



# **ORDINANCE No. \_\_\_\_\_**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

### **AN ORDINANCE AMENDING APPENDIX I OF SECTION A-II 22.3 OF ARTICLE 22 OF CHAPTER II OF THE NEVADA COUNTY ADMINISTRATIVE CODE REGARDING THE COUNTY'S CONFLICT OF INTEREST CODE**

THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA, STATE OF CALIFORNIA,  
ORDAINS AS FOLLOWS:

#### SECTION I:

Appendix I of Section A-II 22.3 of Article 22 of Chapter II of the Administrative Code of the County of Nevada is hereby amended to read as set forth in Exhibit A attached hereto and incorporated herein by this reference.

#### SECTION II:

This Ordinance shall take effect and be in force at the expiration of thirty (30) days from and after its passage and it shall become operative on the \_\_\_\_\_ day of \_\_\_\_\_ 2018, and before the expiration of fifteen (15) days after its passage it shall be published once, with the names of the Supervisors voting for and against same in the \_\_\_\_\_, a newspaper of general circulation printed and published in the County of Nevada.

PASSED AND ADOPTED by a majority vote of the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote of said Board:

## EXHIBIT A

### APPENDIX I

DISCLOSURE CATEGORIES (Adopted in accordance with Government Code Section 87300, *et seq.*, and Cal. Code Regs. Title 2, Section 18730, *et seq.*)

#### CATEGORY I:

All sources of income, interests in real property, and investments and financial interests in business entities located or doing business in Nevada County.

#### CATEGORY II:

All sources of income, and investments and financial interests in business entities located or doing business in Nevada County.

#### CATEGORY III:

Investments in, sources of income from, and financial interests in business entities located or doing business in Nevada County which are of the type the County would contract with for services, supplies, books, machinery or equipment (employees with broad and general purchasing or contracting duties).

#### CATEGORY IV:

Investments in, sources of income from and financial interests in business entities located or doing business in Nevada County which are of the type the designated employee's Department would contract with for services, supplies, books, machinery or equipment (employees who contract or purchase on behalf of their department for a limited type of goods).

#### CATEGORY V:

Investments in, sources of income from, and financial interests in business entities located or doing business in Nevada County which provide agricultural business related services, supplies, materials, machinery or equipment; and interests in agricultural real property located within Nevada County.

#### CATEGORY VI:

Investments in, sources of income from, and financial interests in business entities located or doing business in Nevada County which provide services, supplies, materials, machinery or equipment of the type utilized by or doing business with or at the Nevada County Airport; interests in services provided by or property leased from the airport; and real property located adjacent to or which may be materially affected by its proximity to airport facilities.

#### CATEGORY VII:

Investments in, sources of income from, and business interests in business entities located or doing business in Nevada County which provide solid waste disposal and/or recycling-related services, supplies, materials, machinery or equipment; and interests in real property which may be materially affected by its proximity to the McCourtney Road Landfill and Transfer Station or any County transfer station located within Nevada County.

CATEGORY VIII:

Investments in, sources of income from, and financial interests in business entities located or doing business in Nevada County which provide goods and/or services relating to health and human services, and all interests in real property where any such services are provided or which may be materially affected by decisions made by the designated employee, or his/her department, or a governing council.

DISCLOSURE REQUIREMENTS FOR DESIGNATED EMPLOYEES AND COMMITTEES/COMMISSIONS

CATEGORY I:

Those designated employees, appointed officials and contractors who are within the Category I disclosure requirements are the following:

APPRAISER I, II, and III  
ASSESSMENT ASSISTANTS I/II  
ASSESSOR  
ASSISTANT ASSESSOR  
ASSISTANT CLERK-RECORDER  
ASSISTANT COUNTY COUNSEL  
ASSISTANT COUNTY EXECUTIVE OFFICER  
ASSISTANT DISTRICT ATTORNEY  
ASSISTANT PUBLIC DEFENDER  
ASSISTANT TREASURER-TAX COLLECTOR  
ATTORNEY I - CIVIL  
ATTORNEY II – CIVIL  
ATTORNEY III – CIVIL  
ATTORNEY I – CRIMINAL (DISTRICT ATTORNEY & CHILD  
SUPPORT/COLLECTIONS)  
ATTORNEY II – CRIMINAL (DISTRICT ATTORNEY & CHILD  
SUPPORT/COLLECTIONS)  
ATTORNEY III – CRIMINAL (DISTRICT ATTORNEY & CHILD  
SUPPORT/COLLECTIONS)  
AUDITOR APPRAISER I  
AUDITOR APPRAISER II  
AUDITOR-CONTROLLER  
BOARD OF SUPERVISORS, MEMBERS OF (per Govt. Code Sec. 87200)  
BOARD OF SUPERVISORS SENIOR ADMINISTRATIVE ANALYST  
BOARD OF SUPERVISORS ADMINISTRATIVE ANALYST I  
BOARD OF SUPERVISORS ADMINISTRATIVE ANALYST II  
BUYER  
CHIEF APPRAISER  
CHIEF FISCAL ADMINISTRATIVE OFFICER  
CLERK OF THE BOARD OF SUPERVISORS  
CLERK-RECORDER/REGISTRAR OF VOTERS  
CODE ENFORCEMENT OFFICER  
COUNTY COUNSEL (per Govt. Code Sec. 87200)  
COUNTY EXECUTIVE OFFICER (per Govt. Code Sec. 87200)  
COUNTY SURVEYOR  
DEPUTY COUNTY EXECUTIVE OFFICER

DIRECTOR OF BEHAVIORAL HEALTH  
DIRECTOR OF BUILDING DEPARTMENT  
DIRECTOR OF CHILD SUPPORT SERVICES  
DIRECTOR OF COMMUNITY DEVELOPMENT AGENCY  
DIRECTOR OF ENVIRONMENTAL HEALTH  
DIRECTOR OF FACILITIES MANAGEMENT  
DIRECTOR OF HEALTH AND HUMAN SERVICES AGENCY  
DIRECTOR OF PLANNING  
DIRECTOR OF PUBLIC HEALTH  
DIRECTOR OF PUBLIC WORKS  
DIRECTOR OF SOCIAL SERVICES  
DISTRICT ATTORNEY (per Govt. Code Sec. 87200)  
HEARING OFFICERS (for Administrative Appeals)  
MANAGING ACCOUNTANT AUDITOR  
PRINCIPAL PLANNER  
PRINCIPAL CIVIL ENGINEER  
PROGRAM MANAGER  
PUBLIC DEFENDER  
PUBLIC HEALTH OFFICER  
RISK MANAGER  
ROAD SERVICES MANAGER  
SENIOR ADMINISTRATIVE ANALYST (ASSESSOR'S OFFICE)  
SENIOR ADMINISTRATIVE ANALYST (IGS)  
SENIOR APPRAISER  
SENIOR AUDITOR APPRAISER  
SHERIFF/CORONER/PUBLIC ADMINISTRATOR  
TRANSIT SERVICES MANAGER  
TREASURER-TAX COLLECTOR (per Govt. Code Sec. 87200)  
UNDERSHERIFF  
VETERANS SERVICES OFFICER

Those designated committees and commissions, the members of which are within the Category I disclosure requirements, are the following. A member who files a 700 form as a member of one board does not have to file additional 700 forms for memberships on any of the other following boards, committees and commissions:

ASSESSMENT APPEALS BOARD  
BUILDING AND ACCESSIBILITY STANDARDS BOARD OF APPEALS  
COUNTYWIDE OVERSIGHT BOARD FOR THE COUNTY OF NEVADA  
FISH AND WILDLIFE COMMISSION  
FIRST 5 NEVADA COUNTY CHILDREN AND FAMILIES FIRST COMMISSION  
HISTORICAL LANDMARKS COMMISSION  
NEVADA COUNTY FINANCE AUTHORITY  
PLANNING COMMISSION (per Govt. Code Sec. 87200)  
SEWAGE DISPOSAL TECHNICAL ADVISORY GROUP

CATEGORY II:

Those designated employees who are within the Category II disclosure requirements are the following:

ADMINISTRATIVE SERVICES OFFICER  
ASSISTANT AUDITOR/CONTROLLER  
CHIEF INFORMATION OFFICER  
CHIEF PROBATION OFFICER  
COUNTY LIBRARIAN  
DIRECTOR OF HUMAN RESOURCES  
EMERGENCY SERVICES PROGRAM MANAGER  
FACILITIES PROJECT MANAGER  
INFORMATION SYSTEMS MANAGER I/II  
PROJECT COORDINATOR  
PUBLIC WORKS PROJECT MANAGER

Those designated committees and commissions, the members of which are within the Category II disclosure requirements, are the following:

[None at this time.]

CATEGORY III:

Those designated employees who are within the Category III disclosure requirements are the following:

[None at this time.]

Those designated committees and commissions, the members of which are within the Category III disclosure requirements, are the following:

[None at this time.]

CATEGORY IV:

Those designated employees who are within the Category IV disclosure requirements are the following:

WASTEWATER OPERATIONS MANAGER

Those designated committees and commissions, the members of which are within the Category IV disclosure requirements, are the following:

[None at this time.]

CATEGORY V:

Those designated employees who are within the Category V disclosure requirements are the following:

AGRICULTURAL COMMISSIONER/SEALER OF WEIGHTS & MEASURES  
FARM ADVISOR

Those designated committees and commissions, the members of which are within the Category V disclosure requirements, are the following:

AGRICULTURAL ADVISORY COMMISSION

CATEGORY VI:

Those designated employees who are within the Category VI disclosure requirements are the following:

AIRPORT MANAGER

Those designated committees and commissions, the members of which are within the Category VI disclosure requirements, are the following:

NEVADA COUNTY AIRPORT COMMISSION

CATEGORY VII:

Those designated employees who are within the Category VII disclosure requirements are the following:

[None at this time.]

Those designated committees and commissions, the members of which are within the Category VII disclosure requirements, are the following:

NEVADA COUNTY SOLID AND HAZARDOUS WASTE COMMISSION  
LEA HEARING OFFICER

CATEGORY VIII:

Those designated employees who are within the Category VIII disclosure requirements are the following:

BEHAVIORAL HEALTH MEDICAL DIRECTOR  
CHILDREN'S MEDICAL SERVICES PROGRAM COORDINATOR  
DIRECTOR OF PUBLIC HEALTH NURSING

Those designated committees and commissions, the members of which are within the Category VIII disclosure requirements, are the following:

ADULT AND FAMILY SERVICES COMMISSION  
CHILD CARE COORDINATING COUNCIL  
NEVADA-SIERRA CONNECTING POINT PUBLIC AUTHORITY GOVERNING BOARD

## CONSULTANTS:

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category (Category I) in the code subject to the following limitation:

The County Executive Officer, or his/her designee, may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The County Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as a disclosure form required by this Conflict of Interest Code.