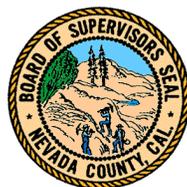


# COUNTY OF NEVADA

## STATE OF CALIFORNIA

Heidi Hall, 1st District  
Ed Scofield, 2nd District (Chair)  
Dan Miller, 3rd District  
Wm. "Hank" Weston, 4th District  
Richard Anderson, 5th District (Vice-Chair)



## BOARD OF SUPERVISORS

950 Maidu Avenue  
Nevada City, CA 95959-8617  
(530) 265-1480  
Fax: (530) 265-9836  
bdofsupervisors@co.nevada.ca.us

\*\*\*\*\*

Julie Patterson Hunter, Clerk of the Board  
Richard A. Haffey, County Executive Officer  
Alison Barratt-Green, County Counsel

## SUMMARY MINUTES - Draft

<u>Date</u>	<u>Time</u>	<u>Location</u>
Thursday, January 25, 2018	8:30 AM	Foothills Event Center 400 Idaho Maryland Road Grass Valley, California

### Workshop

### ADJOURNED SPECIAL MEETING: 8:30 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District  
Ed Scofield, 2nd District  
Dan Miller, 3rd District  
Hank Weston, 4th District  
Richard Anderson, 5th District

### STANDING ORDERS:

Chairman Scofield called the meeting back into order at 8:30 a.m.

Pledge of Allegiance held.

### County Executive Officer: Richard Haffey

- I. [SR 18-0093](#) Review of discussion from the January 24, 2018 Workshop and any carry over items

Ms. Alison Lehman, Assistant County Executive Officer, presented a California State Association of Counties (CSAC) video regarding the Nevada County Building Department's recent Challenge Award received for their Over-the-Counter Plan Review Program.

Ms. Lori Burkart Frank, Facilitator, reviewed the agenda for the day, and the Board's meeting expectations and guidelines.

\*\*\*\*\*

**II.**    [SR 18-0094](#)    Community Development Agency Updates:

- Infrastructure Projects
- Area Plans

Mr. Sean Powers, Community Development Agency Director, provided a PowerPoint presentation regarding the County's Economic Development Fund Project Plan. He reported on the five Area Plans that are in the pipeline, including: Penn Valley; Higgins Corner; Loma Rica Industrial Area; North San Juan; and Soda Springs. When looking at potential development, Mr. Powers reported that staff reviews the economic benefits, potential land acquisition, renovation needs, planning and feasibility studies, options for additional future development, as well as infrastructure needs, such as water, sewer, transportation, and fire suppression.

Mr. Powers reviewed the identified projects, and highlighted the status of each, as well as necessary actions to take moving forward. He requested Board direction regarding next steps, noting that the Area Plans for Penn Valley and Higgins Corner need to be updated. He was not sure if there were enough staff resources to take on the two projects at the same time in addition to the Housing Element update, introducing the idea of hiring consultants. Staff is suggesting they start with the Penn Valley Area Plan.

Although Supervisor Hall stated that she was not fully familiar with the current Loma Rica Industrial Area Plan, she and Chairman Scofield raised concerns regarding the development projects waiting for attention within their Districts, Loma Rica (District I) and Higgins Corner (District II). Chairman Scofield suggested staff take a broader look at the process through an update of the General Plan. Mr. Powers responded that this would be a much bigger and time-consuming process, which could take over three years and over \$2 million. Supervisor Scofield suggested that it would take that much time and funding if the County were to move forward with the Area Plans.

Board questioning and discussion ensued.

Supervisor Anderson suggested staff take a look at DUCs (Disadvantaged Unincorporated Communities) to see if the County could identify available funding for the unincorporated areas. He wanted to ensure that the County was able to cover core services across the County. He stressed that in Eastern County, County services were not keeping up with the community's needs.

Chairman Scofield suggested the Board direct staff begin with the Penn Valley Area Plan, and then spend the next year reviewing the process and developing ideas to address Higgins Corner and Loma Rica. Ms. Alison Lehman, Assistant County Executive Officer, responded that staff would include the Penn Valley Area Plan in the Fiscal Year 2018/19 budget. She suggested Planning staff meet with Supervisor Hall to increase her familiarity with the current Loma Rica Industrial Plan.

\*\*\*\*\*

### III. [SR 18-0095](#) Economic Development Update

Mr. Jeffrey Thorsby, Senior Administrative Analyst, provided a PowerPoint presentation regarding Economic Development and Integrated Tourism Marketing, relating to the County's five-year contract with the Nevada County Economic Resource Council (ERC). Mr. Thorsby reported that Economic Development was a Board Objective in 2017. He reviewed the ERC's initiative from the previous two years for economic development program management services, and explained that the total contract amount is \$676,525 through year 2020. The ERC's goals are to facilitate economic development through business development; grow Nevada County's economic pie through initiatives that bring new dollars into the County; and to strengthen the County's brand awareness outside of the region.

Mr Thorsby reviewed the ERC's key activities and performance metrics, as well as their previous initiatives. Highlighting their new strategic direction, he explained that upon resignation of their Executive Director, the ERC decided to contract out for services rather than hire a new Director. Their key activities moving forward are to provide technical assistance to local businesses; assist and support the growth of emerging businesses; assist businesses with talent-related needs; assist businesses seeking to relocate to Nevada County; implement an integrated marketing campaign; and maintain the County's Tourism website gonevadacounty.com.

Mr. Thorsby identified the next steps, including an update to the ERC contract where applicable; review and update their scope of work; review and update the metrics; revise and increase their reporting requirement; and incorporate specific target business communities within the unincorporated areas of the County (Soda Springs, Alta Sierra, Penn Valley, Chicago Park, Town of Washington, and Cascade Shores).

Board questioning and discussion ensued.

Ms. Kristin York, Vice President of Business Innovation, Sierra Business Council (SBC), provided a PowerPoint presentation, highlighting the role they play with the ERC, including: technical assistance to businesses; workshops for talent development; support growth of business clusters; leveraging partnerships; and funding opportunities. She reviewed SBC's efforts in 2017 and reviewed their plans for the upcoming year, including continued work with the ERC; building their microloan portfolio; development of Nevada County's Broadband planning; and increased investment in Nevada County.

Ms. York reported that they are a finalist for a grant from the Post Road Foundation to create connected, sustainable infrastructure in the 21st Century. They will create a capital model to leverage public funding to invest in infrastructure.

She reviewed their Comprehensive Economic Development (CED) Strategy, and reported that Counties that are under distress, such as floods and/or fire, can leverage public and private funding. Their CED goals include the creation of new jobs, increased investment in the economy, and economic growth. Ms. York reported that SBC's concerns are that the only expected growth in population is the 'Over 65' category, finding qualified candidates, offering a competitive wage, and the lack of housing.

Board questioning and discussion ensued.

A panel discussion ensued, with Mr. Powers, Mr. Thorsby, and Ms. York responding to Board questioning.

Supervisor Miller wondered if the tourism portion of the ERC contract should be separated out from the contract. Supervisor Anderson reported that he has received requests from the Truckee Chamber of Commerce for tourism funding. He understood that the funding comes from the unincorporated areas, but he would prefer to see it designated for Countywide initiatives. Supervisor Anderson suggested the County continue with the ERC contract, but stressed the need for the ERC to fulfill and implement the programs that are included in the contract. Supervisor Scofield was not agreeable to cutting out parts of the contract, but was open to a separate contract to increase tourism. He believed that the additional tax income the County is receiving from AirBNB rentals would make a separate contract a possibility. Supervisor Miller agreed that it is difficult to remove funding from a contract, but suggested the ERC should contract out with the Chambers for the tourism part. Supervisor Anderson was in agreement, although he wanted to see the ERC be more aggressive in their marketing and development of tourism in Eastern County.

Board discussion ensued. Supervisor Weston suggested the Budget Subcommittee review the ERC contract for potential amendments and provide an increase in the contract for tourism. Supervisor Hall would like to see the Regional Chambers proposal prior to any changes, and was in support of changes in the tourism part of the contract.

Ms. Alison Lehman, Assistant County Executive Officer, agreed that staff would review the tourism part of the ERC contract and return with recommendations to the Budget Subcommittee.

Board discussion continued.

\*\*\*\*\*

#### IV. [SR 18-0096](#) Energy Presentation

Mr. Rem Scherzinger, Executive Director, Nevada Irrigation District (NID), provided a PowerPoint presentation regarding the Community Choice, Assembly Bill (AB) 117, which is a process for purchasing wholesale power and providing it to the community. He explained that Community Choice Aggregation (CCA) leverages the market power of group purchasing and local control and is a way for local governments to provide choice where none currently exists. The distribution of energy is revenue supported, not taxpayer subsidized, and provides for stable, often cheaper, electricity rates.

Mr. Scherzinger reported that the process allows for rapid switch to a cleaner power supply and significant greenhouse gas reduction, and provides funding for energy efficiency and innovation energy programs like energy storage and electronvolt charging stations. He noted that NID is interested in providing power directly to the community and that they have the ability to generate electricity. Cities and counties may request that NID be a community choice aggregator. Mr. Scherzinger reviewed the three-year outlook and suggested that now is the time to implement the CCA process. He reviewed next steps, including meeting with county and city stakeholders, stressing that there is no anticipated cost to the County.

Board questioning and discussion ensued.

\*\*\*\*\*

V. [SR 18-0098](#) Fire Protection Policy Implementation

Mr. Stephen Monaghan, Chief Information Officer, Mr. John Gulserian, Office of Emergency Services Program Manager, and CAL FIRE Fire Chief George Morris, III, provided a PowerPoint presentation regarding Nevada County's Fire Prevention programs and collaboration between the local agencies. Chief Morris provided an overview of the 2017 fire season, including the Lobo & McCourtney – Wind Complex fires. He noted their concerns regarding the state of the forest, as well as concerns regarding the upcoming 2018 fire season, including the importance of property owners maintaining defensible space.

Mr. Monaghan provided information regarding their after-action review report and the identified successes, and he reviewed the County's Hazardous Vegetation Ordinance. They are moving forward with a Working Group created in 2018 in conjunction with local Fire Chiefs to provide more input for improvement modifications. Sheriff Keith Royal reviewed evacuation planning and response, which is executed through his office.

Board questioning ensued.

Mr. Monaghan reviewed the Emergency Operations Center's (EOC) goals moving forward to address concerns regarding the upcoming fire season, and shared staff's recommendations for the 2018 year. They are looking to leverage Proposition 172 revenue growth to increase the fire prevention inspection program from \$28,000 to \$100,000, and to backfill the County's contribution to the Fire Safe Council of Nevada County's contract to \$60,000.

Board questioning and discussion ensued.

Chairman Scofield suggested stronger language in the Ordinance to increase the level of compliance as well as the likelihood of citation. Supervisor Anderson sees it as a Planning issue, and was strongly concerned about the likely potential for extreme fire in Nevada County. Chief Morris responded to the Board's concerns. Mr. Monaghan addressed the County's Ordinance, explaining that the Board had the ability to make changes to the language in the Ordinance to address concerns regarding the citation process.

Supervisor Weston suggested the inspections begin in April rather than waiting until June when there is no ability for property owners to burn the fuel. Supervisor Hall stressed the need for additional inspectors. She wanted to see changes to the Ordinance, and urged additional funding for the Fire Safe Council.

Ms. Alison Lehman, Assistant County Executive Officer, agreed that staff would bring the Hazardous Vegetation Ordinance back to the Board, and look for ways to increase County inspections by hiring an additional inspector, as well as ways to provide additional funding for the Fire Safe Council.

\*\*\*\*\*

**VI. [SR 18-0099](#) California State Association of Counties (CSAC) Presentation**

Ms. Cara Martinson, California State Association of Counties (CSAC) Senior Legislative Representative and Federal Affairs Manager, provided a PowerPoint presentation regarding cannabis regulation, data collection and management services. She reviewed the current cannabis laws in California, ending with implementation in 2018 and the start of State licensing. Ms. Martinson reviewed actions taken by other counties, including regulation and full bans, and potential conflicts with Federal law.

She reported that CSAC is developing a California Cannabis Authority (CCA) Joint Powers Authority (JPA) to be comprised of counties, as well as other participants including state agencies, cities and banking institutions who are directly involved in taxing or regulating the industry. The Board of the CCA will be comprised of member counties choosing to designate a Board member or staff member.

Board questioning and discussion ensued.

\*\*\*\*\*

**VII. [SR 18-0100](#) Assembly Bill (AB) 1600**

Mr. Jamie Gomes, Managing Principal, and Ms. Ellen Martin, Executive Vice President, Economic & Planning Systems, Inc. (EPS) provided a PowerPoint presentation regarding Park Facilities Impact Fees and District Consolidation Study. Mr. Gomes reported that components of the Project include: 1) Park Facilities Nexus Study; and 2) Park District Consolidation Feasibility Study.

Ms. Martin provided an overview of Development Impact Fees (AB1600), which is charged on new development to mitigate its impact on the need for new facilities. Most park land falls under the Quimby Ordinance, which is separate legislative authority that allows a jurisdiction to require dedication of park land or payment of in-lieu fee as a condition of subdivision. She reviewed the current Park Fee in Nevada County, which is comprised of six benefit zones; Western Gateway, Bear River, Nevada City/Grass Valley, Oak Tree, Twin Ridges, and Truckee-Donner.

Together, Mr. Gomes and Ms. Martin explained that the Nexus Study Work Program would include: 1) project initiation; 2) key land use assumptions; 3) development of facility standards and costs; 4) preparation of the nexus study; and 5) stakeholder outreach. The process would benefit land use categories, provide for park facility improvements, create variability across benefit zones, provide for land acquisition, and district consolidation.

Mr. Gomes and Ms. Martin reported on the Park District Consolidation Feasibility study. Currently there are three independent Park and Recreation Districts in Nevada County; Truckee-Donner (not a part of the consolidation study), Western Gateway, Bear River, and Oak Tree. The process will include Western County recreation providers only and will identify potential cost efficiencies and evaluate potential service delivery impacts.

By consensus the Board suggested staff review current AB1600 Recreation Impact Fees and commission a new study for the purpose of providing funding and meeting the needs for recreation improvements to serve new development. It was suggested that the language be reframed to reflect that the study is moving forward.

\*\*\*\*\*

**VIII. [SR 18-0101](#)** Board Announcements / Comments

On behalf of Supervisor Weston, Mr. Jeffrey Thorsby, Senior Administrative Analyst, provided background information regarding the Penn Valley Area Municipal Advisory Council (PV MAC) process. He reported on the MAC's activities over the prior year, and reported that the annual budget is \$2,500, allocated for administrative staff time, venue rental, and administrative supplies. He reviewed County staff time that has been directed towards MAC activities, totaling 107.5 hours.

Supervisor Weston reported that the Program was set in place as a 2-year pilot program. He has received positive feedback, and local constituents are engaged in the MAC process. He recommended that the groundwork has been set in place and he suggested the sunset clause be removed to make the PV MAC a permanent Municipal Advisory Council to the District IV Supervisor, Planning Commission and Board of Supervisors. He further recommended if other Supervisors are interested in their own MAC, that it be comprised of nine regular members and no alternates. Supervisor Weston requested Board consensus to move it forward to a Board agenda for approval.

Board questioning and discussion ensued.

Supervisor Anderson was open to it being agendized as he would like to have further discussion and hear from the public on how the process works for them. Supervisor Scofield suggested that since it was a two-year pilot program, District IV should just let it continue for the second year and then bring it forward before the end of Supervisor Weston's term.

Board discussion continued.

Supervisor Weston announced that he is currently working on an update to the County shooting ordinance, which he believes to be inadequate due to recent constituent contact.

Supervisor Weston suggested that the study completed by the National Research Center, Inc. and discussed during the first day of the Workshop brought up three issues that community members are concerned about: illegal fire, illegal camping, and loitering. Per County Counsel, the current loitering ordinance is out of compliance with State law. Supervisor Hall shared concerns regarding illegal fires on Bureau of Land Management (BLM) land and the County's inability to provide enforcement.

Supervisor Hall shared her interest in revising the cannabis ordinance as soon as possible, now that the stakeholder process is completed.

\*\*\*\*\*

**IX. [SR 18-0102](#) Review and Finalize 2018 Board of Supervisors Objectives**

Board members reviewed their proposed Objectives as prepared by staff from Board discussion, and suggested language revisions.

Following a short break, the Board members began voting, and finalized their 2018 Board Priorities, including six 'A' priorities, two 'B' priorities, and two 'C' priorities.

\*\*\*\*\*

**X.**    [SR 18-0104](#)    Final Recap

Ms. Lori Burkart Frank, Facilitator, recapped the meeting and asked the Board to submit the final evaluation. Ms. Alison Lehman, Assistant County Executive Officer, reported that the final information resulting from the Workshop will come forward to the Board at the first meeting in February.

\*\*\*\*\*

**ADJOURNMENT:**

There being no further business, Chairman Scofield adjourned the meeting at 4:18 p.m

Signature and Attestation

Ed Scofield, Chairman

ATTEST:

By:

Julie Patterson Hunter, Clerk of the Board

County of Nevada  
2018 Board Objectives

Priority A

- Maintain County's financial stability and core services in light of economic conditions.
- Prioritize the implementation of existing County policies and programs to reduce the risk of wildfire and the effects of wildfire on life, property and the environment. Pursue hazard vegetation mitigation funding sources and support related community partners with their efforts. Explore other ways to reduce the threat and damage from wildfires.
- Implement the Homeless Services Plan utilizing Coordinated Entry, a 24/7 service pilot program and a housing first model to identify and offer services to the most vulnerable homeless population in Nevada County through partnerships with other jurisdictions, law enforcement and community providers.
- Continue to develop long term County cannabis regulations and explore a cannabis revenue measure for the November ballot.
- Leverage County resources to expand opportunities to address housing affordability issues for all target populations in Nevada County through partnerships with other jurisdictions, potential developers and the housing authority.
- Work with ERC, SBC, RCRC, CSAC and Nevada County legislative advocates to identify and seek state and federal funding to support board policy objectives including economic development.

Priority B

- Increase and improve public awareness and civic engagement through educational information programs.
- Complete fee study for recreational improvements to serve new development and encourage all entities to consider collaboration/consolidation into one western county regional park and recreation operation.

Priority C

- Evaluate the options and feasibility of establishing a business license process in the County.
- Explore economic development opportunities for the current corporation yard when vacated which may include airport expansion, commercial development and/or other best use opportunities.