



Health and Human Services Agency

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DEPARTMENT OF HOUSING & COMMUNITY SERVICES

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: October 14, 2025

TO: Board of Supervisors

FROM: Tyler Barrington, Housing and Community Services Director

SUBJECT: Resolution approving execution of a renewal contract with Sierra Roots pertaining to the provision of a warming shelter for Grass Valley and Nevada City in the maximum amount of \$75,000 for the contract term of September 1, 2025, through June 30, 2026, directing the Auditor-Controller to release \$23,273 from the Board Priorities Assignment in the General Fund, and authorizing and directing the Auditor-Controller to amend the Housing & Community Services and Other Sources & Uses Budgets for Fiscal Year 2025/26 (4/5 Affirmative Vote Required).

RECOMMENDATION: Approve the attached Resolution.

FUNDING: This contract is funded by the Board Priorities Assignment in the General Fund in connection with the Housing priority and Priority Objective Charters previously approved by the Board in 2024 and 2025. In 2024, \$150,000 was allocated to the Housing priority and transferred into the Housing & Community Services budget. Of that initial transfer, \$51,727 remains. In 2025, an additional \$150,000 (to include any remaining unspent from 2024) was allocated to the Housing priority. The contract for \$75,000 is proposed to be paid for by using the \$51,727 remaining in Housing & Community Services fund balance and adding to that \$23,273 in General Fund dollars, coming from the 2025 Charter discussion as described above. A budget amendment is required and is included in this Resolution.

BACKGROUND: Nevada County continues to support and improve shelter operations for our most vulnerable residents. Housing and Community Services released a request for proposals to solicit proposals for shelter and this contract proposes to open a Winter Warming Shelter to provide support to Nevada County residents experiencing homelessness in Grass Valley and Nevada City. The shelter will operate at The Nevada City Veterans building location. The Department of Social Services will be assuming oversight of this contract during the contract period. The shelter will provide a clean, safe, sanitary environment for Western County residents experiencing homelessness who need shelter during the winter months for the contract term of September 1, 2025, through June 30, 2026.

The contract continues upon several key changes based on lessons learned from several years of operations, and direction received at the 2024 Board of Supervisors Workshop. Those changes include the following:

1. Removing the County from decision-making on when to open the shelter and instead allowing Sierra Roots to open as much as possible with the funding available.
2. Training for employees of Nevada County and Nevada City so that staff can help open the shelter if Sierra Roots can't activate on short notice or due to capacity.
3. Notification of Nevada City timely when the shelter is *not* being opened so they can plan accordingly or staff a shelter independently.

It is recommended that the Board approve this Agreement as it will support operation of a winter weather shelter for vulnerable individuals experiencing homelessness in the Western Nevada County area.

Initiated by:	Angela Masker, Senior Administrative Analyst
Approved by:	Tyler Barrington, Housing and Community Services Director