

COUNTY OF NEVADA

STATE OF CALIFORNIA

Supervisor Heidi Hall, District I
Chair Ed Scofield, District II
Supervisor Lisa Swarthout, District III
Supervisor Susan Hoek, District IV
Vice-Chair Hardy Bullock, District V

Julie Patterson Hunter, Clerk of the Board
Alison Lehman, County Executive Officer
Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, April 25, 2023	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue, Suite 200 Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall.

The following Supervisors present:

Heidi Hall, 1st District
Ed Scofield, 2nd District
Lisa Swarthout, 3rd District
Susan Hoek, 4th District
Hardy Bullock, 5th District

STANDING ORDERS:

Chair Scofield called the meeting to order at 9:00 a.m.

Pledge of Allegiance was held.

Corrections and/or deletions to agenda.

ACTION TAKEN: Julie Patterson Hunter, Clerk of the Board, clarified that Agenda Item #7 authorizes the Chair of the Board to execute the contract.

PUBLIC COMMENT:

[SR 23-1270](#) Public comment received.

ACTION TAKEN: Chair Scofield opened the opportunity for general public comment, and comments were received from the public. There being no additional members of the public waiting to speak, Chair Scofield closed public comment.

CONSENT CALENDAR:**Health and Human Services Agency Director: Ryan Gruver**

1. [SR 23-0566](#) Resolution approving a renewal contract between the County of Nevada and Bright Futures for Youth for services related to operation of a youth hub and summer day camp, in the maximum amount of \$55,000, for the period May 1, 2023 through December 31, 2023, and authorizing the Chair of the Board of Supervisors to execute the contract. (District 5 - recused)
Adopted.
Enactment No: RES 23-156
2. [SR 23-0371](#) Resolution approving Amendment 1 to the contract between the County of Nevada and GHC of Auburn, LLC dba Siena Skilled Nursing & Rehabilitation Center for mental health services (PESQ4668), increasing the maximum contract price from \$50,000 to \$577,095, revising Exhibit "B", Schedule of Charges and Payments to reflect the increase in the maximum contract price and term extension to June 30, 2024, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to amend the Fiscal Year 2022/23 Behavioral Health budget. (4/5 affirmative vote required)
Adopted.
Enactment No: RES 23-157

Director of Social Services: Rachel Peña

3. [SR 23-0268](#) Resolution approving a renewal contract between the County of Nevada and Nevada-Sierra Connecting Point Public Authority to operate a Market Match Program at Farmers' Markets in Nevada County, in the maximum amount of \$81,811, for the period May 1, 2023 through February 28, 2024, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 23-158

4. [SR 23-0920](#) Resolution approving Amendment 2 to the contract between the County of Nevada and Common Goals, Inc. for the provision of drug testing and alcohol/drug treatment services for Child Welfare Services (Res. 21-325), increasing the maximum contract price from \$250,000 to \$280,000, not to exceed \$160,000 for Fiscal Year 2021/22 and \$120,000 for Fiscal Year 2022/23, amending Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price, for the period July 1, 2021 through June 30, 2023, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 23-159

Child Support Services, Collections, and Housing Director: Mike Dent

5. [SR 23-0266](#) Resolution approving Amendment 02 to the contract between the County of Nevada and Wallis Design Studio Architects, Inc. for architectural design services for the Ranch House Project (Res. 21-052), increasing the contract price from \$124,227 to \$159,107, revising Exhibit “A,” Schedule of Services to include subsequent planning and entitlement services and Exhibit “B,” Schedule of Charges and Payments to reflect the increase in the maximum contract price and expiration date, and authorizing the Chair of the Board of Supervisors to execute the amendment. (Housing)

Adopted.

Enactment No: RES 23-160

6. [SR 23-0586](#) Resolution approving a contract between the County of Nevada and AMI Housing dba North Tahoe-Truckee Homeless Services for the provision of a temporary emergency shelter during cold and extreme weather events for homeless residents in the North Tahoe-Truckee area, in the maximum amount of \$60,000, for the period of March 1, 2023 through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the contract. (Housing) (Dist. V)

Adopted.

Enactment No: RES 23-161

7. [SR 23-0745](#) Resolution approving a contract between the County of Nevada and Homeless Resource Council of the Sierras to administer Homeless Housing, Assistance, and Prevention youth set aside funds in the amount of \$185,409.50 to support services for homeless youth, for the period April 18, 2023 through June 30, 2026, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2022/23 Housing and Community Services' budget. (4/5 affirmative vote required) (Housing)

Adopted.

Enactment No: RES 23-162

Sheriff-Coroner/Public Administrator: Shannan Moon

8. [SR 23-0962](#) Resolution authorizing the Nevada County Sheriff to submit an application to the California Department of Parks and Recreation for Off-Highway Vehicle (OHV) grant funding in the requested amount of \$107,091, for Fiscal Year 2023/24.

Adopted.

Enactment No: RES 23-163

9. [SR 23-0396](#) Resolution authorizing the purchase of two capital assets for the Wayne Brown Corrections Facility kitchen, a Tray Make-Up Conveyor (\$37,267.46) and an Ice Maker (\$8,190.43), for a combined total of \$45,457.89, and directing the Auditor-Controller to amend the Fiscal Year 2022/23 Sheriff's Office budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 23-164

10. [SR 23-0961](#) Resolution approving a contract between the County of Nevada and Be Change LLC dba Nimbl Vehicles pertaining to the purchase and installation of specialty equipment on Sheriff's Critical Incident Negotiations Team Sprinter Van, in an amount not to exceed \$114,429.13, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 23-165

Community Development Agency Director: Trisha Tillotson

11. [SR 23-1358](#) Resolution authorizing the Community Development Agency (CDA) Director to submit a grant application to the California Department of Transportation (CalTrans) Clean California Local Grant Program in the amount of \$1,000,000, for the Penn Valley Parkway Beautification and Visitor Safety Project, and authorizing the CDA Director to submit any required documents to obtain the grant funding. (Dist. IV)

Adopted.

Enactment No: RES 23-166

Public Works Director: Heba El-Guindy

12. [SR 23-1300](#) Resolution approving Amendment 1 to the contract between the County of Nevada and J.W. Bamford, Inc., for the Hazard Tree Removal Project (Res. 22-551), increasing the contract amount from \$203,436.73 to a maximum amount not to exceed \$413,436.73, extending the contract working days from 90 to 120 days, and authorizing the Chair of the Board of Supervisors to execute the contract and the Auditor-Controller to encumber the contract.

Adopted.

Enactment No: RES 23-167

Director of Office of Emergency Services: Craig Griesbach

- 13a. [SR 23-1359](#) Resolution accepting the Office of Emergency Services' request to extend the Local Emergency in Nevada County resulting from the 2022/23 winter storms for an additional sixty days due to ongoing emergency-related costs that continue to be incurred by the County of Nevada.

Adopted.

Enactment No: RES 23-168

- 13b. [SR 23-1867](#) Resolution accepting the Office of Emergency Services' request to extend the Local Emergency in Nevada County resulting from the late February 2023 winter storms for an additional sixty days due to ongoing emergency-related costs that continue to be incurred by the County of Nevada.

Adopted.

Enactment No: RES 23-169

County Librarian: Nick Wilczek

14. [SR 23-1357](#) Resolution accepting a grant from the California State Library for \$137,252 in funds to support the Lunch at the Library Program at the Nevada County Library, for the use during the period June 9, 2023 through September 1, 2023, and directing the Auditor-Controller to amend the Fiscal Year 2022/23 Library budget. (4/5 affirmative vote required)
Adopted.
Enactment No: RES 23-170
15. [SR 23-1355](#) Resolution approving Amendment 1 to the agreement between the County of Nevada and the San Juan Ridge Community Library to support operation of the San Juan Ridge Community Library (Res. 22-488), increasing the amount by \$20,000 for a new contract amount not to exceed \$130,000 to assist with operating expenses and professional development, for the period of July 1, 2022 though June 30, 2024, and authorizing the County Librarian to execute the amendment. (Dist. IV)
Adopted.
Enactment No: RES 23-171
16. [SR 23-1356](#) Resolution approving a contract between the Nevada County Library and Columbia Telecommunications Corporation dba CTC Technology and Energy for the provision, installation, and maintenance of advanced network (data) services at the Nevada County Library branches, in the amount not to exceed \$161,572 not including taxes and surcharges, for the period April 25, 2023 through June 30, 2028, and authorizing the Chair of the Board of supervisors to execute the contract.
Adopted.
Enactment No: RES 23-172

Clerk of the Board: Julie Patterson Hunter

17. [SR 23-0914](#) Reappointment of Lindy Beatie and Ashley Quadros as Public Sector members, Annie Mikal-Heine, Nicole McNeely and Dena Malakian as Low-Income Sector members, and Barbara Larsen as Private Sector member to the Adult and Family Services Commission, for two-year terms ending April 30, 2025.
Reappointed.

*Approval of the Consent Agenda***Adopted.**

ACTION TAKEN: Chair Scofield introduced the Consent Calendar. No public comments were provided.

Supervisor Bullock reported that he would recuse himself from voting on Agenda Item No. 1, as he has a real property interest with Bright Futures for Youth.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Swarthout, to adopt the consent calendar, with Supervisor Bullock recused from voting on Agenda Item No. 1. On a roll call vote, the motion passed unanimously.

INDIVIDUAL BOARD MEMBER ITEMS:

District II Supervisor, Ed Scofield

18. [SR 23-1259](#) Resolution proclaiming April 30, 2023 as "Therapy Animal Day" in Nevada County.

Adopted.

Enactment No: RES 23-173

ACTION TAKEN: Chair Scofield provided an introduction for Joanne Remillard, Certified and Registered Therapy Animal Handler. Advocate Remillard is currently the Therapy Animal Team Leader and Advocate for Pet Partners, and the National Therapy Animal Organization. Currently there are 20 Teams working in Nevada County. Advocate Remillard and her Team make themselves available at schools, hospitals, libraries, senior living homes, Nevada County's Courts, youth foster homes, disaster centers, and more. Advocate Remillard introduced two Animal Therapy Teams: Vickie Streeter and Indie; and Joan Merriman and Joey. Advocate Remillard shared a video highlighting the Animal Therapy Teams and their work.

Board questioning and discussion ensued.

Chair Scofield provided an opportunity for public comment and comments were received. Chair Scofield closed public comment.

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Hall, to adopt Resolution 23-173 proclaiming April 30, 2023 as "Therapy Animal Day" in Nevada County. On a roll call vote, the motion passed unanimously.

District V Supervisor, Hardy Bullock

19. [SR 23-1042](#) Certificate of Recognition for Team Rubicon Volunteers for their heroic efforts in assisting with the response and recovery of the declared snowstorm emergency issued on February 28, 2023 called Operation Snowstorm - Grass Valley/Nevada City, CA, from March 13 to 17, 2023.
Recognized.

ACTION TAKEN: Supervisor Bullock provided background on Team Rubicon, recognizing the Team's volunteers for their efforts in response to the 2023 winter storms in Nevada County. Team Rubicon mobilized their volunteers ("Greyshirts") to assist with the response and recovery of the local emergency "Operation Snowfall," which ran from March 13 to 17, 2023. During this deployment, the Team shoveled snow, cleared downed trees, and removed debris from twelve properties.

Team Rubicon members, Matthew Henderson, East Bay/SF Membership Coordinator, and Brandon Torigian, Northern CA Administrator, reported on their work during the past winter in Nevada County, sharing stories of the individuals that were helped. Team Member Henderson spoke of local residents that joined with them in their efforts. Additionally, local residents expressed their interest in becoming members of the Team. Team Member Trogian spoke to Nevada County's resiliency and reported that Team Rubicon will be returning to Nevada County in June or July to implement a fuel mitigation project.

Board questioning and discussion ensued. Supervisor Bullock read the proclamation into the record and the Board members presented it to the Team Rubicon representatives. To donate or volunteer, visit <https://teamrubiconusa.org>.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Hall, to approve the Certificate of Recognition for Team Rubicon. On a voice vote, the motion passed unanimously.

DEPARTMENT HEAD MATTERS:*Clerk of the Board: Julie Patterson Hunter**

20. [SR 23-1043](#) Resolution designating the Rome Power House Located at 19700 Purdon Road, Nevada City, VA 95959 (APN 032-450-004-000) as Nevada County Historical Landmark NEV 23-01.
Adopted.
Enactment No: RES 23-174

ACTION TAKEN: Following a short break, Chair Scofield called the meeting back into order and introduced the agenda item.

Jeffrey Thorsby, Senior Management Analyst, provided an overview of the request from the Historical Landmarks Commission (HLC) to designate the Rome Power House as Nevada County Historical Landmark NEV 23-01. Analyst Thorsby clarified a typo within the staff report, explaining that the correct date that planning for the Rome Power House began in 1892 (not 1852).

Bruce Boyd, HLC District 4 representative, and Alden Dale Johnson, retired PG&E employee and local historian, reported on the importance of Rome Power House and its impact on the development of Northern California. They requested the Board designate the Rome Power House as NEV 23-01.

Board questioning and discussion ensued.

Chair Scofield provided an opportunity for public comment and no comments were received.

MOTION: Motion made by Supervisor Hall, and seconded by Supervisor Hoek, to adopt Resolution 23-174 designating the Rome Power House as Nevada County Historical Landmark NEV 23.01. On a roll call vote, the motion passed unanimously.

Director of Social Services: Rachel Peña

21. [SR 23-1708](#) Approval of and authorization for the Chair of the Board of Supervisors to sign and submit the attached Letter of Support for SB 783 (Archuleta) to create a veteran suicide prevention training pilot program in Nevada County.
(Veterans Services Office)

Approved.

ACTION TAKEN: David West, Veterans Services Officer, asked for the Board's support to submit a letter of support for Senate Bill SB783 (Archuleta), to create a veteran suicide prevention training pilot program in Nevada County. VSO West reported that if SB783 passes, the Counties of Nevada and Los Angeles will be awarded \$100,000 to create a program within their jurisdictions.

Board questioning and discussion ensued.

Chair Scofield provided an opportunity for public comment and no comments received

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Swarthout, to approve sending the Letter of Support for SB 783. On a roll call vote, the motion passed unanimously.

Treasurer-Tax Collector: Tina Vernon

22. [SR 23-1343](#) (Introduce/Waive further reading) An Ordinance amending Article 8 of Chapter 5 of the General Code of the County of Nevada regarding the Cannabis Business Tax. (4/5 affirmative vote required)
First reading held.

ACTION TAKEN: Tina Vernon, Treasurer-Tax Collector, reported on the proposed revisions to Article 8 of Chapter V of the General Code of the County of Nevada regarding the Cannabis Business Tax.

The proposed tax ordinance amendments include: a change in the methodology moving from gross receipt to square footage; clarification of the annual set minimums as they apply to gross receipts or gross weight with adjustments for disaster related situations; implementation of a two-tiered rate structure, setting rates a \$0.16/sq.ft. of outdoor/mixed light 1 (ML1) and \$0.32/sq.ft. of indoor/mixed light 2 (ML2), resulting in an estimated \$316K in revenue annually; changes to a handful of definitions to clarify meaning and intent; and the ability to pay in two equal installments for square footage methodology. Treasurer-Tax Collector Vernon explained the reasoning behind the amendments, which include: more stable budgeting for Nevada County and businesses; changing market conditions; improvements made in the collection of revenues; clarification of the definitions to minimize inconsistencies across the industry; and provides a more efficient collection process. Treasurer-Tax Collector Vernon recommended the Board approve the changes.

Board questioning and discussion ensued.

Chair Scofield provided an opportunity for public comment, and comments were received.

MOTION: Motion made by Supervisor Hall, and seconded by Supervisor Swarthout, to introduce and waive further reading of the proposed Ordinance. On a roll call vote, the motion passed unanimously.

INDIVIDUAL BOARD MEMBER ITEMS:**District II Supervisor, Ed Scofield**

23. [SR 23-1044](#) Certificate of Recognition for Tina Vernon for over 22 years of public service with 12 years as Nevada County Treasurer-Tax Collector.

Recognized.

ACTION TAKEN: Chair Scofield read the Certificate of Recognition into the record for her 22 years of public service, 12 of those years as Nevada County Treasurer-Tax Collector.

The Board members thanked Treasurer-Tax Collector Vernon for her years of service to the County of Nevada.

Chair Scofield provided an opportunity for public comment, and comments were received.

MOTION: Motion made by Supervisor Hall, and seconded by Supervisor Bullock, to approve the Certificate of Recognition for Treasurer-Tax Collector Tina Vernon. On a voice vote, the motion passed unanimously.

Treasurer-Tax Collector Vernon provided words of thanks for the support she received over her years of employment with the County of Nevada, including her family, the Treasurer-Tax Collector Team, and the County employees she worked with for twenty-two years.

24. [SR 23-1267](#) Swearing-in of Michelle Bodley as Treasurer-Tax Collector, for a term beginning April 29, 2023 and ending January 4, 2027 at noon.

ACTION TAKEN: Michelle Bodley was sworn in as Nevada County Treasurer-Tax Collector, for the term beginning April 29, 2023 and ending January 4, 2027 at noon.

***ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by members of the Board.

Recess for lunch:

ACTION TAKEN: Chair Scofield recessed the meeting at 11:52 a.m. for the lunch break.

AFTERNOON SESSION: 1:30 P.M.**INDIVIDUAL BOARD MEMBER ITEM:****District II Supervisor, Ed Scofield**

25. [SR 23-1350](#) Youth Leadership Award for Nevada County's Poetry Out Loud champion Sam Uelmen, Sierra Academy of Expeditionary Learning High School student.

ACTION TAKEN: Chair Scofield introduced the Youth Leadership Award for Nevada County's Poetry Out Loud champion Sam Uelmen, Sierra Academy of Expeditionary Learning High School student. Poetry Out Loud is a national challenge for high school students.

Marika Beck, Sam Uelmen's teacher, spoke about Youth Award Recipient Uelmen's character, Sam's focus on education and coursework, involvement in school organizations, and service to the community. Youth Award Recipient Uelmen thanked Marika Beck for nominating him, the Board of Supervisors for honoring him with the Youth Award, and Nevada County Arts for their support of the Poetry Out Loud Program. Youth Award Recipient Uelmen recited the poem "The Charge of the Light Brigade" written by Alfred, Lord Lloyd Tennyson.

Chair Scofield provided an opportunity for public comment, and comments were received.

Chair Scofield read the Youth Award into the record and the Board members presented it to Youth Award Recipient Uelmen.

DEPARTMENT HEAD MATTERS:**Clerk of the Board: Julie Patterson Hunter**

- 26a. [SR 23-1348](#) Presentation from the Arts Collaborative of Nevada County, dba Nevada County Arts Council, on activities associated with Arts, Culture, and Creativity Month in Nevada County in April 2023. (Eliza Tudor, Executive Director, Nevada County Arts Council)

ACTION TAKEN: Chair Scofield introduced the agenda item and Eliza Tudor, Executive Director, and Jon Blinder, Board member, Nevada County Arts Council, provided a PowerPoint presentation outlining the services they provide throughout the year and their activities in Nevada County.

Board questioning and discussion ensued.

- 26b.** [SR 23-0375](#) Resolution amending Resolution 21-178 designating Arts Collaborative of Nevada County dba Nevada County Arts Council as Nevada County's ongoing local partner for the California Arts Council (CAC) State-Local Partnership Program, approving the submittal of ongoing annual applications by the Nevada County Arts Council to the CAC, and designating Nevada County Arts Council to execute CAC's grants as approved by California Arts Council.

Adopted.

Enactment No: RES 23-175

ACTION TAKEN: Chair Scofield read the resolution into the record, and provided an opportunity for public comment. No comments were received.

MOTION: Motion made by Supervisor Swarthout, and seconded by Supervisor Hall, to adopt Resolution 23-175 designating Nevada County Arts as Nevada County's ongoing local partner for the California Arts Council State-Local Partnership Program. On a roll call vote the motion passed unanimously.

Director of the Office of Emergency Services: Craig Griesbach

- 27.** [SR 23-1405](#) Resolution approving a license agreement between the County of Nevada, Gold Country Kiwanis, and Fire Safe Council of Nevada County for use of the Nevada County Eric Rood Administrative Center for the Eighteenth Annual Health, Safety, and Fire Preparedness Carnival, to take place on May 6, 2023, and authorizing the Director of Emergency Services to execute the agreement.

Adopted.

Enactment No: RES 23-176

ACTION TAKEN: Chair Scofield introduced the agenda item and Craig Griesbach, Director of Emergency Services, Al Shafer, Gold Country Kiwanis, and Jamie Jones, Executive Director, Fire Safe Council of Nevada County, reported on the upcoming Eighteenth Annual Health, Safety, and Fire Preparedness Carnival.

Board questioning and discussion ensued.

Chair Scofield provided an opportunity for public comment, and no comments were received.

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Hall, to adopt Resolution 23-176, approving the contract for use of the Nevada County Eric Rood Administrative Center for the May 6, 2023 Carnival. On a roll call vote, the motion passed unanimously.

Director of Human Resources : Steven Rose

28. [SR 23-1310](#) Resolution of Intention to approve an amendment to the contract between the Board of Administration California Public Employees' Retirement System and the Board of Supervisors of the County of Nevada, to provide section 20439 (County jail, detention or correctional facility employees as "County Peace Officers").

Adopted.

Enactment No: RES 23-177

ACTION TAKEN: Chair Scofield read the title of the proposed Resolution into the record and Steven Rose, Human Resources Director, provided a PowerPoint presentation regarding the Safety Retirement Plan for Correctional Officers. In 2021, per Resolution 21-204, the Board of Supervisors approved the General Unit Memorandum of Understanding (MOU) with the provision to move the Correctional Officer series (Correctional Officer I, Correctional Officer II, and Correctional Sergeant) from the miscellaneous retirement plan to the safety retirement plan. Additionally, in 2022, the County and Management Employees Association agreed to move the Correctional Lieutenant classification from the miscellaneous retirement plan to the safety retirement plan. Director Rose reviewed the process, reporting that a CalPERS (California Public Employees' Retirement System) confirmation vote by the affected staff is required for implementation and is being held in April 2023. Director Rose clarified that the proposed change will result in a payroll increase of \$365,000.

Alison Lehman, County Executive Officer, recognized the Correctional Officers in the audience, thanking them and acknowledging the hard work they do each day.

Chair Scofield provided an opportunity for public comment and no comments were received.

MOTION: Motion made by Supervisor Swarthout, and seconded by Supervisor Hoek, to adopt Resolution 23-177, approving the amendment to the contract between the County and the Board of Administration California Public Employees' Retirement System. On a roll call vote, the motion passed unanimously.

ADJOURNMENT:

ACTION TAKEN: Chair Scofield adjourned the meeting at 2:34 pm.

Signature and Attestation

Edward C. Scofield, Chair

ATTEST:

By:

Julie Patterson Hunter, Clerk of the Board