



# Information and General Services Department

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*Information Systems  
Geographic Information Systems  
Facilities Management*

*Emergency Services  
Central Services  
Cable Television*

*Purchasing  
Airport  
Library*

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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** July 23, 2019

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan – IGS - Facilities Management**

**SUBJECT:** Resolution approving and authorizing execution of Amendment No. 3 to the Lease Agreement with Wildwood Commercial Center for Nevada County Public Library space located at 11336 Pleasant Valley Road, Penn Valley, California to extend the term of the Lease to June 30, 2020.

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** Lease payments are paid through and included in the Library budget. There is no impact on the General Fund.

**BACKGROUND:**

The Nevada County Library has operated the Penn Valley Station in the Wildwood Commercial Center since 2002. The Lessor has offered the County a larger space in the same Center which is more suitable for Library use. The current Lease was amended through Resolution 18-444 to extend the term of the Lease by four months to negotiate the terms of the new lease. Resolution 18-552 extended the term of the lease by an additional six months to allow for tenant improvements and relocation. The current term of the lease expired on May 31, 2019 and additional time is required to complete the tenant improvements and to relocate the Library to the new space.

Both parties desire to extend the current Lease for an additional thirteen months. If this Resolution is adopted, the Agreement will continue through June 30, 2020 and an Early Termination clause is included.

All terms and conditions of the current Lease Agreement will remain in full force and effect except as amended.

**Item Initiated by:** Justin Drinkwater

**Approved by:** Steve Monaghan