

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Tine Mathiasen, Chief Deputy Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES

Date	Time	Location
Tuesday, December 16, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall. The following Supervisors present:

Heidi Hall, 1st District

Robb Tucker, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 a.m.

Pledge of Allegiance was held.

Chair Hall read a statement of concern condemning the recent racially-motivated attack against a member of the community into the record.

Corrections and/or deletions to agenda.

ACTION TAKEN: Julie Patterson Hunter, Chief Deputy Clerk of the Board (temporary) reported that Agenda Item No. 40 (SR 25-2232) has been pulled from the agenda. Agenda Item No. 3 (SR 25-2261) was pulled from the consent calendar for discussion. Supervisor Bullock recused himself from voting on Agenda Item No. 5 (SR 25-2203).

ACTION TAKEN: Chair Hall reported that County Counsel has requested the Board add a closed session to the agenda. The need to take immediate action came to the County's attention subsequent to the agenda being posted. After County Counsel reads the item into the record, a motion and a 4/5 affirmative vote will be needed to add the closed session item to the agenda.

Katharine Elliott, County Counsel, read the title of the closed session item into the record: Pursuant to Government Code section 54956.8, County Counsel is requesting a closed session regarding real property negotiations. The negotiator for the County is Ryan Gruver, Director of Health and Human Services Agency. Items under negotiation concern the price and terms of payment, and the property interest to be obtained is located at 135 East Empire Street, Grass Valley, California, 95945 (APN 029-250-015). The negotiator for the property is agent Emily Rivenes.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Swarthout, to add the closed session item to the agenda. On a roll call vote, the motion passed unanimously.

***INDIVIDUAL BOARD MEMBER ITEM:**

District I Supervisor: Chair Heidi Hall

1. [SR 25-2214](#) Certificate of Recognition for Katharine L. Elliott for her years of exemplary public service as Nevada County Counsel.
Acknowledged.

ACTION TAKEN: Chair Hall introduced the agenda item and requested Katharine Elliott, County Counsel, move down to the department head table. Chair Hall read the Certificate of Appreciation into the record. The Board members and Alison Lehman, County Executive Officer, thanked County Counsel Elliott for her service on behalf of the County of Nevada, and wished her well. County Counsel Elliott thanked the Board members for their support, and spoke highly of County leadership.

Chair Hall provided an opportunity for public comment and comments were received. Chair Hall closed the public comment period.

The Board presented the Certificate of Appreciation to County Counsel Elliott.

CONSENT CALENDAR:

Health and Human Services Agency Director: Ryan Gruver

2. [SR 25-2228](#) Resolution approving Amendment 1 to the Agreement between Partnership HealthPlan of California (“PLAN”) and the County of Nevada for Enhanced Care Management, as part of Nevada County’s participation in a Rate Range Intergovernmental Transfer (“IGT”), a revenue agreement whereby Nevada County retroactively receives federal financial participation Medi-Cal funds to cover unreimbursed costs for previously provided, mandated services, for the period of January 2024 through December 2024, and authorizing the Chair of the Board of Supervisors to execute the Amendment. (Res. 23-564)

Adopted.

Enactment No: RES 25-548

Behavioral Health Director: Phebe Bell

3. [SR 25-2261](#) Resolution amended, to ratify a Purchase Agreement for real property located at 135 East Empire Street, Grass Valley, California, 95945 (APN 029-290-015) for use as permanent supportive housing pursuant to the California Department of Housing and Community Development’s Homekey+ Single-Family Scattered Sites Program, authorizing and directing the Auditor-Controller to release \$595,000 from Fund 1589 and to amend the Behavioral Health Department Homelessness budget for Fiscal Year 2025/26, and authorizing the Director of Information and General Services, or their designee, to execute all escrow documents related to the purchase on behalf of the County. (4/5 affirmative vote required)

Pulled.

Enactment No: RES 25-587

4. [SR 25-2212](#) Resolution approving a new contract between the County of Nevada and Diane Kecskes, M.D. for direct clinical and other psychiatric services for clients of Nevada County Behavioral Health Department, for the term of October 14, 2025, through June 30, 2027, in the maximum contract amount not to exceed \$131,000 for Fiscal Year 2025/26 and not to exceed \$179,000 for Fiscal Year 2026/27, for a total 2-year maximum of \$310,000, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: 25-549

5. [SR 25-2203](#) Resolution approving Amendment 1 to the renewal contract between the County of Nevada and Bright Futures for Youth for the provision of Homeless Outreach, Access and Linkage to Treatment Services as a component of the County's Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan, increasing the maximum contract price from \$92,103 to \$122,103 (an increase of \$30,000), revising Exhibit "B", Schedule of Charges and Payments, to reflect the increase in the maximum contract price, for the term of July 1, 2025, through June 30, 2026, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the Behavioral Health Department's budget for Fiscal Year 2025/26. (4/5 affirmative vote required) (Res. 25-248) (Supervisor Bullock recused)

Adopted.

Enactment No: RES 25-550

6. [SR 25-2213](#) Resolution approving Amendment 1 to the renewal contract between the County of Nevada and Sierra Nevada Memorial Hospital Foundation for the provision of home visiting services to Nevada County's older and homebound adults, increasing the maximum contract price from \$56,733 to \$86,733 (an increase of \$30,000), revising Exhibit "B", Schedule of Charges and Payments, to reflect the increase in the maximum contract price, for the term of July 1, 2025, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the Amendment. (Res. 25-416)

Adopted.

Enactment No: RES 25-551

7. [SR 25-2259](#) Resolution approving Amendment 1 to the renewal contracts between the County of Nevada and: Nevada County Housing Development Corporation (Res. 25-345), California Heritage: Indigenous Research Project (Res. 25-240), FREED Center for Independent Living (Res. 25-247), Gold Country Community Services dba Gold Country Senior Services (Res. 25-201), Foothill House of Hospitality, dba Hospitality House (Res. 25-321), Imagine Arts and Family Therapy Inc. dba What's Up Wellness (Res. 25-249), Nevada County Superintendent of Schools (Purchase Order PEST5302), Crisis Intervention Services dba Sierra Community House (Res. 25-203), SPIRIT - Peers for Independence and Recovery (Res. 25-251), and Tahoe Truckee Unified School District (Res. 25-202), revising Exhibit "B", Schedule of Charges and Payments to add \$30,000 reflecting the availability of incentive milestones and payments provided by the Mental Health Services Act Innovation Plan and increasing the maximum contract price of each, for the contract term of July 1, 2025, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the Amendments.

Adopted.

Enactment No: RES 25-552

8. [SR 25-2209](#) Resolution approving Amendment 5 to the Participation Agreement between the County of Nevada and the California Mental Health Services Authority Semi-Statewide Enterprise Health Record Program, extending the term of the Quality Assurance and Quality Improvement activities through June 30, 2026, removing the subscription to the SMS/Text Notification reminder module related to the Electronic Health Record, for the term of July 1, 2022, through March 18, 2029, and authorizing the Director Behavioral Health, or their designee, to execute the Amendment. (Res. 22-365) (Res. 23-098) (Res. 23-235) (Res. 25-004) (Res. 25-134)

Adopted.

Enactment No: RES 25-553

9. [SR 25-2265](#) Resolution approving acceptance of funds from the Department of Health Care Services (DHCS) under the Capacity and Infrastructure, Transition, Expansion and Development (CITED) Program, which is part of the California Providing Access and Transforming Health (PATH) Initiative Round 4 funding, for the purpose of supporting the implementation of the newly available Transitional Rent benefit through the CalAIM Medi-Cal waiver, in the maximum amount of \$190,305.49, for the term of January 1, 2026, through December 31, 2026, authorizing the Director of Behavioral Health to sign this agreement and all related documents through the DHCS portal as required by the state, and directing the Auditor-Controller to amend the Behavioral Health Department's budget for Fiscal Year 2025/26. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-554

Public Health Director: Kathy Cahill

10. [SR 25-2211](#) Resolution approving the Fiscal Year 2025/26 county allocations for California Children's Services (CCS) County Administration, with the State Department of Health Care Services, Children's Medical Services branch to receive Nevada County's allotment of the California Children's Services Program funds for Fiscal Year 2025/26, and authorizing the Public Health Director to sign the CCS Plan and Certification on behalf of the County of Nevada.

Adopted.

Enactment No: RES 25-555

11. [SR 25-2252](#) Resolution approving Amendment 1 to the Agreement between the County of Nevada and Partnership Health Plan of California for the delivery of Enhanced Care Management (ECM) services to individuals enrolled in the California Children's Services program, and authorizing the Chair of the Board of Supervisors to execute the Amendment. (Res. 25-094)

Adopted.

Enactment No: RES 25-556

12. [SR 25-2215](#) Resolution approving Grant Agreement Number 25-10610 between the County of Nevada and the California Department of Public Health (CDPH), Sexually Transmitted Disease Control Branch (STDCB) STD Program Management, for funding to conduct activities necessary to develop, expand, train, and sustain a response-ready disease intervention specialist (DIS) workforce, in the maximum amount of \$507,015, for the term of July 1, 2025, through June 30, 2030, authorizing the Public Health Director to execute the agreement, and directing the Auditor-Controller to amend the Health and Human Services Agency Public Health Department's budget for Fiscal Year 2025/26. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-557

13. [SR 25-2226](#) Resolution approving the Memorandum of Understanding (MOU) between Partnership HealthPlan of CA (PHC), the sole Managed Care Plan operating in Nevada County, and 1) Nevada County Public Health in its role as the Local Health Department (LHD), 2) Nevada County Public Health Department - Women, Infants, and Children (WIC) Program, and 3) Nevada County Public Health Department - California Children's Services (CCS) Whole Child Model (WCM) Program, from the date of full execution by both parties through December 31, 2028, and authorizing the Director of Public Health to execute the MOU agreements.

Adopted.

Enactment No: RES 25-558

Social Services Director: Rachel Peña

14. [SR 25-2227](#) Resolution approving the Memorandum of Understanding (MOU) between Partnership HealthPlan of California (PHC), as the sole Managed Care Plan (MCP) operating in Nevada County, and 1) Nevada County Department of Social Services - Child Welfare Services (CWS) and 2) Nevada County Department of Social Services - In-Home Supportive Services (IHSS) Program, from the date of full execution by both parties through December 31, 2028, and authorizing the Director of Social Services to execute the MOU agreements.

Adopted.

Enactment No: RES 25-559

Housing and Community Services Director: Tyler Barrington

15. [SR 25-2260](#) Resolution approving the Notice of Acceptance and Completion of the contract between the County of Nevada and REM Construction for the Commons Resource Center, with contract costs totaling \$1,804,726, and directing the Clerk of the Board of Supervisors to record this notice in accordance with Civil Code Section 9208. (Res. 23-576)

Adopted.

Enactment No: RES 25-560

16. [SR 25-2205](#) Resolution awarding the Community Care Expansion (CCE) Preservation Grant to Mountain View Assisted Living for operating subsidies and capital projects, authorizing the Director of the Nevada County Department of Housing and Community Services to execute the contract with Mountain View Assisted Living to provide operating subsidy payments not to exceed \$184,319 until January 2029, and authorizing the Department of Housing and Community Services to release a Request for Proposal (RFP) for capital projects to make critical repairs and upgrades to the Mountain View Assisted Living facility not to exceed \$191,479 before June 2028.

Adopted.

Enactment No: RES 25-561

Sheriff-Coroner/Public Administrator: Shannan Moon

17. [SR 25-2222](#) Resolution accepting the 2025 Department of Justice award of the Office of Community Oriented Policing Services (COPS) Microgrant for the purchase of an MX908 device (a device that identifies unknown substances in the field), and partial funding of the Peregrine Software Solutions contract, in the amount of \$175,000, for the project period of October 1, 2025, through September 30, 2027, and authorizing the Nevada County Sheriff to execute the award documents and certifications.

Adopted.

Enactment No: RES 25-562

18. [SR 25-2256](#) Resolution authorizing the contract between the County of Nevada and Medusind Inc., to become the third-party Medi-Cal biller for the Nevada County Sheriff's Office for CalAIM Justice-Involved (JI) pre-release services, for a total not to exceed contract amount of \$150,000, for the contract term of December 15, 2025, through December 14, 2026, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Sheriff's Office Fiscal Year 2025/26 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-563

19. [SR 25-2262](#) Resolution approving a Command Cloud Subscription Agreement between the Nevada County Sheriff's Office and Guardian RFID for Fiscal Years 2025/26 through 2027/28, in the amount of \$78,068.41 in year one, including sales tax, \$55,460 in year two, and \$55,460 in year three, for a total maximum not-to-exceed cost of \$188,988.41, providing for one additional three-year extension, and authorizing the Nevada County Sheriff to execute the agreement, and directing the Auditor-Controller to amend the Sheriff's Office Fiscal Year 2025/26 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-564

Clerk-Recorder/Registrar of Voters: Armando Salud-Ambriz

20. [SR 25-2250](#) Resolution adopting the Certified Statement of Votes cast at the Statewide Special Election on November 4, 2025, with the County of Nevada as certified by the County Clerk-Recorder/Registrar of Voters.

Adopted.

Enactment No: RES 25-565

District Attorney: Jesse Wilson

21. [SR 25-2187](#) Resolution to ratify the acceptance of the U.S. Department of Justice Office on Violence Against Women (OVW) Rural Domestic Violence, Dating Violence, Sexual Assault, and Stalking Program, in the amount of \$500,000, for the period of October 1, 2025, through September 30, 2028, authorizing the District Attorney, or their designees, to execute all required grant documents, and directing the Auditor-Controller to amend the District Attorney Fiscal Year 2025/26 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-566

Community Development Agency Director: Trisha Tillotson

22. [SR 25-2216](#) Resolution approving Amendment 2 to the Community Resiliency Grant Award Agreement between the County of Nevada and Nevada County Habitat for Humanity, extending the term by nine months to September 30, 2026, for their existing Community Resiliency Grant, and authorizing the Chair of the Board of Supervisors to execute the Amendment. (Res. 22-040) (Economic Development)

Adopted.

Enactment No: RES 25-567

Public Works Director: David Garcia

23. [SR 25-2238](#) (Waive further reading/Adopt) An Ordinance repealing section 16.03.030 No. 26 and adding sections 16.03.040 No.16 and 16.03.050 No. 45 of the Nevada County Code pertaining to Speed Limits on Soda Springs Road - District V.

Adopted.

Enactment No: ORD-2550

24. [SR 25-2245](#) Resolution approving a Notice of Acceptance and Completion for the Electric Bus Charging Project Tinloy Street Transit Center - County Project Number 889830-10, and directing the Clerk of the Board of Supervisors to record this notice in accordance with Civil Code section 9208. (Dist. III)

Adopted.

Enactment No: RES 25-568

25. [SR 25-2234](#) Resolution approving a Notice of Acceptance and Completion for the Combie Road Multi-Use Path Project - County Project Number 440844, with contract costs totaling \$1,021,845.84, and directing the Clerk of the Board of Supervisors to record this notice in accordance with Civil Code Section 9208. (Res. 25-173) (Dist. II)

Adopted.

Enactment No: RES 25-569

26. [SR 25-2231](#) Resolution authorizing Environmental Clearance for the 2026 High Friction Surface Treatment Project, and authorizing the Director of the Nevada County Department of Public Works to file a Notice of Exemption with the Nevada County Clerk-Recorder's Office. (All Dists.)

Adopted.

Enactment No: RES 25-570

27. [SR 25-2247](#) Resolution approving Amendment 1 to the contract between the County of Nevada and P31 Enterprises, Inc. for the 2025 Vegetation Removal Project, County Project No. 715003, extending the contract term from December 31, 2025, to June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the Amendment. (Res. 25-172) (All Dists.)

Adopted.

Enactment No: RES 25-571

28. [SR 25-2239](#) Resolution approving an increase to Purchasing Agent Contract No. PEST4059 between the County of Nevada and St. Francis Electric, LLC for traffic signal maintenance and repairs, in a revised amount not to exceed \$94,820, for Fiscal Year 2025/26, and authorizing the Purchasing Agent to encumber the contract, execute any required documents, and execute change orders up to 10% of the revised amount or \$50,000, whichever is less in accordance with Purchasing Policy section 7.3d. (Dist. III)

Adopted.

Enactment No: RES 25-572

29. [SR 25-2233](#) Resolution approving the 2025 Department of Public Works Title VI Implementation Plan, and authorizing the Director of Public Works to execute all documents necessary to implement the Plan. (All Dists.)

Adopted.

Enactment No: RES 25-573

Building Director: George Schureck

30. [SR 25-2217](#) Resolution ratifying Ordinance No. 02-2025 and Resolution 23-2025 of the Truckee Fire Protection District, adopting the 2025 California Fire Code and Amendments specific to local climatic, geographic, and topographic conditions, and delegating enforcement of the Ordinance to the Chief of the Truckee Fire Protection District. (Dist. V)

Adopted.

Enactment No: RES 25-574

Human Resources Director: Wendy Brodnick

31. [SR 25-2266](#) Resolution amending the Nevada County Personnel Code Sections 6.6 (new), 14.1, 14.5, 18.2, 21.5, 21.6, 21.7, 21.9, 21.10, 21.16, 24.2, P-3, P-4, and P-10.

Adopted.

Enactment No: RES 25-575

32. [SR 25-2275](#) Resolution amending Authorized Personnel Staffing Resolution 25-326, as amended, with the total number of FTE increasing from 937.85 to 938.35, effective on the first day of the pay period following December 16, 2025.

Adopted.

Enactment No: RES 25-576

33. [SR 25-2271](#) Resolution amending Authorized Personnel Salary Resolution 25-327, as amended, effective on the first day of the pay period following December 16, 2025.

Adopted.

Enactment No: RES 25-577

Information and General Services Agency Director: Craig Griesbach

34. [SR 25-2281](#) Resolution approving a contract between Trifecta Consulting, LLC and the County of Nevada for project manager services related to the Enterprise Resource Project, in an amount not to exceed \$310,310, for the contract term of January 1, 2026, through June 30, 2027, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2025/26 Information Systems budget and ERP ISF budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-578

Office of Emergency Services Director: Alex Keeble-Toll

35. [SR 25-2243](#) Resolution approving Amendment 1 to the contract between Yuba Watershed Institute and the Nevada County Office of Emergency Services for the Sierra Nevada Conservancy South Yuba Rim Hazardous Fuels Reduction Project (SNC No. 1512), increasing the contract not to exceed amount by \$10,000 from a contract maximum amount of \$179,201 to \$189,201, authorizing the Director of Emergency Services to execute Amendment 1 to the contract, and authorizing the Purchasing Agent to execute amendments to the contract for necessary extensions of time and/or contingency allowance of up to 10% (\$18,921), and directing the Auditor-Controller to amend the Office of Emergency Services Fiscal Year 2025/26 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-579

36. [SR 25-2267](#) Resolution approving a budget amendment for the Nevada County Office of Emergency Services to increase funding for the Roadside Vegetation and Community Green Waste Program, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to release \$215,410 from General Fund Board Priorities Assignment, and to amend the Fiscal Year 2025/26 Office of Emergency Services budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-580

37. [SR 25-2268](#) Resolution approving the contract renewal between Anabella Funk, OES Public Relations Officer, and the Nevada County Office of Emergency Services to lead communication efforts in 2026, for a not to exceed amount of \$67,500, for the period of January 1, 2026, through June 30, 2026, authorizing the Director of Emergency Services to execute the contract, and authorizing the Purchasing Agent to execute amendments to the contract for necessary extensions of time and/or contingency allowance of up to 10% (\$6,750), and directing the Auditor-Controller to amend the Fiscal Year 2025/26 Emergency Services budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-581

Facilities Management Director: Justin Drinkwater

38. [SR 25-2182](#) Resolution approving the Notice of Acceptance and Completion of the contract between the County of Nevada and MCM Roofing Company, Inc., for the Nevada County Roof Replacement Project for Various Locations-Truckee Library, with contract costs totaling \$89,000, and directing the Clerk of the Board of Supervisors to record the Notice in accordance with Civil Code Section 9208. (Res. 25-368)

Adopted.

Enactment No: RES 25-582

39. [SR 25-2263](#) Resolution approving a contract between the County of Nevada and PRIDE Industries One, Inc. for janitorial services at various County facilities, in the amount not to exceed of \$495,000, for the period January 1, 2026, through June 30, 2027, with the option to renew for two additional one-year periods, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 25-583

40. [SR 25-2232](#) Resolution approving the award of a contract to McGuire and Hester, for the Nevada County Airport Ramp 4 Rehabilitation Project, in the maximum contract price of \$902,100, plus a contingency of \$90,210, for a total not to exceed amount of \$992,310, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Airport Fiscal Year 2025/26 budget. (4/5 affirmative vote required) (Airport)
Pulled.

County Counsel: Katharine L. Elliott

41. [SR 25-2241](#) (Waive further reading/Adopt) An Ordinance amending Sections 2.02.030 and 2.09.160 of the Nevada County Code to update the duties and descriptions, and to align with state law, for the Offices of Auditor-Controller, Director Of Public Health, and Public Health Officer.
Adopted.
Enactment No: ORD-2551

County Executive Officer: Alison Lehman

42. [SR 25-2257](#) Resolution adjusting commitments and assignments for Fiscal Year 2024/25. (Res. 25-328)
Adopted.
Enactment No: RES 25-584

43. [SR 25-2274](#) Resolution adjusting budget commitments and assignments for Fiscal Year 2025/26. (Res. 25-329)
Adopted.
Enactment No: RES 25-585

Chief Deputy Clerk of the Board: Tine Mathiasen

44. [SR 25-2255](#) Resolution making findings, accepting the appeal filed by Gary Mapa from the decision of the Nevada County Planning Department for a Conditional Use Permit (PLN23-0023; CUP23-0002: MGT24-0018) for an unmanned wireless telecommunication facility located at 22258 Juniper Street, Floriston, California 96111, and to schedule a public hearing on January 13, 2025, at 1:30 p.m. (Dist. V)
Adopted.
Enactment No: RES 25-586

45. [SR 25-2249](#) Reappointment of Laura Preston as Consumer Member to the Nevada County Mental Health and Substance Use Advisory Board for a three-year term ending June 30, 2028.
Reappointed.

46. [SR 25-2240](#) Acceptance of Board of Supervisors November 18, 2025, minutes.
Accepted.

ACTION TAKEN: Chair Hall introduced the consent calendar and provided an opportunity for public comment. No comments were received and Chair Hall closed the public comment period.

Motion made by Supervisor Swarthout, and seconded by Supervisor Hoek, to adopt the consent calendar less items No. 3 (SR 25-2261) and No. 40 (SR 25-2232). Supervisor Bullock was recused from item No. 5 (SR-25-2203). On a roll call vote the motion passed unanimously.

PUBLIC COMMENT:

[SR 25-2288](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.

Accepted.

ACTION TAKEN: Chair Hall opened the opportunity for general public comment and comments were received. Chair Hall closed the public comment period.

#####

Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Call the meeting to order:

ACTION TAKEN: Chair Hall recessed as the Board of Supervisors and convened as the Nevada County Sanitation District No. 1 Board of Directors and called the meeting to order.

Sanitation District Consent:

47. [SR 25-2237](#) Resolution approving Nevada County Sanitation District No. 1 to purchase a 900ECO 12 Yard Combination Sewer Cleaner Truck, in the amount of \$668,317.03, and an EnviroSight Mainline Inspection System Crawler Camera with remote controller and software, in the amount of \$127,239.44, for Lake Wildwood Zone 1 and Lake of the Pines Zone 2, authorizing the Purchasing Agent to sign any documents related to the purchase of the capital assets, and directing the Auditor-Controller to amend the Fiscal Year 2025/26 budget and release fund balance. (4/5 affirmative vote required) (Dists. II and IV)

Adopted.

Enactment No: RES SD25-012

48. [SR 25-2242](#) Acceptance of Nevada County Sanitation District No. 1 November 18, 2025, minutes.
Accepted.

ACTION TAKEN: Chair Hall introduced the consent calendar and provided an opportunity for public comment on the Nevada County Sanitation District No. 1 consent items. No comments were received and Chair Hall closed the public comment period.

Motion made by Director Hoek, and seconded by Director Tucker, to adopt the consent calendar. On a roll call vote the motion passed unanimously.

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Sanitation District Public Comment:

[SR 25-2287](#) Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.
No public comment received.

ACTION TAKEN: Chair Hall opened the opportunity for public comment on items regarding the Nevada County Sanitation District No. 1. No comments were received and Chair Hall closed the public comment period.

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Sanitation District Adjournment:

ACTION TAKEN: Chair Hall adjourned the meeting of the Nevada County Sanitation District No. 1 Board of Directors and reconvened as the Nevada County Board of Supervisors.

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***CLOSED SESSION:**

Katharine Elliott, County Counsel, reported that the closed session was read into the record earlier, regarding real property negotiations. The negotiator for the County is Ryan Gruver, Director of Health and Human Services Agency. Items under negotiation concern the price and terms of payment, and the property interest to be obtained is located at 135 East Empire Street, Grass Valley, California, 95945 (APN 029-250 15). The negotiator for the property is agent Emily Rivenes. The Board members entered into closed session.

Closed Session held.

ACTION TAKEN: Following closed session, the Board members returned to the Chamber and Chair Hall called the meeting back into order. Ryan Gruver, Health and Human Services Agency Director, reported that the property is part of the HomeKey+ grant award that was received by the County for permanent supportive housing. Due to the dynamic real estate market, the Board approved an increased amount of the purchase, amending the amount from \$585,000 to \$605,000, plus an additional amount of up to \$10,000 for the closing costs, for a total amount of up to \$615,000.

Chair Hall provided an opportunity for public comment. No comments were received and Chair Hall closed the public comment period.

Resolution amended, ratifying a Purchase Agreement for real property located at 135 East Empire Street, Grass Valley, California, 95945 (APN 029-290-015) for use as permanent supportive housing pursuant to the California Department of Housing and Community Development's Homekey+ Single-Family Scattered Sites Program, approving the purchase price of \$605,000 plus up to \$10,000 in closing costs, for a total amount of up to \$615,000, and to amend the Behavioral Health Department Homelessness budget for Fiscal Year 2025/26, and authorizing the Director of Information and General Services, or their designee, to execute all escrow documents related to the purchase on behalf of the County. (4/5 affirmative vote required)

MOTION: Motion made by Supervisor Swarthout, and seconded by Supervisor Tucker, to adopt Resolution 25-587, approving the property purchase and amending the purchase price to an amount of up to \$615,000. On a roll call vote, the motion passed unanimously.

***DEPARTMENT HEAD MATTERS:**

Social Services Director: Rachel Peña

49. [SR 25-2223](#) Alliance for Workforce Development, Inc. (Nevada County Business and Career Network), annual presentation of the Alliance's Fiscal Year 2024/25 performance - Workforce Innovation and Opportunity Act Program and Services.
Accepted.

ACTION TAKEN: Kristin Plante, Social Services Program Manager, introduced representatives from Alliance for Workforce Development, James Cox, Business Services Manager, and Nancy Settle Workforce Specialist.

Business Manager Cox and Workforce Specialist Settle provided a presentation regarding the Workforce Development's 2024-2025 Program Year's activities at the Alliance for Workforce Development Nevada County One Stops, located in Grass Valley and Truckee. The Alliance's goal is to provide businesses and individuals a common point of access for employment recruiting, training, consultation, and other workforce services and resources. Business Services Manager Cox and Workforce Specialist Settle responded to Board questioning. Chair Hall provided an opportunity for public comment and comments were received. Chair Hall closed the public comment period.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Swarthout, to accept the presentation. On a roll call vote the motion passed unanimously.

***ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by the Board members and Alison Lehman, County Executive Officer.

SCHEDULED ITEM: 10:45 AM

Community Development Agency Director: Trisha Tillotson

50. [SR 25-2148](#) Public hearing to consider participating in the Statewide Community Infrastructure Program of the California Statewide Communities Development Authority. Participation in said program will enable property owners to finance public capital improvements and/or development related fees for public capital improvements imposed on new development. Said public capital improvements, if financed, will be among the public capital improvements required in connection with a given development project. Said development related fees, if financed, will be used by the County to pay for public capital improvements which will serve the County. All such public capital improvements, including those eligible for payment from development related fees, will be of a type and nature authorized under the "Mello-Roos Community Facilities Act of 1982," being Chapter 2.5, Part 1, Division 2, Title 5 (beginning with Section 53311) of the Government Code of the State of California and/or of the type and nature authorized under the Municipal Improvement Act of 1913 (Streets and Highways Code Sections 10000 and following). Participation in said program does not itself authorize the County to impose additional public capital improvements or new or additional development related fees on any property owner.

Public hearing held.

50a. [SR 25-2283](#)

Resolution authorizing the County of Nevada to join the Statewide Community Infrastructure Program, authorizing the California Statewide Communities Development Authority to accept applications from property owners, conduct special assessment proceedings and levy assessments and special taxes, and to form Assessment Districts and Community Facilities Districts within the territory of the County of Nevada, embodying a Joint Community Facilities Agreement setting forth the terms and conditions of Community Facilities District financings, and approving form of Acquisition Agreement for use when applicable, and authorizing related actions.

Adopted.

Enactment No: RES 25-588

ACTION TAKEN: Kimberly Parker, Economic Development Program Manager, reported on the Statewide Community Infrastructure Program (SCIP) of the California Statewide Communities Development Authority (CSCDA). CSCDA is a JPA sponsored by the League of California Cities and the California State Association of Counties. Over 530 agencies in California, including Nevada County, are participants. SCIP allows property owners in participating cities and counties to finance development related fees that would normally be payable by property owners upon receiving development entitlements or building permits through a pooled special assessment districts program. Fees that are owed to the County are financed through the issuance of bonds by CSCDA. Property owners participating in the Program will have assessments or special taxes imposed on their property, and can choose to pay off the assessments or special taxes at any time. Nevada County is never at risk for payment of the fees that have been imposed on participating properties.

Board questioning and discussion ensued.

Chair Hall opened the public hearing for public comment and comments were received. Chair Hall closed the public comment period.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Tucker, to adopt Resolution 25-588, authorizing the County of Nevada to join the Statewide Community Infrastructure Program. On a roll call vote the motion passed unanimously.

SCHEDULED ITEM: 11:00 AM**Building Director: George Schureck**

51. [SR 25-2145](#) Public hearing to consider an ordinance amending Title 14 of the Nevada County Code, adopting the 2025 California Building Standards Code, and local amendments thereto, and adoption of express findings of reasonable necessity for changes and modification to the California Building Standards Code based on local climatic, geological, or topographical conditions.

Public hearing held.

51a. [SR 25-2282](#) (Introduce/Waive further reading/Adopt) An Ordinance amending Title 14 of the Nevada County Code, adopting the 2025 California Building Standards and local amendments thereto; and adoption of express findings of reasonable necessity for changes and modifications to the California Building Standards Code based on local climatic, geological, or topographical conditions.

First reading held.

ACTION TAKEN: George Schureck, Building Director, and Nicholas McBurney, Supervising Building Inspector/Plans Examiner, provided a presentation regarding the proposed amendments to Title 14 of the Nevada County Code, and adoption of the 2025 California Building Standards Code, which will become effective as of January 1, 2026. The revisions will implement a six-year moratorium on additions or changes to the Residential Building Codes for the period June 1, 2025 to June 1, 2031; prohibit cities and counties from changing or adopting more restrictions to the State Housing Law and Building Code standards; and allow approved master/model plans to be valid for ten years. In addition, changes are made in the way snow loads are calculated by increasing snow loads throughout the County, and a new section has been added, which strengthens fire-resistance standards for new and existing structures located in fire-prone areas.

Staff responded to Board questioning and discussion ensued.

Chair Hall opened the public hearing for public comment and no comments were received. Chair Hall closed the public comment period.

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Swarthout, to waive further reading of the entire Ordinance amending Title 14 of the Nevada County Code, adopting the 2025 California Building Standards Code. On a roll call vote the motion passed unanimously.

DEPARTMENT HEAD MATTERS:*Behavioral Health Director: Phebe Bell**

52a. [SR 25-2284](#) Resolution authorizing the Nevada County Purchasing Agent to finalize negotiations and execute a Negotiated Lease Agreement with Palisades Drive, LLC for the property located at 12315 Deerfield Drive, Truckee, CA, in the not to exceed amount of \$207,840 for a one-year pilot program of the Truckee Navigation Center and directing the Auditor-Controller to amend the Behavioral Health Department's budget for Fiscal Year 2025/26 by \$136,751. (4/5 affirmative vote required)

Adopted.

Enactment No: 25-589

52b. [SR 25-2206](#) Resolution approving a revenue contract between the County of Nevada and Tahoe Forest Hospital District to support Nevada County's contract with Volunteers of America, for the provision of a Navigation Center Pilot in Truckee that includes shelter, interim beds, day center services, and supportive services to the homeless population in the North Lake Tahoe-Truckee region, in the maximum amount of \$360,000, for the term of December 18, 2025, through December 31, 2026, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Behavioral Health Department's budget for Fiscal Year 2025/26. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-590

52c. [SR 25-2207](#) Resolution approving a contract between the County of Nevada and Volunteers of America for the provision of a Navigation Center Pilot in Truckee that includes shelter, day center services and supportive services to the homeless population in the North Lake Tahoe-Truckee region, in the maximum amount of \$1,118,380, for the term of December 18, 2025, through December 31, 2026, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Behavioral Health Department's budget for Fiscal Year 2025/26. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-591

52d. [SR 25-2208](#)

Resolution approving a revenue contract between the County of Nevada and Town of Truckee to support Nevada County's contract with Volunteers of America, for the provision of a Navigation Center Pilot in Truckee that includes shelter, interim beds, day center services and supportive services to the homeless population in the North Lake Tahoe-Truckee region, in the maximum amount of \$360,000, for the term of December 18, 2025, through December 31, 2026, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Behavioral Health Department's budget for Fiscal Year 2025/26. (4/5 affirmative vote required). (Res. 25-248)

Adopted.

Enactment No: RES 25-592

ACTION TAKEN: Ryan Gruver, Health and Human Services Agency Director, and Phebe Bell, Behavioral Health Director, provided a presentation for the four agenda items relating to the proposed Navigation Center Pilot, located at 12315 Deerfield Drive, Truckee, CA. The Navigation Center Pilot will provide services for homeless individuals in the Truckee area. Director Bell reported on the efforts made by the Tahoe Truckee Homeless Action Coalition, which has been working towards the goal of ending homelessness in the Truckee-Tahoe region. Director Bell outlined the Project's budget, totaling \$1,487,057, and next steps, which include an architectural design and permitting for the tenant improvements. The target date for opening is early 2026. Staff concluded their presentation and requested the Board enter into the proposed agreements to move the project forward.

Staff responded to Board questioning and discussion ensued.

Chair Hall provided an opportunity for public comment and comments were received. Chair Hall closed the public comment period.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Hoek, to adopt Resolution 25-589 authorizing the Negotiated Lease Agreement with Palisades Drive, LLC. On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Hoek, to adopt Resolution 25-590 approving a contract between the County and Tahoe Forest Hospital District. On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Swarthout, to adopt Resolution 25-591 authorizing a contract between the County and Volunteers of America. On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Swarthout, to adopt Resolution 25-592 approving a revenue contract between the County and Town of Truckee to support the County's contract with Volunteers of America. On a roll call vote the motion passed unanimously.

Recess for lunch:

ACTION TAKEN: Chair Hall recessed the meeting for lunch.

AFTERNOON SESSION 1:30 PM

***DEPARTMENT HEAD MATTERS:**

Office of Emergency Services Director: Alex Keeble-Toll

53. [SR 25-2254](#) Informational presentation from the Nevada County Office of Emergency Services and local agency stakeholders regarding collaboration and preparedness for the 2025/26 winter weather season.

Accepted.

ACTION TAKEN: Following the lunch break, Chair Hall called the meeting back into order at 1:30 p.m. Paul Cummings, Program Manager, Office of Emergency Services, James Blattler, Truckee Emergency Services Manager, Chief Robitalle, Nevada County Consolidated Fire District, and David Garcia, Public Works Director, provided a presentation regarding the Nevada County Office of Emergency Services' collaboration with local stakeholders and actions that are being taken in preparation for the 2025/26 winter weather season.

Staff responded to Board questioning and discussion ensued.

Chair Hall provided an opportunity for public comment and no comments were received. Chair Hall closed the public comment period.

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Tucker, to accept the presentation. On a voice vote the motion passed unanimously.

County Executive Officer: Alison Lehman

54. [SR 25-2039](#) Resolution of intention to issue tax-exempt obligations to finance the costs of certain capital improvements.

Adopted.

Enactment No: 25-593

ACTION TAKEN: Erin Mettler Deputy County Executive Officer/Chief Fiscal Officer, provided a presentation regarding the Capital Project Improvement Plan and request to adopt a Resolution of Intention to issue tax-exempt obligations to finance the costs of certain capital improvements. The purpose of the request is to allow projects to move forward with design, site work, acquisition and construction, independent of debt issuance in order to maximize flexibility in financing for the identified projects. Deputy CEO/CFO Mettler reported that adoption of the Resolution does not commit the Board to issue debt, adding that if Federal and State funding for 2026 is lower than expected, the project list can be revised. Deputy CEO/CFO Mettler reviewed the current list, which represents a total cost of \$120 million over the next five years for potential capital projects identified by County departments. The County's current outstanding tax-exempt debt is \$21,789,000, which represents less than 1% of the County's total operation budget, and is in alignment with other like-sized counties. Deputy CEO/CFO Mettler recommended the Board adopt the Resolution of Intention.

Staff responded to Board questioning and discussion ensued.

Chair Hall provided an opportunity for public comment and no comments were received. Chair Hall closed the public comment period.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Swarthout, to adopt Resolution 25-593, approving the issuance of tax-exempt obligations for the finance of capital improvements. On a roll call vote the motion passed unanimously.

ADJOURNMENT:

ACTION TAKEN: Chair Hall adjourned the Board of Supervisors meeting at 2:40 p.m.

Signature and Attestation

Heidi Hall, Chair

ATTEST:

By:

Tine Mathiasen, Chief Deputy Clerk of the Board