



Information and General Services Agency

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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: August 26, 2025

TO: Board of Supervisors

FROM: **Craig Griesbach, Information and General Services Director**

SUBJECT: Resolution approving a Professional Services Contract between the County of Nevada and Sammies Friends for Supportive Animal Shelter Services in an amount not to exceed \$110,422 for the period of November 1, 2025 through June 30, 2026, and authorizing the Chair of the Board to execute the contract.

RECOMMENDATION: Adopt the resolution.

FUNDING: The contract total will not exceed \$110,422. These services are included in the proposed FY 25/26 amended Animal Shelter budget that is concurrently being presented to the Board of Supervisors.

BACKGROUND: Sammie's Friends has provided contracted services to operate the Nevada County Animal Shelter since 2010. At the conclusion of the contract on June 30, 2025, ending FY24-25, a joint decision was made to transition the animal shelter operation back to the County with Sammie's Friends providing wrap around services for volunteers, fosters, adoptions and some medical expenses.

On June 24, 2025, a 3-month amendment was approved to extend the current FY24/25 contract with Sammie's Friends to operate the animal shelter through September 30, 2025 (SR 25-1842). At the August 26 Board of Supervisors meeting, Information and General Services is concurrently requesting one additional month amendment to the Sammie's Friends contract for a total 4-month amendment in the current fiscal year through October 31, 2025.

With the above amendment and extension of the contract, Sammie's Friends and the County identified and created a Hybrid working relationship that provides the County with day-to-day operational responsibility and Sammie's Friends with support services that include volunteers, fosters, adoptions, and some medical support.

This resolution would approve a Supportive Animal Shelter Services contract with Sammie's Friends that will extend the services and complement the day-to-day

County-run operations providing a high-quality core service to our community and the animals it serves. The contract running from November 1, 2025 through June 30, 2026, will not exceed \$110,422.

Item Initiated by: Lorie Hennessey, Administrative Analyst II

Approved by: Craig Griesbach, Information and General Services Director