



RESOLUTION No. 20-297

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING EXECUTION OF AMENDMENT NO. 1 TO THE PERSONAL SERVICES CONTRACT WITH ROBERT M. WALLIS DBA WALLIS DESIGN STUDIO FOR ARCHITECTURAL DESIGN SERVICES FOR THE ODYSSEY HOUSE RENOVATION PROJECT TO INCREASE THE MAXIMUM CONTRACT AMOUNT TO \$177,175, AMENDING EXHIBIT "A" SCHEDULE OF SERVICES TO ADD ADDITIONAL SERVICES REQUIRED FOR THE UPGRADE OF ELECTRICAL SERVICES ON THE SITE AND AMENDING EXHIBIT "B" SCHEDULE OF CHARGES AND PAYMENTS TO REFLECT THE INCREASE IN THE MAXIMUM CONTRACT PRICE (RES. 19-551)

WHEREAS, on October 8, 2019, per Resolution 19-551, the Nevada County Board of Supervisors approved the Contract between the County and Robert M. Wallis dba Wallis Design Studio for Architectural Design Services for the Odyssey House Renovation Project; and

WHEREAS, additional design services are required for the upgrade of electrical services to the site; and

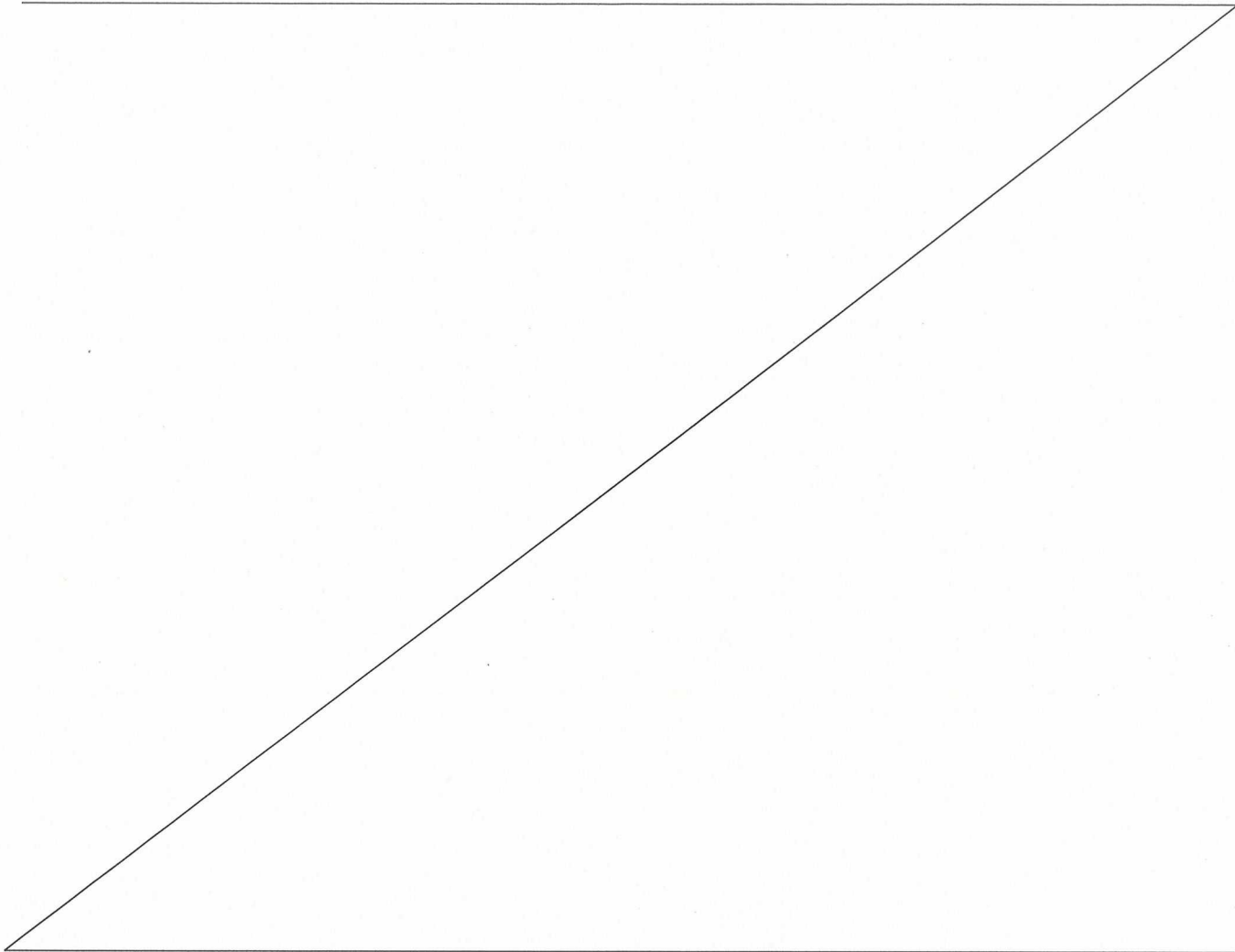
WHEREAS, Robert M. Wallis dba Wallis Design Studio has the experience and ability to provide these services; and

WHEREAS, the additional services require an increase to the maximum contract amount to \$177,175 (an increase of \$2,000); and

WHEREAS, funding for this project will be paid out of the Fiscal Year 2020-21 Housing and Community Services budget, and was previously budgeted.

NOW, THEREFORE, BE IT RESOLVED that the Nevada County Board of Supervisors, of the County of Nevada, State of California, hereby directs that Amendment No. 1 to the Contract for Professional Architectural Design Services for the Odyssey House Renovation Project located at 995 Helling Way, Nevada City, California, increasing the maximum Contract amount to \$177,175, for the period through July 31, 2021, amending Exhibit "A" Schedule of Services to reflect the additional services to be provided, and amending Exhibit "B" to reflect the increase in the maximum contract price, be and hereby is approved in substantially the same form attached hereto, and that the Chair of the Board of Supervisors is authorized to execute Amendment No. 1 on behalf of the County of Nevada.

Funds to be disbursed from: 1589506014514000 521520



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 14th day of July, 2020, by the following vote of said Board:

- Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Richard Anderson.
- Noes: None.
- Absent: None.
- Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: 


Heidi Hall, Chair

7/14/2020 cc: Housing*
AC*
WDS

**AMENDMENT #1 TO THE PERSONAL SERVICES CONTRACT WITH
ROBERT M. WALLIS DBA WALLIS DESIGN STUDIO
(RESO NO. 19-551)**

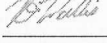
THIS AMENDMENT is dated this 14th day of July 2020 by and between Robert M. Wallis dba Wallis Design Studio, hereinafter referred to as “Contractor”, and County of Nevada, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Personal Services Contract, executed on October 8, 2020, per Resolution No. 19-551; and

WHEREAS, the parties desire to amend their agreement to: 1) amend Exhibit “A” Schedule of Services, to add additional services required for the upgrade of electrical services on the site; 2) amend the Maximum Contract Price from \$175,175 to \$177,175 (an increase of \$2,000) for additional services and 3) amend Exhibit “B” Schedule of Charges and Payments, to reflect the increase in the maximum contract price.

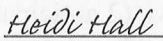
NOW, THEREFORE, the parties hereto agree as follows:

- 1) That Amendment #1 shall be effective as of July 1, 2020.
- 2) That Section (§2), Maximum Contract Price, shall be changed to the following: \$177,175.
- 3) That Exhibit “A”, “Schedule of Services”, shall be amended and replaced, as set forth in the amended Exhibit “A” attached hereto and incorporated herein.
- 4) That Exhibit “B”, Schedule of Charges and Payments shall be amended to the revised Exhibit “B” hereto attached and incorporated herein.
- 5) That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

CONTRACTOR:

By: 
Robert Wallis
152 South Auburn Street
Grass Valley, CA 95945

COUNTY OF NEVADA:

By: 
Heidi Hall (Jul 14, 2020 17:09 PDT)
Honorable Heidi Hall
Chair, Board of Supervisors

Attest:

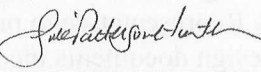
By: 
Julie Patterson Hunter
Clerk of the Board of Supervisors

EXHIBIT "A"
ODYSSEY HOUSE - SCHEDULE OF SERVICES

Contractor will provide architectural services related to the renovation of the County's Odyssey House Facility. All services must be in compliance with the CDBG Grant requirements defined herein. Services will include:

PRE-DESIGN

- a. Architect will meet with designated representative(s) of Nevada County to obtain input and discuss project requirements:
 1. Project goals.
 2. Grant requirements.
 3. Key dates and project schedule.
 4. Confirm overall scope of project.
 5. Appropriate project team members.
- b. Meet with local consultant team to discuss goals, project schedule, scope of project and outline budget.
- c. Architect will tour existing facilities to better understand project requirements with project representative(s) and consultant team.

DESIGN AND PLANNING

- a. Prepare online Work Plan using Asana Project Management Website tools. Invite project representatives to participate and view online.
- b. Instruct geotechnical engineer to conduct and prepare geotechnical report.
- c. Instruct Civil Engineer to conduct and prepare site survey.
- d. Field verify existing built facility and prepare existing building 3-d model in Revit.
- e. Meet with Nevada County Planning and Building department to verify project requirements.
 1. Planning approval process.
 2. Building Department Requirements
- f. Work with County Representative and Project Manager to confirm grant requirements and finalize building and site programmatical components.
- g. Prepare space plan alternative (2 anticipated).
- h. Prepare site plan alternatives (2 anticipated).
- i. Prepare preliminary code analysis (exiting and plumbing fixture count).
- j. Meet (2 anticipated) with County Representative's to present alternative and obtain feedback.
- k. Make revisions to design layouts based upon feedback.
- l. Prepare exterior building elevations and digital 3-D model.
- m. Meet(s) with County Representative to present alternative and obtain feedback.
- n. Prepare schematic design documents incorporating feedback.
 1. Topographical Survey.
 2. Site Plan.
 3. Floor Plan.
 4. Roof Plan.
 5. Exterior Elevations.
 6. Colored Perspective drawing if desired by County or required by jurisdiction.
 7. Exterior Material and Color palettes.
- o. Meet (2 anticipated) with County Representative to obtain feedback.

- A6.0 - Reflected Ceiling Plan
- A6.1 - Ceiling Details
- A7.0 - Wall and Roof Details
- A8.0 - Door and Window Details

Civil:

- C1 - Topographic Survey
- C2 - Grading Plan, Utility Plan and Details

Structural:

- S1 - Structural Notes
- S2 - Structural Foundation Plan
- S3 - Structural Framing Plan
- S4 - Structural Details

Mechanical:

- M0 - HVAC Schedules and Notes
- M1 - HVAC Floor Plan
- M2 - HVAC Details

Plumbing:

- P0 - Plumbing Notes and Schedules
- P1 - Plumbing Waste, Vent & Gas Piping
- P3 - Plumbing Details

Electrical:

- E1 - Electrical One-Line diagram, Legend & Notes
- E2 - Site Electrical Plan
- E3 - Power and Signal Plans
- E4 - Lighting Plan
- E5 - Electrical Details
- E6 - Complete the Pacific Gas and Electric Service application process through the start of construction

Energy:

- T24 - Energy Calculations and Forms

Fire Sprinklers:

- F1 - Fire Sprinkler Notes and Schedules
- F2 - Fire Sprinkler Plans
- F3 - Fire Sprinkler Details

Specification:

- Project Specification Manual
- a. Assist County with obtaining a building permit.

EXHIBIT "B"
ODYSSEY HOUSE - SCHEDULE OF CHARGES AND PAYMENTS

Contractor will be paid for professional services in accordance with the following schedule in an amount not to exceed \$177,175:

Professional Services	Fee
1. Pre-Design Services	\$1,200.00
2. Schematic Design Services	\$14,400.00
3. Design Development Services	\$19,200.00
4. Construction Document Services	\$28,800.00
Hourly Not to Exceed Services:	
5. Bid Assistance Services	\$1,920.00
6. Construction Phase Services	\$8,880.00
7. Architects Contingency	\$4,800.00
CONSULTANT SERVICES	
1. Civil Engineering	\$11,990.00
2. Structural Engineering	\$9,350.00
3. Mechanical and Plumbing Engineering	\$27,850.00
4. Electrical Engineering	\$12,120.00
5. Fire Sprinkler Engineering	\$3,850.00
6. Cost Estimating	\$8,800.00
7. Geotechnical Services	\$4,950.00
8. Landscape Architect	\$7,150.00
9. Surveyor Services	\$7,590.00
10. Kitchen Hood Designer	\$3,575.00
PRINTING EXPENSES	
Full Size Drawings (24 x 36)	\$600.00
Specification Booklet (8 1/2 x 11)	\$150.00
HOURLY BILLING RATES	
Principal	\$150.00
Architect	\$130.00
Project Management	\$120.00
Designer	\$100.00
Designer I	\$ 90.00

Contractor shall submit invoices monthly for services provided. Payment terms are net 30 days from receipt of invoices by County.

Invoices shall be submitted to:

County of Nevada
 Health & Human Services - Fiscal
 950 Maidu Ave
 Nevada City, CA 95959

The total amount for all services performed shall not exceed \$177,175.