to as "the Transparency Act." For more information, see 2 CFR Part 170.

- D. CONTRACT REQUIREMENTS (County or Tribe). When procuring property and services under this Agreement, the Cooperator must follow the Procurement Standards in 2 CFR 200.318 – 200.326.
- E. NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANT LIABILITY. The Cooperator agree(s) that any of their employees, volunteers, sub-Cooperators, contractors, and participants shall not be deemed to be Federal employees for any purposes including Chapter 171 of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as the Cooperator hereby willingly agrees to assume



these responsibilities to the extent allowed by law.

Further, the Cooperator shall provide any necessary training to their employees, volunteers, sub-Cooperators, contractors, and participants to ensure that such personnel are capable of performing tasks to be completed. The Cooperator shall also supervise and direct the work of its employees, volunteers, and participants performing under this Agreement.

F. SYSTEM FOR AWARD MANAGEMENT (SAM) REGISTRATION REQUIREMENT.

The Cooperator shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this agreement in the System for Award Management (SAM) until receipt of final payment. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or agreement term(s). Any change to the original UEI provided in this agreement will result in termination of this agreement and de-obligation of any remaining funds. For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at [www.sam.gov](http://www.sam.gov).

G. SUBAWARDS. The Cooperator shall notify Subrecipients under this award that they are subject to the OMB guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400. Any sub-award must follow the regulations found in 2 CFR 200.330 through .332.

H. ELECTION OF DE MINIMIS INDIRECT RATE. CountyThe Cooperator has elected to use the *de minimis* indirect cost rate of 10% of modified total direct costs (MTDC) as allowed under 2 CFR 200.414 (f). This rate must be used consistently for all Federal awards until such time as the Cooperator chooses to negotiate for a rate, which they may apply to do at any time. If a new rate is negotiated and utilized the *de minimis* rate can no longer be utilized.

I. PROGRAMMATIC CHANGES. The Cooperator shall obtain prior approval for any change to the scope or objectives of the approved project or transfer of substantive programmatic work to another party.

J. NOTIFICATION. The Cooperator shall immediately notify the Forest Service of developments that have a significant impact on the activities supported under this agreement. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

K. FINANCIAL STATUS REPORTING. A Federal Financial Report, form SF-425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted Semi-Annually. These reports are due 30 days after the reporting period



ending June 30 and December 31. The final SF-425 (and SF-425A, if applicable) must be submitted either with the final payment request or no later than 120 days from the expiration date of the Good Neighbor Agreement. These forms may be found at [www.whitehouse.gov/omb/grants\\_forms](http://www.whitehouse.gov/omb/grants_forms).

- L. PROGRAM MONITORING AND PERFORMANCE REPORTS. The parties to this agreement shall monitor the performance of activities described in the SOW to ensure that performance goals are being achieved.

Performance reports shall contain information on the following:

- A comparison of actual accomplishments to the goals established for the period. the output of the project can be readily expressed in numbers, a computation of the cost per unit of output, if applicable,
- Reason(s) for delay if established goals were not met,

The Nation shall submit annual performance reports. These reports are due 30 days after the reporting period. The final performance report shall be submitted either with the Nation's final payment request, or separately, but not later than 90 days from the expiration date of this SPA.

L. TRAFFICKING IN PERSONS.

1. Provisions applicable to a Cooperator that is a private entity.
  - a. You as the Cooperator, your employees, subrecipients under this agreement, and subrecipients' employees may not:
    - (1) Engage in severe forms of trafficking in persons during the period of time that the agreement is in effect;
    - (2) Procure a commercial sex act during the period of time that the award is in effect; or
    - (3) Use forced labor in the performance of the award or subawards under the award.
  - b. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a Subrecipient that is a private entity:
    - (1) Is determined to have violated a prohibition in paragraph 1.a of this provision; or
    - (2) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph 1.a of this award term through conduct that is either:
      - i. Associated with performance under this award; or
      - ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement)".
2. Provision applicable to a Cooperator other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity:



- a. Is determined to have violated an applicable prohibition in paragraph 1.a of this award term; or
  - b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph 1.a of this award term through conduct that is either—
    - (1) Associated with performance under this award; or
    - (2) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)”.
3. Provisions applicable to any Cooperator.
- a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph 1.a of this award term.
  - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
    - (1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
    - (2) Is in addition to all other remedies for noncompliance that are available to us under this award.
  - c. You must include the requirements of paragraph 1.a of this award term in any subaward you make to a private entity.
4. Definitions. For purposes of this award term:
- a. “Employee” means either:
    - (1) An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
    - (2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
  - b. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
  - c. “Private entity”:
    - (1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
    - (2) Includes:
      - i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
      - ii. A for-profit organization.
  - d. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102)



**M. PROHIBITION AGAINST USING FUNDS WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS.**

1. The Cooperator may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
2. The Cooperator must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (a) of this award provision are no longer in effect.
3. The prohibition in paragraph (a) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
4. If the Government determines that the Cooperator is not in compliance with this award provision, it;
  - a. Will prohibit the Cooperators use of funds under this award in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
  - b. May pursue other remedies available for the Cooperator's material failure to comply with award terms and conditions.

N. Meet as needed with the Forest Service to coordinate project activities.

**V. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:**

- A. JOINT STATEMENT OF WORK (SOW). Both parties will collaborate in the development of an SOW, which is incorporated and made a part of this agreement as Appendix A. At a minimum, the SOW must clearly provide a plan of operations and quality control for project work, identify activities to be performed, and the responsible party. The funding for those activities will correspond to and be reflected in the financial plan. A timeline for the work activities should be included to serve as a monitoring tool for both parties, and to help ensure completion of the work within the period of performance of the SOW. The work described in the SOW must reflect the activities approved in the applicable National Environmental Policy Act (NEPA) document and any mitigation activities identified therein.
- B. AVAILABILITY FOR CONSULTATION. Both parties will make themselves available at mutually agreeable times, for continuing consultation to discuss the conditions covered by this agreement and agree to actions essential to fulfill its purposes.
- C. There is no statutory match required for this authority; however the Cooperator is encouraged to provide available resources to projects of mutual benefit. All funding and contributions will be captured on the Financial Plan, Appendix B.





- D. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this Agreement.

**Principal Cooperator Contacts:**

<b>Cooperator Project Coordinator</b>	<b>Cooperator Administrative Contact</b>
Alessandra Zambrano County of Nevada 950 Maidu Ave Nevada City, CA 95959 Telephone: 530-559-7286 Email: <a href="mailto:Alessandra.Zambrano@nevadacountyca.gov">Alessandra.Zambrano@nevadacountyca.gov</a>	Alex Keeble-Toll County of Nevada 950 Maidu Ave Nevada City, CA 95959 Telephone: 530-470-2521 Email: <a href="mailto:Alex.Keeble-Toll@nevadacountyca.gov">Alex.Keeble-Toll@nevadacountyca.gov</a>

**Principal Forest Service Contacts:**

<b>Forest Service Project Coordinator</b>	<b>Forest Service Administrative Contact</b>
Richard Steffke Truckee Ranger District 10811 Stockrest Springs Rd. Truckee CA 96161 Telephone: 530-562-7020 Email: <a href="mailto:richard.steffke@usda.gov">richard.steffke@usda.gov</a>	Louise Ewen Region 5 Office of Grants and Agreements Email: <a href="mailto:louise.ewen@usda.gov">louise.ewen@usda.gov</a>
Daniel Patterson Sierraville Ranger District 317 S Lincoln St Sierraville, CA 96126 Telephone: 530-927-7312 Email: <a href="mailto:daniel.patterson@usda.gov">daniel.patterson@usda.gov</a>	
<b>Forest Service Program Contact</b>	<b>Forest Service Program Contact</b>
Katherine Powelson Tahoe National Forest 631 Coyote St Nevada City, CA 95959 Telephone: (530) 559-3946 Email: <a href="mailto:katherine.powelson@usda.gov">katherine.powelson@usda.gov</a>	Name: Address: City, State, Zip: Telephone: FAX: Email:

- E. ADVANCE AND REIMBURSABLE PAYMENTS. Advance and reimbursable payments are approved under this Good Neighbor Agreement. The total Forest Service funding for this agreement is **\$201,000** as shown in the attached Financial Plan. Only costs for those project activities approved in (1) the initial agreement, or (2) modifications thereto, are allowable. Requests for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and must be submitted no more than monthly. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service

shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations.

Advance payments must not exceed the minimum amount needed or no more than is needed for a 30-day period, whichever is less. If the Cooperator receives an advance payment and subsequently requests an advance or reimbursement payment, then the request must clearly demonstrate that the previously advanced funds have been fully expended before the Forest Service can approve the request for payment. Any funds advanced, but not spent, upon expiration of this agreement must be returned to the Forest Service.

The Program Manager reserves the right to request additional information prior to approving a payment:

The invoice must be sent by one of three methods (email is preferred):

EMAIL: SM.FS.asc\_ga@usda.gov

FAX: 877-687-4894

POSTAL: USDA Forest Service  
Albuquerque Service Center  
Budget & Finance - Grants and Agreements  
4000 Masthead St, NE  
Albuquerque, NM 87109

Send a copy to: [katherine.powelson@usda.gov](mailto:katherine.powelson@usda.gov)

- F. FUNDING EQUIPMENT. Federal funding under this agreement is not available for reimbursement of the Cooperator's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over 1 year.
- G. COORDINATION OF LAW ENFORCEMENT. Either party to this agreement shall provide to the other party, any and all reports of violations of law cited within the project area or otherwise associated with the activities of the agreement.
- H. NOTICES. Any notice given by the Forest Service or the Cooperator will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the Forest Service Program Manager, at the address specified in the award.

To the Cooperator, at the address shown in the award or such other address designated within the award.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- I. PARTICIPATION IN SIMILAR ACTIVITIES. This agreement in no way restricts the Forest Service or the Cooperator from participating in similar activities with other public or private agencies, organizations, and individuals.
- J. ELIGIBLE WORKERS. The Cooperator shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). The Cooperator shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.
- K. MEMBERS OF U.S. CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this Agreement, or benefits that may arise therefrom, either directly or indirectly.
- L. DRUG-FREE WORKPLACE.
1. The Cooperator agree(s) that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must
    - a. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace;
    - b. Specify the actions the Cooperator will take against employees for violating that prohibition; and
    - c. Let each employee know that, as a condition of employment under any award, the employee:
      - (1) Shall abide by the terms of the statement, and
      - (2) Shall notify the Cooperator in writing if they are convicted for a violation of a criminal drug statute occurring in the workplace, and shall do so no more than 5 calendar days after the conviction.
  2. The Cooperator agree(s) that it will establish an ongoing drug-free awareness program to inform employees about
    - a. The dangers of drug abuse in the workplace;
    - b. The established policy of maintaining a drug-free workplace;
    - c. Any available drug counseling, rehabilitation and employee assistance programs; and
    - d. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.
  3. Without the Program Manager's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this award, whichever occurs first.

4. The Cooperator agrees to immediately notify the Program Manager if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award number of each award on which the employee worked. The notification must be sent to the Program Manager within 10 calendar days after the Cooperator learns of the conviction.
  5. Within 30 calendar days of learning about an employee's conviction, the Cooperator must either
    - a. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or
    - b. Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.
- M. NONDISCRIMINATION. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotope, and so forth.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.
- N. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.
- Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2008 Farm Bill).
- O. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their employees, volunteers, and contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.

- P. PUBLIC NOTICES. It is Forest Service's policy to inform the public as fully as possible of its programs and activities. The Cooperator is encouraged to give public notice of the receipt of this award and, from time to time, to announce progress and accomplishments.

The Cooperator may call on Forest Service's Office of Communication for advice regarding public notices. The Cooperator is requested to provide copies of notices or announcements to the Forest Service Program Manager and to Forest Service's Office Communications as far in advance of release as possible.

- Q. PROPERTY IMPROVEMENTS. Improvements placed on National Forest System land at the direction or with approval of the Forest Service becomes property of the United States. These improvements are subject to the same regulations and administration of the Forest Service as would other National Forest improvements of a similar nature. No part of this Agreement entitles the cooperatro to any interest in the improvements, other than the right to use and enjoy them under applicable Forest Service regulations.

- R. GEOSPATIAL DATA. All data collected will meet the requirements of the Geospatial Data Act of 2018 where applicable. This will always include the documentation of all relevant metadata standards, use of standard data formats; description of quantitative measures of uncertainty and source of uncertainty and sources of uncertainty associated with the data. Additionally, the data must meet specific standards specified elsewhere to ensure the data is useful to support the USDA's mission. The recipient/cooperator agrees to comply with USDA's Department-wide enterprise geospatial data management policy implemented in Departmental Regulation 3465-001 which establishes the USDA policy for defining the strategic direction necessary to optimize the management of the USDA geospatial data and geospatial infrastructure, including all geospatial data created for, by, and enhanced by USDA.

- S. SCIENTIFIC INTEGRITY. USDA is committed to the highest levels of integrity in all of our scientific activities and decision making. This includes to performing, recording and reporting the results of scientific activities with honesty, objectivity, and transparency. All persons performing under this agreement shall adhere to the principles of scientific integrity described in Departmental Regulation (DR) 1074-001.

- T. PUBLIC ACCESS TO SCHOLARLY PUBLICATIONS AND DIGITAL SCIENTIFIC RESEARCH DATA. The recipient agrees to comply with USDA's Department-wide public access policy implemented in Departmental Regulation 1020-006 which establishes the USDA policy for public access to scholarly publications and digital scientific research data assets. The USDA will make all peer-reviewed, scholarly publications and digital scientific research data assets arising from unclassified scientific research supported wholly or in part by the USDA accessible to the public, to the extent practicable.



U. BUY AMERICA BUILD AMERICA. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for an infrastructure project unless:

(1) All iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;

(2) All manufactured products used in the project are produced in the United States— this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard that meets or exceeds this standard has been established under applicable law or regulation for determining the minimum amount of domestic content of the manufactured product; and

(3) All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The construction material standards are listed below.

*Incorporation into an infrastructure project.* The Buy America Preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America Preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

*Categorization of articles, materials, and supplies.* An article, material, or supply should only be classified into one of the following categories: (i) Iron or steel products; (ii) Manufactured products; (iii) Construction materials; or (iv) Section 70917(c) materials. An article, material, or supply should not be considered to fall into multiple categories. In some cases, an article, material, or supply may not fall under any of the categories listed in this paragraph. The classification of an article, material, or supply as falling into one of the categories listed in this paragraph must be made based on its status at the time it is brought to the work site for incorporation into an infrastructure project. In general, the work site is the location of the infrastructure project at which the iron, steel, manufactured products, and construction materials will be incorporated.

*Application of the Buy America Preference by category.* An article, material, or supply incorporated into an infrastructure project must meet the Buy America Preference for only the single category in which it is classified.

*Determining the cost of components for manufactured products.* In determining whether the cost of components for manufactured products is greater than 55 percent of the total cost of all components, use the following instructions:

- (a) For components purchased by the manufacturer, the acquisition cost, including transportation costs to the place of incorporation into the manufactured product (whether or not such costs are paid to a domestic firm), and any applicable duty (whether or not a duty-free entry certificate is issued); or
- (b) For components manufactured by the manufacturer, all costs associated with the manufacture of the component, including transportation costs as described in paragraph (a), plus allocable overhead costs, but excluding profit. Cost of components does not include any costs associated with the manufacture of the manufactured product.

*Construction material standards.* The Buy America Preference applies to the following construction materials incorporated into infrastructure projects. Each construction material is followed by a standard for the material to be considered “produced in the United States.” Except as specifically provided, only a single standard should be applied to a single construction material.

- (1) Non-ferrous metals. All manufacturing processes, from initial smelting or melting through final shaping, coating, and assembly, occurred in the United States.
- (2) Plastic and polymer-based products. All manufacturing processes, from initial combination of constituent plastic or polymer-based inputs, or, where applicable, constituent composite materials, until the item is in its final form, occurred in the United States.
- (3) Glass. All manufacturing processes, from initial batching and melting of raw materials through annealing, cooling, and cutting, occurred in the United States.
- (4) Fiber optic cable (including drop cable). All manufacturing processes, from the initial ribboning (if applicable), through buffering, fiber stranding and jacketing, occurred in the United States. All manufacturing processes also include the standards for glass and optical fiber, but not for non-ferrous metals, plastic and polymer-based products, or any others.

(5) Optical fiber. All manufacturing processes, from the initial preform fabrication stage through the completion of the draw, occurred in the United States.

(6) Lumber. All manufacturing processes, from initial debarking through treatment and planning, occurred in the United States.

(7) Drywall. All manufacturing processes, from initial blending of mined or synthetic gypsum plaster and additives through cutting and drying of sandwiched panels, occurred in the United States.

(8) Engineered wood. All manufacturing processes from the initial combination of constituent materials until the wood product is in its final form, occurred in the United States.

Waivers. When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements.

When the Federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the Buy America Preference in any case in which the agency determines that:

(1) applying the Buy America Preference would be inconsistent with the public interest;

(2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or

(3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the Buy America Preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described at [USDA Buy America Waivers for Federal Financial Assistance | USDA](#).

Definitions

**“Buy America Preference”** means the “domestic content procurement preference” set forth in section 70914 of the Build America, Buy America Act, which requires the head of each Federal agency to ensure that none of the funds made available for a Federal award for an infrastructure project may be obligated unless all of the iron, steel, manufactured products, and construction materials incorporated into the project are produced in the United States.

**“Construction materials”** means articles, materials, or supplies that consist of only one of the items listed in paragraph (1) of this definition, except as provided in paragraph (2) of this definition. To the extent one of the items listed in paragraph (1) contains as inputs other items listed in paragraph (1), it is nonetheless a construction material.

(1) The listed items are:

- (i) Non-ferrous metals;
- (ii) Plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- (iii) Glass (including optic glass);
- (iv) Fiber optic cable (including drop cable);
- (v) Optical fiber;
- (vi) Lumber;
- (vii) Engineered wood; and
- (viii) Drywall.

(2) Minor additions of articles, materials, supplies, or binding agents to a construction material do not change the categorization of the construction material.

**“Infrastructure”** means public infrastructure projects in the United States, which includes, at a minimum, the structures, facilities, and equipment for roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property; and structures, facilities, and equipment that generate, transport, and distribute energy including electric vehicle (EV) charging.

**“Infrastructure project”** means any activity related to the construction, alteration, maintenance, or repair of infrastructure in the United States regardless of whether

infrastructure is the primary purpose of the project. See also paragraphs (c) and (d) of 2 CFR 184.4.

**“Iron or steel products”** means articles, materials, or supplies that consist wholly or predominantly of iron or steel or a combination of both.

V. TERMINATION BY MUTUAL AGREEMENT. This Agreement may be terminated, in whole or part, as follows:

- When the Forest Service and the Cooperator agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.
- By 30 days written notification by either party, setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated. If the Forest Service decides that the remaining portion of the Agreement must not accomplish the purpose for which the Agreement was made, the Forest Service may terminate the agreement upon 30 days written notice in its entirety.

Upon termination of an Agreement, the Cooperator shall not incur any new obligations for the terminated portion of the Agreement after the effective date, and shall cancel as many outstanding obligations as possible. The Forest Service shall allow full credit to the Cooperator for the Forest Service share of obligations that cannot be canceled and were properly incurred by the Cooperator up to the effective date of the termination. Excess funds shall be refunded within 60 days after the effective date of termination.

W. DISPUTES.

1. Any dispute under this agreement must be decided by the Forest Service Signatory Official. The Signatory Official shall furnish the Cooperator a written copy of the decision.
2. Decisions of the Forest Service Signatory Official shall be final unless, within 30 days of receipt of the decision of the Signatory Official, the Cooperator appeals the decision to Forest Service's Director, Acquisition Management (AQM). Any appeal made under this provision shall be in writing and addressed to the Director, AQM, USDA, Forest Service, Washington, DC 20024. A copy of the appeal shall be concurrently furnished to the Cooperator.
3. In order to facilitate review on the record by the Director, AQM, the Cooperator shall be given an opportunity to submit written evidence in support of its appeal. No hearing will be provided.
4. A decision under this provision by the Director, AQM is final.



5. The final decision by the Director, AQM does not preclude the Cooperator from pursuing remedies available under the law.

- X. DEBARMENT AND SUSPENSION. The Cooperator shall immediately inform the Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should the Cooperator or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, then they shall notify the Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary. The Cooperator shall adhere to 2 CFR Part 180 Subpart C in regards to review of sub-Cooperators or contracts for debarment and suspension.

All subrecipients and contractors must complete the form AD-1048, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions. Blank forms are available electronically. Completed forms must be kept on file with the primary Cooperator.

- Y. AGREEMENT CLOSEOUT. Within 90 days after expiration or notice of termination the parties shall close out the agreement.

Any unobligated balance of cash advanced to the Cooperator or any unspent program income must be immediately refunded to the Forest Service, including any interest earned in accordance with 2 CFR 200.345.

Within a maximum of 90 days following the date of expiration or termination of this Agreement, all financial performance and related reports required by the terms of the agreement must be submitted to the Forest Service by the Cooperator.

If this agreement is closed out without audit, the Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- Z. MODIFICATION. Modifications within the scope of this Agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made in writing, at least 30, 60, or 90 days prior to implementation of the requested change. The Forest Service is not obligated to fund any changes not properly approved in advance.

- AA. PERIOD OF PERFORMANCE. This agreement is executed as of the date of the Forest Service signatory official signature.

The start date of this award is the date of the Forest Service signatory official signature. pre-award costs are authorized pursuant to 2 CFR 200.458. (*Use when pre-award costs are authorized*)

The end date, or expiration date is **December 31<sup>st</sup>, 2033**. This instrument may be extended by a properly executed modification.

- CC. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this Agreement. In witness whereof, the parties have executed this Agreement as of the last date written below.

CRAIG GRIESBACH, OES Director  
Nevada County

Date

MATTHEW JEDRA, Acting Forest Supervisor  
U.S. Forest Service, Tahoe National Forest

Date

The authority and format of this Agreement has been reviewed and approved for signature.

**LOUISE EWEN** Digitally signed by LOUISE EWEN  
Date: 2024.06.07 10:03:26 -07'00'

LOUISE M EWEN  
U.S. Forest Service Grants Management Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0239. The time required to complete this information collection is estimated to average 1 hour per response. The total response time to complete the entire package is estimated to average 4 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



Attachment: Exhibit B

USFS Agreement No.:  
Cooperator Agreement No.:

24-GN-11051500-023

Mod. No.:

**Note: This Financial Plan may be used when:**

- (1) No program income is expected and  
 (2) The Cooperator is not giving cash to the FS and  
 (3) There is no other Federal funding

**Agreements Financial Plan (Short Form)****Financial Plan Matrix:**

Note: All columns may not be used. Use depends on source and type of contribution(s).

	FOREST SERVICE CONTRIBUTIONS			COOPERATOR CONTRIBUTIONS		(e) Total
	(a)  Noncash	(b)  Cash to Cooperator	(c)  Noncash	(d)  In-Kind		
COST ELEMENTS						
Direct Costs						
Salaries/Labor	\$29,131.00	\$909.09	\$5,053.96	\$0.00		\$35,094.05
Travel	\$1,608.00	\$0.00	\$0.00	\$0.00		\$1,608.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Other	\$0.00	\$195,000.00	\$100,000.00	\$0.00		\$295,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Subtotal	\$30,739.00	\$195,909.09	\$105,053.96	\$0.00		\$331,702.05
Coop Indirect Costs		\$5,090.91	\$5,053.96			\$10,144.87
FS Overhead Costs	\$4,918.24					\$4,918.24
Total	\$35,657.24	\$201,000.00	\$110,107.92	\$0.00		\$346,765.16
	Total Project Value:					

**Matching Costs Determination**

Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 68.25%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 31.75%
Total (f+g) = (h)	(h) 100.00%

## WORKSHEET FOR

### FS Non-Cash Contribution Cost Analysis, Column (a)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g.  $\text{cost/day} \times \# \text{ of days} = \text{total}$ , where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by  $\text{cost/day} \times \# \text{ of days}$ , costs may be calculated simply by a contracted value that is not dependent on days worked, such as  $1 \text{ employee} \times \$1,200/\text{contract} = \$1,200$ . Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor				
Standard Calculation				
Job Description	Budget Narrative (Letter)	Cost/Day	# of Days	Total
Forester	I	\$530.00	10.00	\$5,300.00
Fuels Technician	I	\$290.00	45.00	\$13,050.00
Partnership Coordinator	II	\$550.00	7.00	\$3,850.00
Forester	II	\$530.00	6.00	\$3,180.00
Botanist	III	\$367.00	3.00	\$1,101.00
Fuels Officer	I,II	\$530.00	5.00	\$2,650.00
Non-Standard Calculation				

Total Salaries/Labor	\$29,131.00
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Travel				
Standard Calculation				
Travel Expense		Cost/Trip	# of Trips	Total
Government Vehicle	(I,II,III) 0.67/ mile @60 miles/trip (IRS mileage rate)	\$40.20	40.00	\$1,608.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation				

Total Travel	\$1,608.00
--------------	------------

Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation				



Total Equipment		\$0.00
-----------------	--	--------

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation
--------------------------

Total Supplies/Materials		\$0.00
--------------------------	--	--------

Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00

Non-Standard Calculation
--------------------------

Total Printing		\$0.00
----------------	--	--------

Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation
--------------------------

Total Other		\$0.00
-------------	--	--------

<b>Subtotal Direct Costs</b>	<b>\$30,739.00</b>
------------------------------	--------------------

Forest Service Overhead Costs			
Current Overhead Rate	Subtotal Direct Costs		Total
16.00%	\$30,739.00		\$4,918.24
Total FS Overhead Costs			\$4,918.24

<b>TOTAL COST</b>	<b>\$35,657.24</b>
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## WORKSHEET FOR

### FS Cash to the Cooperator Cost Analysis, Column (b)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Administrative Analyst II (I)		\$567.94	1.60		\$909.09
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation
--------------------------

Total Salaries/Labor	\$909.09
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Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation
--------------------------

Total Travel	\$0.00
--------------	--------

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

<b>Non-Standard Calculation</b>
---------------------------------

<b>Total Equipment</b>	<b>\$0.00</b>
------------------------	---------------

<b>Supplies/Materials</b>				
<b>Standard Calculation</b>				
Supplies/Materials	# of Items	Cost/Item		Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

<b>Non-Standard Calculation</b>
---------------------------------

<b>Total Supplies/Materials</b>	<b>\$0.00</b>
---------------------------------	---------------

<b>Printing</b>				
<b>Standard Calculation</b>				
Paper Material	# of Units	Cost/Unit		Total
				\$0.00

<b>Non-Standard Calculation</b>
---------------------------------

	\$0.00
<b>Total Printing</b>	<b>\$0.00</b>

<b>Other Expenses</b>				
<b>Standard Calculation</b>				
Item	# acres	Cost/Unit		Total
Roadside Hazardous Fuel				
Reduction Contract	78.00	\$2,500.00		\$195,000.00
				\$0.00

<b>Non-Standard Calculation</b>
---------------------------------

<b>Total Other</b>	<b>\$195,000.00</b>
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<b>Subtotal Direct Costs</b>	<b>\$195,909.09</b>
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<b>Cooperator Indirect Costs</b>
----------------------------------

Current Overhead Rate	Subtotal Direct Costs			Total
10.00%	\$909.09			\$90.91
10.00%	\$50,000.00	overhead on contracts is 10% of first \$50,000 per contract		\$5,000.00
<b>Total Coop. Indirect Costs</b>				<b>\$5,090.91</b>

<b>TOTAL COST</b>	<b>\$201,000.00</b>
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## WORKSHEET FOR

### Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor				
Standard Calculation				
Job Description	Budget Narrative (Letter)	Cost/Day	# of Days	Total
Senior Administrative Analyst	(I,II,III)	\$695.55	4.00	\$2,782.20
Administrative Analyst II	(I,II,III)	\$567.94	4.00	\$2,271.76
				\$0.00
				\$0.00
				\$0.00

#### Non-Standard Calculation

Total Salaries/Labor	\$5,053.96
----------------------	------------

Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

#### Non-Standard Calculation

Total Travel	\$0.00
--------------	--------

Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

#### Non-Standard Calculation

Total Equipment	\$0.00
-----------------	--------

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation				

Total Supplies/Materials				\$0.00
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Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00
Non-Standard Calculation				
				\$0.00
Total Printing				\$0.00

Other Expenses				
Standard Calculation				
Item	Budget Narrative (Letter)	Contracts	Cost/Contract	Total
Roadside Hazardous Fuel Reduction Contract	I (~40 acres of roadside treatment)	1.00	\$100,000.00	\$0.00
				\$100,000.00
				\$0.00
				\$0.00
Non-Standard Calculation				

Total Other				\$100,000.00
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<b>Subtotal Direct Costs</b>	<b>\$105,053.96</b>
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Cooperator Indirect Costs			
Current Overhead Rate	Subtotal Direct Costs		Total
10.00%	\$105,053.96		\$5,053.96
Total Coop. Indirect Costs			\$5,053.96

<b>TOTAL COST</b>	<b>\$110,107.92</b>
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## WORKSHEET FOR

### Cooperator In-Kind Contribution Cost Analysis, Column (d)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.

NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor				
Standard Calculation				
Job Description		value	# contracts	Total

\$0.00

\$0.00

\$0.00

\$0.00

Non-Standard Calculation
--------------------------

Total Salaries/Labor	\$0.00
----------------------	--------

Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Non-Standard Calculation
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Total Travel	\$0.00
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Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00



<b>Non-Standard Calculation</b>
---------------------------------

<b>Total Equipment</b>		<b>\$0.00</b>
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<b>Supplies/Materials</b>
---------------------------

<b>Standard Calculation</b>
-----------------------------

Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00

<b>Non-Standard Calculation</b>
---------------------------------

<b>Total Supplies/Materials</b>		<b>\$0.00</b>
---------------------------------	--	---------------

<b>Printing</b>
-----------------

<b>Standard Calculation</b>
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Paper Material	# of Units	Cost/Unit	Total
			\$0.00

<b>Non-Standard Calculation</b>
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<b>Total Printing</b>		<b>\$0.00</b>
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<b>Other Expenses</b>
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<b>Standard Calculation</b>
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Item	# of Units	Cost/Unit	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00

<b>Non-Standard Calculation</b>
---------------------------------

<b>Total Other</b>		<b>\$0.00</b>
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<b>Subtotal Direct Costs</b>	<b>\$0.00</b>
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<b>TOTAL COST</b>	<b>\$0.00</b>
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## **APPENDIX A SCOPE OF WORK**

### **GENERAL PROJECT DESCRIPTION**

The County and Forest Service are entering into this agreement to fund cooperative efforts to perform forest, rangeland, and watershed restoration services to treat insect and disease infected trees; activities to reduce hazardous fuels; and any other activities to restore or improve forest, rangeland, and watershed health. Funds provided under this agreement will be utilized to support Good Neighbor Authority project planning and implementation within Nevada County. Funding will be used to meet existing programmatic, administrative, and managerial needs to implement service contracts and to manage and/or implement new projects as the County's GNA workload continues to increase.

### **DESCRIPTION OF PROJECT AREA**

Good Neighbor Authority projects may take place throughout Nevada County, California. Funded projects can take place on and off National Forest System (NFS) lands but must primarily benefit NFS lands. Projects in wilderness areas, wilderness study areas, and lands where removal of vegetation is prohibited are excluded.

### **PROJECT SPECIFICS**

#### **I. Roadside Hazardous Fuel Reduction**

The County and Forest will collaborate to reduce hazardous fuels along priority roads (Exhibit C) in preparation for Forest Service led controlled burning. The Forest Service will provide oversight and technical expertise as needed to ensure all work is completed in compliance with NEPA and Forest Service rules and regulations. The County and Forest Service will meet prior to each field season to identify additional priority roads for treatment, update technical requirements, and address any other critical issues. Parties will endeavor to complete an estimated 118 acres of treatment along priority roads during the 2024 and 2025 field seasons (spring- fall).

Forest Service and the County will collaborate to secure funding and complete treatment along additional priority road miles during the life of this agreement. Additional roads be classified as priorities based on ongoing planning efforts and coordination between the parties. Additionally, in areas where burning is not feasible the Forest Service and County will coordinate to use other strategies to maintain roadside fuel reduction as appropriate to maintain safe ingress and egress.

#### **II. Forest Health - Project Development and Implementation**

The County and Forest will collaborate to plan and implement additional forest health projects as part of a two-phase process.

**Phase I** - County and Forest Service will contribute staff time to project development and identify private/public funding opportunities aligned with the good neighbor authority for Good Neighbor Authority projects in Nevada County, CA.

**Phase II** – Additional statements of works maybe be added to this agreement via modification procedures.

### **III. Vegetation Management and Project Maintenance**

The Forest and the County will collaborate on vegetation management efforts to reduce hazardous fuels and provide forest, rangeland, and watershed restoration services. Within the project area the county will use herbicide and manual removal for maintenance of fuel breaks, fuels treatment projects, treatment of invasive species, and other watershed restoration activities. The Forest and County will meet annually to identify priority sites.

### **BUDGET NARRATIVE**

<b>Letter</b>	<b>Description of Partnership Work/ Activities</b>	<b>Est. FS Cash and Non-Cash Contribution</b>	<b>Est. Nevada County Contribution</b>
I	Roadside Hazardous Fuel Reduction	<i>FS Cash**, FS Staff Time</i>	<i>Nevada County Cash</i>
II	Forest Health - Project Development and Implementation (Phase I)	<i>FS Staff Time</i>	<i>Nevada County Staff Time</i>
III	Vegetation Management and Maintenance	<i>FS Staff Time</i>	<i>Nevada County Staff Time</i>

*\*\* The \$200,000 (including overhead) provided by the US Forest Service can be used to treat mutually agreed upon priority roads within the Middle Truckee River Watershed Boundary (see Exhibit C).*