



NEVADA COUNTY BOARD OF SUPERVISORS  
Board Agenda Memo

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**MEETING DATE:** June 25, 2024

**TO:** Board of Supervisors

**FROM:** Shannan Moon, Sheriff-Coroner-Public Administrator

**SUBJECT:** Resolution approving execution of two Notice to Proceed (NTP) letters with Motorola for intent to purchase public safety radio tower equipment and related services for Phase 2 and Phase 3 of the Nevada County Sheriff's Office Radio Infrastructure Improvement Project in the combined amount of \$2,797,320 in fiscal year 2024-25 and authorizing the Nevada County Sheriff, or her designee, to sign the NTP letters.

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**RECOMMENDATION:** Adopt the resolution

**FUNDING:** Funding for Phase 2 (\$2,479,352) of the Radio Infrastructure Improvement Project (the Project) will come from the \$4,800,000 2022 Department of Justice award of the Office of Community Oriented Policing Services (COPS) Technology and Equipment Program (Congressionally Directed Funding). Phase 3 (\$317,968) of the Project will be funded out of Sheriff Rural Counties Fund (1171). The Sheriff's Office will seek formal budget and capital asset approval for these expenditures at the August 6<sup>th</sup> Board of Supervisors meeting. The NTP letters for Phase 2 and 3 will allow the Sheriff's Office to secure June 2024 pricing for the equipment, as described below.

**BACKGROUND:** In the Fall of 2022, the Sheriff's Office was approved for Congressionally Directed Funding for a Public Safety Radio Infrastructure Upgrade Project in the amount of \$4,800,000. The total Project cost at that time was estimated at approximately \$6,300,000. This Project will have 3 Phases, but only Phase 1 and 2 are funded with grant revenues.

Phase 1 of this Project consisted of replacing the Subscriber Radios - 78 vehicle radios, 96 handheld radios and associated equipment that is utilized by the Sheriff's Office for their dispatch and operational communication needs. Phase 1 is nearly complete.

Phase 2 and 3 of the Project include installation of upgraded radio equipment at 9 tower locations throughout Nevada County as well as surrounding jurisdictions. Eight of the locations

(Phase 2) have existing tower infrastructure, and so the only improvements to these sites are to install the radio equipment.

One additional site (Phase 3), where there is currently no existing tower or equipment vault, is currently being explored. As this phase of the Project may extend beyond the term of the grant, it will be funded with Sheriff Rural Counties funding (Fund 1171).

The Sheriff's Office has received sole source authorization from the Department of Justice (DOJ) to purchase all equipment for the Project from Motorola. The Notice to Proceed letters are being required by Motorola to lock in favorable pricing related to a State of California-Motorola contract that will expire on June 30<sup>th</sup> of this year. If not secured, the cost of the Project will significantly increase.

The Sheriff's Office will return to the Board of Supervisors to request formal budget and capital asset authorization in the new fiscal year, currently planned for August 6<sup>th</sup> and will present a detailed update on the Project at that time if so desired. In the meantime, we respectfully request approval of the resolution that will authorize the Sheriff, or her designee, to sign the Notice to Proceed letters to secure current Motorola pricing before expiration of state contract pricing on June 30, 2024.

**Initiated by:** Georgette Aronow  
**Approved by:** Shannan Moon