



DEPARTMENT OF HUMAN RESOURCES
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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: August 11, 2026

TO: Board of Supervisors

FROM: Human Resources

SUBJECT: Resolution Authorizing Renewal of a Contract for a Vendor-Hosted Software Solution Between the County of Nevada and Governmentjobs.com (DBA NeoGov), for a Three-Year Term Beginning August 27, 2026, and Ending August 26, 2029, in the Amount of \$149,235.09 for Year One, \$113,090.66 for Year Two, and \$127,474.48 for Year Three, for a Maximum Contract Price of \$389,800.23, and Authorizing the Chair of the Board of Supervisors to Execute the Contract, and Directing the Auditor-Controller to Amend the Fiscal Year 2026-27 Human Resources Budget (4/5 Affirmative Vote Required)

RECOMMENDATION: Adopt the attached Resolution

FUNDING: Human Resources budgeted \$125,000 in fiscal year 2026-27 as an estimate for the NeoGov contract renewal. The Human Resources fiscal year 2026-27 budget will need to be amended to add an additional \$46,590.47 to cover the unanticipated \$22,355.38 in additional charges for integration with Workday for the period of July 1, 2026, to August 26, 2026, and the Contract amount of \$149,235.09 for the period of August 27, 2026, to August 26, 2027.

BACKGROUND: On January 13, 2015, per Resolution 15-026, the Nevada County Board of Supervisors approved the Contract for licensed software, services and maintenance pertaining to a cloud-based Application Management System called NeoGov Insight. On July 19, 2016, per Resolution 16-357, the Nevada County Board of Supervisors approved Amendment No. 1 to the Contract, adding NeoGov's Onboard software module to streamline paperwork processing and training for new employees. On October 10, 2017, per Resolution 17-510, the Nevada County Board of Supervisors approved Amendment No. 2 to the Contract, adding NeoGov's Perform software module, an employee performance evaluation system. On August 27, 2019, per Resolution 19-484, Nevada County Board of Supervisors approved Amendment No. 3 to the Contract, adding NeoGov's HRIS Core, eForms and Learn to our suite modules. HRIS Core enables us to create and process complex personnel actions which track the entire employee life cycle. eForms houses electronic employee personnel files, enables trackable and fillable HR forms to be routed and stored electronically, and Learn provides a comprehensive learning management

system with a robust training catalog for employees' learning and development opportunities. On March 14, 2023, per Resolution 23-118, the Nevada County Board of Supervisors approved the Contract authorizing renewal of the contract for a vendor-hosted software for the terms of one-year beginning August 27, 2022 and ending August 26, 2023, with an option to renew year two for the terms of August 27, 2023 and ending August 26, 2024, for NeoGov Insight, Onboard, Perform, HRIS Core, eForms, and Learn cloud-based software modules and the Silver Training Package. On August 22, 2023, per Resolution 23-464 the Nevada County Board of Supervisors approved the Contract for licensed software, services, and maintenance for the purchase and implementation of NeoGov's Attract Module to enhance solutions to effectively capture candidate leads, manage, relationships, automate communications, and measure recruiting data. On August 6, 2024, per Resolution 24-432 the Nevada County Board of Supervisors approved a new Contract to continue providing the County with software services.

In June 2026 NeoGov negotiated and invoiced the County for the charges to integrate employee data with Workday in the amount of \$22,355.38 to cover the period of July 1, 2026, through the end of the current contract period of August 26, 2026. At this time, we are renewing our contract for the NeoGov suite of products for a three-year term beginning August 27, 2026, and ending August 26, 2029, for a maximum contract price of \$389,800.23. The HRIS Core and Onboard modules will run from August 26, 2026, to February 26, 2027. The Perform module will run from August 27, 2026, to August 26, 2027, and eForms, Insight, Single Sign On, Candidate Text Messaging, Learn, Attract, Customer Background Check Integration, and the governmentjobs.com subscription will continue for the full three-year term. The total cost of the fiscal year 2026-27 contract amount is \$149,235.09 bringing the total cost for fiscal year 2026-27 to \$171,590.47.

Renewing our contract enables the Human Resources department to provide services seamlessly.

Your consideration of this item is appreciated.

Initiated by: Brandi McManus

Approved by: Wendy Brodnick

Submittal date: July 27, 2026

Resubmitted: August 5, 2026