

**AMENDMENT #1 TO THE CONTRACT WITH  
NEVADA SIERRA CONNECTING POINT PUBLIC AUTHORITY (PESQ4607)**

**THIS AMENDMENT** is executed this December 6, 2022 by and between NEVADA SIERRA CONNECTING POINT PUBLIC AUTHORITY, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on October 19, 2022 per Purchase Order No. PESQ4607; and

**WHEREAS**, the Contractor operates the CalWORKS Housing and Support program ; and

**WHEREAS**, the parties desire to amend their Agreement to increase the contract price from \$49,830 to \$119,590 (an increase of \$69,760) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract amount.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of October 1, 2022.
2. That Maximum Contract Price, shall be amended to the following:  
\$119,590
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: \_\_\_\_\_  
Susan Hoek  
Chair of the Board of Supervisors

CONTRACTOR:

By: \_\_\_\_\_  
Nevada-Sierra Connecting Point Public Authority  
208 Sutton Way  
Grass Valley, CA 95945

ATTEST:

By: \_\_\_\_\_  
Julie Patterson-Hunter  
Clerk of the Board

**EXHIBIT B**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**NEVADA-SIERRA CONNECTING POINT PUBLIC AUTHORITY**

County agrees to reimburse Contractor for satisfactory delivery of services pursuant to this Contract and as described in Exhibit A, a maximum amount not to exceed \$119,590 for the contract term of October 1, 2022, through June 30, 2023.

The maximum obligation of this Contract is contingent and dependent upon final approval of the State budget and County's receipt of anticipated allocations under the CalWORKs Program.

**CONTRACT EXPENDITURE BREAKDOWN**

Navigator 2.0 FTE	74,502
Accountant	2,425
<b>Total Salaries:</b>	<b>76,927</b>
<b>BENEFITS &amp; TAXES</b>	
Employee Benefits	32,036
Employee Taxes	6,154
<b>Total Benefits &amp; Taxes:</b>	<b>38,190</b>
<b>AUTO LIABILITY &amp; WORKERS COMP INS</b>	<b>976</b>
<b>OFFICE EXPENSES</b>	
Occupancy	315
Utilities and Maintenance	182
Security System	
<b>Total Office Expenses</b>	<b>497</b>
<b>Subtotal</b>	<b>116,590</b>
Indirect Overhead Expense	3,000
<b>Total Projected Expenses:</b>	<b>119,590</b>

Note: Changes to the line items as detailed above in excess of ten percent (10%) shall be submitted in advance for approval by the Director of Social Services or designee who at sole discretion shall determine if the change in the operating budget will continue to meet the outcomes of the Contract.

**BILLING AND PAYMENT** Contractor shall submit to County by the 20<sup>th</sup> of each month following the month services were rendered.

Each invoice shall include:

- Contract Number assigned to the approved contract
- Dates/Month services were rendered and/or billing period covered
- Actual cost of services rendered, per the budgeted line items above
- Supporting documentation and/or reports as required and specified in Exhibit A

**SUBMIT INVOICES TO:**

HHSA  
Attn: DSS Fiscal  
950 Maidu Avenue  
Nevada City, California 95959

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there a discrepancy on the invoice, said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

Contractor shall provide the most recent copy of the Contractor's reviewed or audited financial statements. Said financial statements shall be verified by an independent Certified Public Accountant. These financial statements together with the Certified Public Accountant's verification are due to the County within thirty (30) days of execution of the Contract. If Contractor, however, has another County Contract currently in effect and has previously provided this information to the County, it is not necessary for Contractor to re-submit these statements and verification under this Contract.

**BILLING PROCESS EXCEPTION**

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the twentieth of July.