



# RESOLUTION No. 24-283

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING CONTRACT RENEWAL WITH NELSON ENGINEERING FOR PROFESSIONAL SURVEYING SERVICES FOR COUNTY SURVEYOR FUNCTIONS FOR FISCAL YEAR 2024/25 FOR AN AMOUNT NOT-TO-EXCEED \$145,000, AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CONTRACT RENEWAL, AND APPOINTING KEVIN NELSON AS COUNTY SURVEYOR FOR THE COUNTY OF NEVADA AND STEPHAN WILLIAMS OF PSOMAS ENGINEERING AS ALTERNATE COUNTY SURVEYOR**

WHEREAS, by adoption of Resolution 23-260, the County entered into a personal services contract with Nelson Engineering to provide professional surveying services for County Surveyor functions for a maximum amount of \$100,000 for services from July 1, 2023, through June 30, 2024, with up to four (4) additional one-year renewals starting July 1, 2023; and

WHEREAS, the contract was amended per Resolution 24-124 to increase the amount up to \$145,000; and

WHEREAS, this proposed resolution would be the first renewal, Amendment No. 2, of the contract; and

WHEREAS, the parties desire to renew the contract for an additional one-year term of July 1, 2024, through June 30, 2025, with a not-to-exceed contract amount of \$145,000; and

WHEREAS, the hourly rate terms of the contract shall be per attached Exhibit "B"; and

WHEREAS, staff proposes that Kevin Nelson continue to serve as the County Surveyor for the term of July 1, 2024, through June 30, 2025; and

WHEREAS, staff proposes that Stephan Williams serve as the Alternate County Surveyor pursuant to a separate contract with Psomas Engineering, on behalf of Kevin Nelson as needed, and as directed by the Director of Public Works; and

WHEREAS, the contract is contingent upon the adoption of the fiscal year 2024/25 County Budget; and

WHEREAS, funds are available in budget account 0101-11009-711-1000/521520; and

WHEREAS, government Code section 27550 provides that the County Surveyor shall be a person authorized to practice land surveying in the State of California, and that by ordinance the County Surveyor may be appointed by and serve at the will of the Board of Supervisors; and

WHEREAS, Section 2.08.330 of the Nevada County Code provides that the Nevada County Surveyor shall be appointed by the Board of Supervisors and shall serve at the will and pleasure of the Board of Supervisors.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors:

1. Approves the Personal Services Contract renewal between the County of Nevada and Nelson Engineering in the form attached hereto and authorizes the Chair of the Board of Supervisors to execute the Contract on behalf of the County of Nevada.
2. Appoints Kevin Nelson of Nelson Engineering as County Surveyor for Nevada County for fiscal year 2024/25.
3. Appoints Stephan Williams of Psomas Engineering to serve as the Alternate County Surveyor, on behalf of Kevin Nelson as needed, and as directed by the Director of Public Works for fiscal year 2024/25.
4. Direct the Auditor-Controller's Office to encumber the contract amount of \$145,000 for fiscal year 2024/25.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 11th day of June 2024, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout, Susan Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

Recuse: None.

ATTEST:

TINE MATHIASSEN  
Chief Deputy Clerk of the Board of Supervisors

By: 

  
Hardy Bullock, Chair



**AMENDMENT NO. 2 TO PROFESSIONAL SERVICES  
 CONTRACT BFS23260 VIA RESOLUTION 23-260 FOR  
 County Surveyor Services**

This Amendment dated 6/11/2024 by and between County of Nevada (County) and Nelson Engineering (Contractor).

This Amendment is effective as of the date this Amendment is fully executed.

**WHEREAS**, the County entered into a Professional Services Contract (Contract), identified below:

<b>Original Contract/Previous Renewal</b>	
Contractor's Full Legal Name:	Nelson Engineering
Contract Description:	County Surveyor Services
Contract Number	BFS23260
Beginning date of Contract:	7/1/2023
Original Contract end date:	6/30/2024
Prior Amendment date(s), Res# and reason for amendment	6/13/23 Res#23-260, 3/26/24 Res#24-124 increase in contract amount by \$45,000 for total contract amount of \$145,000.
Current Amendment end date	6/30/2024
Number of Renewals allowed	4

**WHEREAS**, the parties wish to extend the Contract and have renewals remaining under the Contract;

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

- CONTRACT EXTENSION.** The parties hereby agree that the contract will be extended, under the original price, terms and conditions, for an additional term as follows:

<b>New Contract Term</b>	
Beginning date of new Contract term:	7/1/2024
End date of new Contract term:	6/30/2025
Maximum annual Contract price of new contract term FY 22/23	145,000
Contract extension No.	1

The parties agree the contract will expire at midnight on the date defined as the "End Date of the New Contract Term" unless the parties agree to extend the contract for an additional term.

2. **ADDITIONAL CONTRACT MODIFICATIONS.** Additionally, the parties agree that the original terms will be modified as follows:

Exhibit "B": Schedule of Charges and Payments dated 2023 shall be replaced with Exhibit "B" Schedule of Charges and Payments dated 2024.

3. **ENTIRE AGREEMENT.** Except as expressly modified by this Amendment, the contract shall be and remain in full force and effect in accordance with its terms and shall constitute the legal, valid, binding and enforceable obligations to the parties. This Amendment and the contract (including any written amendments thereto), collectively, are the complete agreement of the parties and supersede any prior agreements or representations, whether oral or written, with respect thereto.

**IN WITNESS WHEREOF**, the parties have caused this Amendment to be duly executed by their authorized representatives.

For Nevada County:

Signature: MSK Date: 7/17/24  
Name: Hardy Bullock  
Title: Chair of the Board of Supervisors

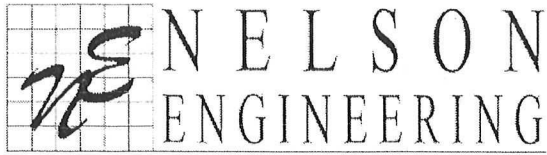
Attest:

Signature: Tine ll Date: 07/18/2024  
Name: Tine Mathiasen, Chief Deputy COB  
Title: Clerk of the Board of Supervisors

For Contractor:

Signature: Kevin J Nelson Date: 7/19/24  
Name: Kevin J Nelson  
Title: \_\_\_\_\_

# Exhibit B



Civil Engineering, Surveying & Land Planning

## FEE SCHEDULE

2024

### Hourly Rates:

Rate used for typical  
County Surveyor services

Principal Civil Engineer or Land Surveyor .....	\$210.00
Project Engineer or Surveyor .....	\$180.00
Design Engineer or Survey Tech .....	\$150.00
Engineering Draftsman .....	\$130.00
Administration .....	\$120.00
Professional Testimony * .....	\$450.00

\* 2-Hour minimum plus preparation time per standard hourly rates listed above.

### Survey Crews:

One Person w/ vehicle .....	\$210.00
Two Person w/ vehicle .....	\$260.00

### Direct Expenses:

Reprographics/communications/shipping .....	as required
Travel .....	\$0.60 per mile
Per Diem .....	\$350.00 per person/per night