



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
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**Sean Powers, Agency Director**

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

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**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

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**MEETING DATE:** July 17, 2018

**TO:** Board of Supervisors

**FROM:** Trisha Tillotson, Director of Public Works

**SUBJECT:** Resolution approving a software maintenance, installation, training, and custom programming agreement with Cascade Software Systems, Inc. for Fiscal Year 2018/19 for a maximum contract of \$43,378 and authorizing the chair of the board of supervisors to execute the contract.

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**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** This contract impacts the Fiscal Year 2018/19 Public Works Department budget. There is no impact to the General Fund. Funds were budgeted in FY18/19 and a budget amendment is not needed.

**BACKGROUND:** The Nevada County Public Works Department acquired the cost accounting system, CAMS, from Cascade Software Systems, Inc. in 2001. This software system is used by the Road Maintenance Division and the Road Engineering Division. The contract includes the annual software maintenance and installation fees, custom programming for a payroll interface with the County payroll system, and staff training by Cascade Software Systems, Inc.

**Item Initiated by:** Trisha Tillotson  
**Item Approved by:** Trisha Tillotson, Director of Public Works  
**Submittal Date:** 06/27/18  
**Revision Date:**